



Graduate School

APPLICATION FOR GRADUATE FACULTY STATUS

Please print or type the following information:

Faculty Name: _____

Department/College: _____

Department/college in which you will be working (teach, serve, etc.), if different than above:

Applying for status of:

- Graduate Faculty Professional Graduate Faculty Part-time/Visiting Graduate Faculty

Faculty contract type:

- Tenured Probationary Special Adjunct

Type of Application:

- New Application Renewal Application Serve on Graduate Students' Committee only

Length of Graduate Faculty and Tenured Professional Graduate Faculty appointments are three years. Non-tenured Professional and Visiting Graduate Faculty appointments are renewable annually. Application deadline is April 1.

Definitions:

Graduate Faculty: are full-time faculty with an earned doctorate or terminal degree in the field of study or related field. Graduate Faculty may teach graduate courses and serve on graduate students' committees. Only graduate faculty with an earned doctorate or terminal degree may chair graduate students' committees.

Professional Graduate Faculty: are full-time faculty *without* a doctorate or terminal degree in the field of study or related field who have relevant extensive professional experience and expertise. Professional Graduate Faculty may teach graduate courses and serve on graduate students' committees. There are two types of Professional Graduate Faculty: MSU Tenured Professional Graduate Faculty and MSU Non-tenured Professional Graduate Faculty.

Part-time/Visiting Graduate Faculty: are part-time or one-year special contract faculty who are academically qualified in the field of study or related field. Part-time/Visiting Graduate Faculty may teach graduate courses or serve on graduate students' committees. Only Part-time/Visiting Graduate Faculty with an earned doctorate or terminal degree may chair graduate students' committees.

Please indicate the specific duties you will hold during this appointment based on experience and expertise (list course(s), thesis committee work: i.e., chair/serve along with name of student, etc.): _____

Please indicate your academic qualifications and field of study:

#1, doctorate/terminal degree in field of study. Indicate Field of Study: _____

#2, master's degree+ in field of study. Indicate Field of Study: _____

Graduate Faculty should submit a completed application, attach a current vita, and secure signatures of your graduate program director and department chairperson. Appointments must be renewed every three years.

Tenured Professional Graduate Faculty should submit a completed new or renewal application along with a current vita to the Graduate School. Appointments must be renewed every three years.

Non-Tenured Professional Graduate Faculty should submit a completed new or renewal application along with a current vita to the Graduate School. Appointment must be renewed annually.

Part-time/Visiting Graduate Faculty who teach should submit a completed application along with a letter of support signed by the Program Director and Department Chairperson. The letter will indicate the graduate teaching assignment(s) for which the candidate is qualified and specific details of the candidate's extraordinary teaching or research skills which support this candidate's appointment. Appointments must be renewed annually.

Part-time/Visiting Graduate Faculty who serve on graduate students' committees: are limited to a specific student's committee and should submit a completed application along with a letter of support signed by the Program Director and Department Chairperson. The letter will indicate the duties for which the candidate is qualified and specific details of the candidate's extraordinary teaching or research skills which support this candidate's appointment. Appointments must be renewed annually.

*Examples of expertise: expertise in aphasia, rather than communication disorders; expertise in early childhood, rather than special education; expertise in gifted education, rather than special education. The graduate program director and department chairperson must sign this application.

Please consider my application for Graduate Faculty at Minot State University. An updated vita, outlining my currency in teaching and scholarship are attached.

Applicant signature

Date

Required Signatures:

I approve the above applicant.

Program Director

Date

Department Chairperson

Date

I have reviewed and approve this candidate's application based on the Graduate School's recommendation for approval.

Head of the Graduate School

Date

Attachments: Current Vita Letter of Support

8/2020