Minot State University – Staff Senate Minutes
January 20, 2015 @ 9:00am – Jones Room

Attendees: Steve Swenson, Aaron Hughes, Ashley Dhuyvetter, Marilyn Undhjem, Deb Kinzell, Rebecca Porter, Korie Huettl, Heather Martin, Brenda Roedocker, Emily Rodacker, Mindy Rudnick, Jessica Aga, Tom Seymour, Tyler Schmaltz, Darla Weigel, Karla Bredahl, Forrest Macy, Brandon Neiss, Donna (Marquart) Epperson, Linda Benson, Joel Cartwright, and Ashley Blake

Absent: Camila Van Dyke, Lindsey Benson, Wes Matthews, Devin McCall, Camila Van Dyke, Paul Brekke, Julie Keller, Toni Schwartz, Amanda Isham, and Sheila Latham

Call to Order

Approval of Previous Minutes – Aaron Hughes made a motion to accept the minutes as written. Karla Bredahl seconded the motion. Approved.

Secretary/Treasurer Report – Not available

Address by President Shirley – Minot State University President Steven Shirley will be traveling to Bismarck tomorrow to meet with the House Appropriations-Education and Environment Division sub-committee. MSU is on the schedule for 8:00 a.m. and Dakota College at Bottineau is on at 9:00. MSU will be asking for additional dollars for safety and security and will make another plea for the Career and Technical Education (CTE) building which did not receive recommendation in the governor’s budget. They will also be asking for a deficiency appropriation of $2 million to help with expenses from the flood.

Last week, he traveled to Bismarck with Marv Semrau, vice president for advancement, to testify on HB 1151, which deals with the Challenge Grant program. The program provides a 50 percent match on gifts to the Development Foundations of the North Dakota University System schools. This has been in place the last two years and provides additional funds to all 11 NDUS campuses. The University of North Dakota and North Dakota State University are each eligible to receive up to $10 million, while the other nine institutions are eligible to receive $1 million.

President Shirley reported that MSU’s opening day numbers looked good with the total of all new students up from last year. The second week numbers looked even better, so MSU has hopefully recovered some lost ground.

Last week, President Shirley attended the NCAA annual meeting with Rick Hedberg, athletic director, and Dean Frantsvog, faculty athletic representative. It was an interesting meeting and very informative. MSU is dealing with an identity crisis in that when people think of NCAA: they only think of the larger power conferences, but those power conferences are only 3 percent of NCAA. The other 97 percent are smaller division schools. MSU athletics is going to work on re-branding for NCAA Division II. Tom Seymour, Faculty Senate representative, added, and President Shirley agreed, that Minot State University deals with the same type of thing in the university system. Minot State is lumped together with the other four-year schools, but MSU should stand out because of the number of master’s degrees it offers and awards.

Area Reports

- Faculty Senate Update – Tom Seymour
  - Seymour said that faculty evaluations for those who teach online classes will be computer based.
  - The spring meeting of the Higher Learning Commission will be in Chicago. He encourages anyone who would like to be involved in that process to attend. HLC accreditation is scheduled for 2017.
    - The Minot Area Chamber of Commerce Governmental Affairs Committee, chaired by Seymour, hosts Saturday legislative forums at the North Dakota State Fair Center. The first one was Jan. 17 with the next forum Jan. 31 at 9 a.m. Everyone is welcome to attend.
- Human Resources – Not available
• Student Government Association – Joel Cartwright
  o Joel said that SGA has not met since winter break, so there is not much to report. They are retraining younger senators and getting committees up and running. The first SGA meeting for spring semester is Jan. 26.

Old Business – Nothing to report

Committee Reports:
• Cookbook: Aaron H., Evelyn K., Rebecca P., Deb K., Donna M., Darla W., and Jessica A.
  o Aaron reported that cookbooks have been ordered and should be here soon.
• Parking Appeals Committee: Steve S. & Heather M.
  o Nothing to report at this time
• Bylaws and Legislative: Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
  o Linda said the suggested revisions to the by-laws are on sharepoint on the Staff Senate webpage, http://www.minotstateu.edu/stfsenat/, for everyone to look at.
• Accessibility: Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
  o Nothing to report
• Scholarship: Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
  o Steve will pick up the applications from the Financial Aid Office that have been received and get the committee together soon to select recipients.
• Election: Toni S., Jessica A., Deb K., Forrest M., Darla W., Aaron H., & Camila Van Dyke
  o No report until spring
• Orientation, Professional Development & Programming: Ashley B., Mindy R., Korie H., Paul B., Donna M., & Brenda R.
  o Nothing to report
• Community Service: Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
  o Forrest said the committee will meet soon to select a benefactor for the proceeds of this year’s silent auction.
  o Aaron suggested that Staff Senate may want to participate in the Penny Carnival to be held Jan. 27th at the Dome.

New Business
• Nothing to report

Adjournment – Linda made a motion to adjourn the meeting. Forrest seconded the motion. Meeting Adjourned.

Next meeting: February 17, 2015 at 9:00 A.M. in the Jones Room

Meeting Dates for 2014-15:
October 21, 2014 November 18, 2014 December 16, 2014
January 20, 2015 February 17, 2015 March 17, 2015
April 21, 2015 May 19, 2015 June 16, 2015

As always, all staff are invited and encouraged to attend all Staff Senate meetings.

Mission Statement: The Staff Senate is established to be a representative body of Minot State University’s classified employees. The Senate will strive to promote communication between the President, other administrators, and the classified staff. The Senate will also serve the needs of the classified employees and act as a source of information concerning those needs and other issues.
Call to Order

Approval of Previous Minutes – December 16, 2014 Minutes

Secretary/Treasurer Report – Evelyn Klimpel

Address by President Shirley

Area Reports
- NDUSSS Update – Steve Swenson
  - Next IVN meeting January 26, 2014 @ 3:00 pm, Adm Bldg. Rm 362
- Faculty Senate Update – Dr. Seymour
- Human Resources – Wes Matthews
- Student Government Association

Old Business

Committee Reports:
- Cookbook: Aaron H., Evelyn K., Rebecca P., Deb K., Donna M.
- Scholarship: Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
- Parking Appeals Committee: Steve S. & Heather M.
- Bylaws and Legislative: Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
- Accessibility: Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
- Community Service: Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
- Other Appointment Reports?

New Business
- Pennies for Patients

Adjournment

Next meeting: February 17, 2015 at 9:00 A.M. in the Jones Room

Meeting Dates for 2014-15:
- July 15, 2014
- August 19, 2014
- September 16, 2014
- October 21, 2014
- November 18, 2014
- December 16, 2014
- January 20, 2015
- February 17, 2015
- March 17, 2015
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- June 16, 2015

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