



Dear Minot State Students:

As President Shirley announced on Friday, March 20, 2020, Minot State will continue all classes via remote delivery methods through the rest of spring semester. This email includes information to help you navigate these changes and provides information to support your success and well-being. Please read the information closely.

Your Classes

Minot State will use remote delivery methods for courses. Instructors will communicate to you through [Blackboard](#) and/or by email. If you have any questions, contact your instructor using the course email tool in your course's Blackboard shell or using the instructor's email listed in the course syllabus (also in Blackboard). Individualized experiences such as clinicals, student teaching, some research experiences, internships, practicums, etc. may need to be adjusted depending on the situation and placement. You will receive information from your instructor regarding how these will be managed. Please check Blackboard course sites and your Minot State email each day for updates.

Who to Contact for Academic Help

If you have questions about your classes, please email the instructor of your class. Their contact information is in the syllabus which you access through your courses in Blackboard. You can also find it in the [Faculty and Staff Directory](#).

Your academic advisor is also a resource, especially if you want to discuss the possibility of dropping a course or getting an incomplete. Advisors can meet with you by phone or video chat.

Hopefully you won't need to withdraw from all your courses, but if you think you do, please visit with your advisor first. If you decide to withdraw, visit the [withdrawal page](#) and complete the withdrawal form. The last day to withdraw from spring semester is Friday, May 8, 2020.

You can also contact the [Academic Support Center](#) for tutoring, access services, and career services. The Writing Center and the POWER Center are also part of the Academic Support Center and can be contacted as well. More information about these services is directly below.

Academic Support Services

The [Academic Support Center](#) remains available to students during online/remote learning. All services will be delivered remotely, and all meetings with students will be provided via video chat or phone. In order to schedule a meeting or appointment, Minot State students will need to log into [Blackboard](#) and access Starfish (once logged into Blackboard, click on My MISU on the top right, and

then Starfish is located under Tools on the left side). In the search bar, type in any of the services listed below to schedule an appointment.

- Academic Advising (Pre-Nursing, Undeclared, General Studies)
- Access Services
- Career Services
- FYE
- New Student Programs
- Peer Mentoring
- Peer Tutoring
- Starfish

If you have questions or need services, please visit the [Academic Support Center](#) website or email Lynda Bertsch, Career Services Director, at Lynda.bertsch@minotstateu.edu. She will be able to answer your questions or direct you to the appropriate service.

[Access Services](#)

Access Services will remain available to students and services will be delivered remotely. All meetings with students will be provided via video chat or phone. To schedule a meeting or appointment, log into [Blackboard](#) and access Starfish (once logged into Blackboard, click on My MISU on the top right, and then Starfish is located under Tools on the left side). In the search bar, type in Access Services to locate this service and schedule an appointment.

If you have questions or need services, please visit the [Access Services](#) website or email Evelyn Klimpel, Access Services Coordinator, at Evelyn.Klimpel@minotstateu.edu.

[Academic Department/Division Contacts](#)

If you are having trouble contacting your advisor or instructor, please contact the chair of the department or division in which your major is located. The list of those chairs is located [here](#), along with links to the department/division web pages and the department/division administrative assistants.

Summer and Fall Registration

Registration for summer 2020 and fall 2020 begins April 7, 2020. Please reach out to your advisor by email to set up an appointment to meet via phone or video chat.

Academic Buildings

Academic buildings, including the library, will be locked and not open to the public or students until the end of the remote instruction period. The following buildings will be open during business hours: Student Center and Administration Building. These buildings include computers and Wi-Fi.

Residence Halls & Meal Plans

The residence halls will close on Monday, March 30 to all students, except those who have extreme circumstances and cannot go home. (The apartments are not closing.) All residence hall students are asked to contact the residence life office to inform them of their plans to move out. At this time, while practicing social distancing, students are permitted to move out of the halls. An express checkout is being implemented to minimize contact, please follow the instructions that are posted on your residence hall door. For more information, see [this letter](#).

Meal plans for students who are currently in the halls or are approved to remain in the halls will continue to be available after March 30, 2020.

Students will be provided pro-rated adjustments to their university bill for housing and dining charges. More details regarding the specifics of these credits will be provided at a later time.

All residence hall students should check their emails regularly for more information and updates, as information is subject to change. Residence Life Office can be reached at msu.housing@minotstateu.edu, or during business hours call 701-858-3363.

Counseling Services

Counseling Services remain open during the remote instruction period. Services have been modified and will be delivered remotely. If you have questions or need services please call or email one of our campus counselors, Nancy Mickelson (701-500-1436) or Troy Roness (701-500-1392).

Student Health Clinic

The Student Health Clinic remains open during the remote instruction period. Services have been modified and will be delivered remotely. If you have questions or concerns about our services or your health, please call SHC at 701-858-3371 during normal business hours. Information on COVID-19 may be obtained at health.nd.gov, and the ND Department of Health COVID-19 hotline, 866-207-2880.

Mental Health/Emotional Support

This can be a stressful time for students. First link is available to our students 24/7 by calling 2-1-1 and after hours when they call the main line at MSU. The 24-hour helpline links you to information and referral, suicide support services, and emotional support. The suicide hotline is 1-800-273-8255.

Information Technology Central

Information Technology Central (ITC) will continue to provide services remotely during the regular operational hours. If you have technology needs, please contact ITC at 701-858-4444 or [submit a help ticket](#).

Bookstore

The Minot State Barnes and Noble Bookstore will remain open 24/7 via the [website](#). Since the bookstore is a no visitor zone, all online orders will ship free. If you need to pick up an online order at the store, please contact the bookstore [via email](#).

