Attendees: Steve Swenson, Devin McCall, Aaron Hughes, Camila Van Dyke, Marilyn Undjhem, Deb Kinzell, Rebecca Porter, Forrest Macy, Brandon Neiss, Brenda Roedocker, Donna (Marquart) Epperson, Heather Martin, Wes Matthews, Ashley Dhuyvetter, Emily Rodacker, Jessica Aga, Darla Weigel, Linda Benson, Joel Cartwright and Evelyn Klimpel

Absent: Mindy Rudnick, Lindsey Benson, Korie Huettl, Julie Keller, Ashley Blake, Amanda Iesham, Sheila Latham, Paul Brekke, Karla Bredahl, Tyler Schmaltz, Toni Schwartz, Tom Seymour

Call to Order

Approval of Previous Minutes – September 16, 2014 Minutes were approved.

Secretary/Treasurer Report – Evelyn Klimpel
- General Fund: $171.94
- Kickoff Fund: $4056.07

Address by President Shirley
Dr. Shirley announced Robert Hubbard will be inducted into the Academic Hall of Fame. He is a professor of theatre and speech at Northwestern College, Orange City, Iowa. He will be honored Friday (Oct. 17) at a reception in the Conference Center, with a social at 4:30 p.m. and program at 5. Also this coming week is the Athletic Hall of Fame and football game.

The proposed 8 million dollar Career and Technical Education building will be located down the hill from the Grand International Hotel. It is #5 on the higher education board priority list. Dr. Shirley has pitched the idea to Governor Dalrymple. Currently the project is in a holding pattern until January. Hopefully the project will be in the Governor’s budget.

Enrollment is down 3.5 % but not as bad as we initially thought it would be. Fall 2010 compare to Fall 2014, we have lost 500 students (3850 to 3400). Each year those few percentages add up and affects our budget over time. This year there will be NO ROUNDS of budget cuts but that said it is going to be a tight year. However if enrollment doesn’t turn around next fall things will start to happen.

The new higher education funding formula 2013 is based on semester credit hours and few other pieces. The reduction in students results in the reduction in tuition and fewer dollars from state. We have fewer students from our own backyard then a few years ago…where are they going? Admissions is putting new things in place. Kevin Harmon will post in campus announcements activities of enrollment services to attempt to change this pattern.

Area Reports
- NDUSSS Update – Steve Swenson
  - Online tuition waiver is in place.
  - There is continued discussion on Measure 3. The main concern is to post information and stay neutral. Murray from state system gave some good information on the topic.
- OPEN Records laws
  - Post it for the public and send it to them
  - Next IVN meeting October 27, 2014 @ 3:00 pm, Adm Bldg. Rm 362
- Faculty Senate Update – Dr. Seymour – NO REPORT
- Student Government update – Joel Cartwright
  - SGA tabled measure 3 with information to follow. One of the Sociology classes is giving out information
  - Two weeks ago SGA took a pledge for “It’s on Us.” A pledge to help keep women and men safe from sexual assault.
Hosting NDSA this coming weekend. NDSA plans to update their strategic plan and what they are going to do.

- **Human Resources – Wes Matthews**
  - Title 9 OCR are on campus. Open forums are being held with separate sessions for men and woman. The date, time and location was listed in the campus announcements.

**Old Business**

- **UPPC Update – Devin McCall**
  - The UPPC report is due November 15th. You can submit it electronically. Get in touch with the committee if you have any questions.
- **MSU Board of Regents meeting – Steve Swenson**
  - Discussed fall enrollment number
  - Legislation Appropriation request
  - Larry Skogen, Interim Chancellor reported information on state system and NDUS campuses.
  - Measure 3 – it is difficult to dive into because it is a political issue
    - Free personal time can do it
    - General rule of thumb if you are a ND state employee on work time be neutral.
- **SharePoint link – Steve Swenson**
  - Anton Huether has our SharePoint set up. It is ready for us to use and post files. Ashley Dhuyvetter has agreed to maintain it.
- **Homecoming Parade – Steve Swenson**
  - Thank you to Darla, and Lindsey for the float. A lots of candy was given out. Devin did get a good job of driving the truck. However, we did not have too many staff walkers.

