Minot State University
Staff Senate Minutes
August 20, 2013 – Westlie Room

Attendees: Vicki Troftgruben, Darla Weigel, Linda Benson, Tyler Schmaltz, Suzanne Blessum, Pam Hopkins, Evelyn Klimpel, Bill Klimpel, Devin McCall, Camila Van Dyke, Steve Swenson, Marilyn Undhjem, Ashley Dhuyvetter, Emily Rodacker, Mindy Rudnick, Pam Hopkins, Aaron Hughes, Derek Van Dyke, Tom Seymour – Faculty Senate Representative

Absent: Beth Odahlen, Brandon Neiss, Carla Davis, Charlene Radke, Diane Pierson, John Johnson, Karla Bredahl, Linda Seklecki, Celeste Simmons, Donna Harvey, Julie Keller, Lindsey Benson, Sherri Giessinger, Paul Brekke, Scott Peterson, Sherri Giessinger, Wes Matthews – Ex-officio member

Call to Order: The meeting was called to order by Derek Van Dyke at 9:03 am.

Minutes: June minutes were approved as written. July minutes were approved pending submitted changes.

Treasurer’s Report: There is $2,478.34 in the MSU Fall Kickoff fund and $500.91 in the general fund.

Area Reports:

State Staff Senate – Linda Benson reported
State Staff Senate last met in June at MSU. Kristi Swartz has scheduled the next IVN meeting for September 23rd in Admin 362 and hopes to coordinate the following meetings with State Board Meetings.

Faculty Senate – Dr. Tom Seymour reported
Kevin Neuharth is Faculty Senate president, DeVeras Bowls is vice president and Linda Cresap is secretary

Committee Reports:

Food Committee – Vicki Troftgruben reported that the committee has secured pulled chicken, veggie burgers, hotdogs, chips, watermelon, sheet cake, soda and water for the Kickoff event via donations from Marketplace and Walmart. They will need four people to help serve the meal as well as help from all staff to clear tables and empty trash cans as needed.

Entertainment Committee – Aaron Hughes reported that Melissa Spelchen and Rick Watson have been secured to provide musical entertainment and sing “Happy Birthday” towards the end of the meal. The Beta Theta and Sigma Delta sororities will host face painting and games, Campus Players will have mimes, student athletes will provide games and the Marketing Office will be pulling the parade float birthday cake into the Quad for decoration!

Advertising Committee – Emily Rodacker reported that posters have been hung throughout campus and the video invitation was sent via public announcements. Derek noted that he will also play the video during his convocation speech Wednesday morning.

Prize Committee—Steve Swenson reported that many departments across campus donated prizes for the Fall Kick Off and his committee will meet to discuss how they will award prizes throughout the evening.
Old Business:

Fall Kick-Off Celebration – Derek Van Dyke reminded all that the Fall Kickoff Celebration will be held August 21st from 4:30-7:30pm in the MSU Quad – all faculty, staff and their families are invited to attend. He recommended that all Staff Senate members arrive at 4:30 and wear red to show your affiliation with MSU and Staff Senate.

Centennial Committee – Dr. Seymour reported that calendars are available, posters are hung across campus and throughout the community, service clubs have started Power of 100 projects and the Centennial website is live.

Derek Van Dyke added that Lindsey Benson will be distributing a form to log all Staff Senate volunteer hours. Once classes begin, he will be sending a challenge to Faculty Senate and Student Government Association to log 100 or more hours of community service.

UPPC/ University Program Prioritization Committee – Emily Rodacker reminded the senate that Dr. Warren Gamas will be hosting two mini sessions Thursday, August 22nd at 9:00 a.m. and 10:00 a.m. in Old Main. Emily reported that there is a Prioritization Seminar in Ft. Worth, TX October 1st-2nd and the committee will be sending four representatives.

New Business:

Bill Klimpel reported that the Staff Senate banner has been misplaced or stolen from storage. The senate discussed possible options including reordering and whether the new banner design should be similar or updated. Linda Benson suggested putting a plea in the public announcements for anyone who may have seen the banner.

Announcements:
Convocation is tomorrow, August 21st from 8:00 a.m. to noon
Move In Day is Thursday, August 22nd from 12:00 p.m. – 4:00 p.m.

Adjourn: The meeting adjourned at 9:26 a.m.

Next Meeting: September 17th, 2013 in the Jones Room at 9:00 am.