Rentals: All rentals are due back by May 15, 2020. If the physical bookstore is still closed through May 15, you can print a free shipping label via the bookstore web site. This only works for US addresses.

Digital Access to Course Materials

A number of publishers are providing free access to digital versions of course materials via [VitalSource](#) and [RedShelf](#), digital course materials providers. The list of participating publishers available at VitalSource is [listed here](#), and the list for RedShelf is [listed here](#).

Visit the [VitalSource sign-in page](#). If you have not used VitalSource previously, you will need to create an account using your institution-provided email account. [Frequently asked questions](#) are also provided.

[RedShelf customer service](#) is available, and you can create a login at their [sign-in page](#). Details to access ebooks are [listed here](#).

[Dining Services](#)

Beaver Creek Café plan for Grab & Go

Starting on Monday, March 23, the Minot State Beaver Creek Café will be open with special hours and will feature a grab and go menu. All self service will be stopped. Meal plan times and walk-in times and prices are listed below.

Meal Plans

Monday - Friday

Breakfast: 8-9:30 a.m.
Lunch: 11 a.m.-12 p.m.
Dinner: 5-6:30 p.m.

Saturday - Sunday

Brunch: 10:30 a.m.-12:30 p.m.
Dinner: 5-6:30 p.m.

Walk-ins

Monday - Friday

		Cost
Breakfast:	8-9:30 a.m.	\$6.25
Lunch:	11 a.m.-12 p.m.	\$8.25
Dinner:	5-6:30 p.m.	\$10.25

Saturday - Sunday

Brunch:	10:30 a.m.-12:30 p.m.	\$8.25
Dinner:	5-6:30 p.m.	\$10.25

- All self service will be stopped including the condiment dispensers, salad bar, and desserts.
- Salt and pepper shakers will be removed from tables.
- All dishes will be disposable so students can eat away from others
- Prepackaged baked goods, condiment packets, and disposable silverware will be served to students.

[City of Minot](#)

- [COVID-19 Information and Resources](#)

Minot Area Food Pantries

- Glenburn Food Pantry, Glenburn, ND, 701-263-5620, 4th Thursday of the month, 4-5 p.m.
- Kenmare Food Pantry, 49303 Highway 52 N, Kenmare, ND (West entrance of Creative Industries), 701-385-4528, 2nd Monday of the month, 11 a.m.
- Our Lady of Grace Church Food Pantry, 715 16th Avenue SW, Minot, ND, 701-852-3002, Mon, Tues, Thu & Fri 1-4 p.m.

- Peace Lutheran Church Food Pantry, 521 Davis Street, Burlington, ND, 701-852-3880, First Monday of the month 7-8 p.m.
- Salvation Army, 315 Western Avenue, Minot, ND, 701-838-8925, Monday-Friday 10 a.m.-Noon & 1-3 p.m., <http://salvationarmynorth.org/community/minot/>
- The Lord's Cupboard. 1525 W Burdick Expressway, Minot, ND, 701-839-1990, serving Ward County Residents Monday 10 a.m.-1 p.m., Wednesday 1-4 p.m., Friday 2-5 p.m., <http://www.thewelcometableminot.org/food-pantry.html>
- Velva Food Pantry, Oak Valley Lutheran Church, 400 North Main Street, Velva, ND, 701-500-9877, open the last Tuesday of the month at 6 p.m., <http://velvand.com/?p=1463>

Utilities

- [Verendrye Electric](#)
- [Xcel Energy](#)

Xcel will not disconnect service to any residential customers until further notice. If you are having difficulty paying your bills, contact them and they will arrange a payment plan that works for you.

Internet

- [Midcontinent Communications](#)

Midco is participating in the FCC's Keep Americans Connected Pledge to ensure people don't lose broadband or telephone connectivity. Over the next 60 days, they won't disconnect service if a customer is unable to pay, and they will waive late fees for customers having economic challenges during the coronavirus pandemic. In addition, Midco is offering a special program detailed below:

With so many students at home now and lots of coursework to complete, we're reminding schools and communities about our Lifeline program. It's a federal program intended to put home phone and internet service within reach of qualifying families - giving low-income households affordable home phone or internet access. The Lifeline Internet Service is \$14.95 per month (includes modem), but with a subsidy credit, the customer's cost is \$5.70 a month for 25 Mbps downloads and up to 3 Mbps uploads service. Typically, the online application and approval process takes three-to-five days. Once approved, the service installation is free.

Phone

- [AT&T](#)

AT&T is suspending the termination of wireless, home phone, or broadband service when customers can't pay their bills because of coronavirus disruptions. The company is also waiving related late fees. AT&T is also providing free access to its public WiFi hot spots. The company also said its consumer home internet wireline customers and fixed wireless internet customers would receive unlimited data.

- [Verizon](#)

Verizon is waiving late fees for 60 days from March 16, 2020 to May 13, 2020 and will not terminate service for customers “experiencing hardships because of COVID-19.” Customers who are experiencing a hardship should contact the Verizon customer service team.

- [T-Mobile](#)

T-Mobile phone service provider is providing unlimited data to all current customers who have plans with data for the next 60 days. It will also provide additional data to mobile hotspot users.

If you have further questions or need additional assistance, please call Student Affairs at 701-858-3299 or 800-777-0750, ext. 3299. Please continue to read your email and log into Blackboard daily and for additional updates, please visit Minot State’s [COVID-19 page](#).