**Committee Reports:**

- **Cookbook:** Aaron H., Evelyn K., Rebecca P., Deb K., Donna M.
  - Aaron reported 195 recipes have been submitted for the cookbook. The committee would like to have at least 300 recipes. The last cookbook had 350 recipes. The new deadline is November 3rd. The cookbooks will be here in time to sell in January.
- **Holiday Decorating:** Emily R., Lindsey B., Tyler S., Darla W., Julie K., Aaron H., Karla B., Brenda R., & Amanda I.
  - Judging of offices will be right before students leave for break
- **Parking Appeals Committee:** Steve S. & Heather M.
  - Currently there are six to seven appeals. They will meet later this week
- **Bylaws and Legislative:** Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
  - Linda Benson reported a meeting Thursday at 1 pm in Jones Room.
- **Accessibility:** Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
  - The first meeting will be right after today’s state senate meeting.
- **Scholarship:** Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
  - A meeting will happen in the next week or two.
- **Orientation, Professional Development & Programming:** Ashley B., Linda B., Mindy R., Korie H., Paul B., Donna M., & Brenda R.
  - Paul Brekke has completed a number of tours for new employees. If you are interested in helping out with the tours ask Teresa.
- **Community Service:** Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
  - The plan is to meet before CETL’s Days of Services.
- **Oil Impact Compensation:** Linda B., Darla W., Devin M., Evelyn K., Brandon N., Wes M., Lindsey B.
  - No report
- **Other Appointment Reports?**
New Business
• Title 9 Focus Groups
• Get out and Vote in November. Dave Thomas will be at Beaver Brew to explain each of the measures.
• Others?

Adjournment

Next meeting: November 18, 2014 at 9:00 A.M. in the Jones Room

Meeting Dates for 2014-15:

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As always, all staff are invited and encouraged to attend all Staff Senate meetings.

Mission Statement: The Staff Senate is established to be a representative body of Minot State University’s classified employees. The Senate will strive to promote communication between the President, other administrators, and the classified staff. The Senate will also serve the needs of the classified employees and act as a source of information concerning those needs and other issues.
Call to Order

Approval of Previous Minutes – September 16, 2014 Minutes

Secretary/Treasurer Report – Evelyn Klimpel

Address by President Shirley

Area Reports
- NDUSSS Update – Steve Swenson
  - Next IVN meeting October 27, 2014 @ 3:00 pm, Adm Bldg. Rm 362
- Faculty Senate Update – Dr. Seymour
- Human Resources – Wes Matthews

Old Business
- Share Point link – Steve Swenson
- Measure 3 Update: Steve Swenson

Committee Reports:
- Fall Kickoff – August 20, 2014.
- Cookbook: Aaron H., Evelyn K., Rebecca P., Deb K., Donna M. & Darla w.
- Holiday Decorating: Emily R., Lindsey B., Tyler S., Darla W., Julie K., Aaron H., Karla B., Brenda R., & Amanda I.
- Parking Appeals Committee: Steve S. & Heather M.
- Bylaws and Legislative: Linda B., Brandon N., Toni S., Mindy R., Korie H., Ashley B. & Devin M.
- Accessibility: Evelyn K., Brandon N., Ashley D., Linda B., & Emily R.
- Scholarship: Karla B., Heather M., Ashley D., Steve S., Evelyn K. & Emily R.
- Election: Toni S., Jessica A., Deb K., Forrest M., Darla W., Aaron H., & Camila Van Dyke
- Community Service: Ashley D., Forrest M., Amanda I., Lindsey B., Marilyn U., Emily R., Julie K., Karla B., & Camila Van Dyke
- Homecoming Parade: Tyler S., Steve S., & Paul B.
- Other Appointment Reports?

New Business
- Title 9 Focus Groups
- Go Vote
- Others?

Adjournment

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