Present: Rhoda Owens, Linda Pettersen, Diane Freiberg, Dawn Fredrich, Amy Roberts, Nancy Vitko, Linda Schaefer, Karen Zimmerman, Jane Olson, and Marita Hoffart

<table>
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<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Action</th>
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<tr>
<td>Welcome and Call to Order</td>
<td>Marita H.</td>
<td>Information noted. See copy of Vision 2020 and President’s Call to Action.</td>
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<td>Introductions</td>
<td>Board members presented what prompted them to become a member, what do they want to get out of membership, what do they hope to gain/learn/do as an officer/board member. Contact information verified.</td>
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<td>Vision 2020</td>
<td>Marita H. presented Vision 2020. Discussion occurred on how this should be used to guide the future activities and strategic planning for Omicron Tau.</td>
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<td>President’s Call to Action</td>
<td>Marita H. presented Carol Huston’s, President of STTI, call to action. Discussion occurred on how this should also guide future activities and strategic planning for Omicron Tau.</td>
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| Summarize Chapter Activities for 2007-2008 | Rhoda O. presented a summary of activities:  
  - April 4, 2008 collaborative education conference with NDNA, NW Region and AACN, Roughrider Chapter, “To die with dignity: Comfort Care at the end of life”.
  - Annual meeting on 2-16-08 at MSU Dept. of Nursing
  - Induction Ceremony on 5-1-08 at MSU Student Union
  - Nurse Day Celebration/Raffle/Reception on May 6, 2008 at the Taube Museum
  - Board meetings were held 9/5/07, 11/14/07, 1/9/08, 3/16/08, and 4/16/08.                                                                 | Information noted.                          |
| Rhoda’s Call to Action as President for 2008-2010 | Strategic Plan was reviewed and revised as follows:  
  - Hold two scholarly activities each year  
  - Encourage member involvement in specific projects and/or committee work  
  - Invite community nurse leaders and nursing students for induction  
  - Involve students in chapter processes  
  - Provide mentor opportunities for student members | Board in agreement.                         |
- Attain financial support through membership fees and fund raising
- Support two delegates to biennial convention
- Support 1 active member who is an officer to attend the Chapter Leadership Academy
- Recognize outstanding performance and service through awards and public relations
- Hold regular board meetings and an annual meeting
- Facilitate meetings between members
- Quarterly newsletter sent to all active members
- Maintain chapter web-site to provide information to members and communication among members
- Develop internal resources
- Participate in at least one community and one global outreach project annually

Discussion on Strategic Plan:
- Need to increase member involvement
- Possibly send President-Elect to Chapter Leadership Academy in Sept. 2008
- Collaborative Education Conference in April 2009 and provide education activity at the annual meeting February 2009
- Encourage a nursing student to attend the board meetings
- Give a key chain as a gift to all members who have been inducted into STTI, Omicron Tau over the last 10 years
- Need to redefine the committees and appoint members and chairs as some do not have any active members on them
- Communicate to all active members the dates and times of board members to encourage attendance
- Consider using a mail out ballot for the process of electing officers in the year of 2009
- Have board meetings every other month and try varying the times to encourage attendance of board members
- Collaborate with other organizations to allow participation in community outreach activities that promote health in our community

Information noted. Further discussion at future board meetings. Board in agreement to purchase key chains for all members inducted over the last 10 years.
- Become involved in at least one global outreach project and encourage participation of MSU in the project
- Attempt to reach a total of 10 community leaders inducted into membership by June 30, 2008 to participate in Chapter-get-a Member campaign. We have 7 so far.
- Elect two delegates to attend the biennial convention in 2009
- Continue the annual chapters awards: Orchid Award, Best Practice less than 10 years in nursing, and Best Practice greater than 10 years in nursing
- Karen Z. presented a possible community outreach project. She will be attending a planning meeting for the “Be a better biker program” in which children are properly fitted with bike helmets. This event is scheduled on June 4, 2008 from 6:00pm – 9:00pm. She will e-mail information to board members.
- We will submit an entry for the Chapter Showcase of Excellence awards due June 15, 2008. Rhoda O. and Linda P. have been written up our entry. Copies distributed to board members. If we receive the award it will be given out at the Chapter Leadership Academy Sept. 2008.
- Linda P. has been doing an excellent job of updating the Omicron Tau website.

### Activities for the year 2008-2009:

- Continue the annual collaborative education conference
- MSU Dept. of Nursing Reunion/Omicron Tau 10th Anniversary celebration Sept. 25-27
- Induction Ceremony tentative date of April 23, 2009
- Annual Meeting in February 2009. Date to be determined later
- Nurse Day Celebration on April 30 or May 5, 2009
- Board Transition Meeting May 2009
- Board of Director Meetings in July, Sept., Nov. of 2008; Jan., March of 2009. Invite all members to the meetings.
- Next Board Meeting on July 8, 5:00pm – 6:00pm at MSU Dept. of Nursing. Will include an invitation in the next newsletter for members to attend
| Update on Region 4 Activities and Committees | Rhoda O. presented an update from Maureen Greene the Region 4 Coordinator. The needs of the chapters in our regions are:  
- Celebrate chapter successes through awards and recognition on the regional and international level  
- Develop programs within the region, convention and leadership academy to provide for enhanced networking between members, current and emerging chapter leaders  
- Devise a group of young professional nurses who can suggest creative and sustaining ways to enhance chapter recruitment and retention of active members  
- Provide for a global perspective on methods to rethink being intentionally global at the chapter level and beyond  
- There are 4 committees at this time: Awards and Recognition Committee, Membership Development Committee, Program Committee and Global Outreach Committee. More committee members are needed, so if members are interested, they can contact Maureen.  
- Rhoda O. (chair) and Linda P. are on the Global Outreach Committee from our chapter. A survey has been e-mailed to all 28 chapters to see what types of activities have been doing and currently being done. A summary will be prepared over the next couple of months and sent to chapters to encourage chapters to try some of these types of these successful projects  
- A region 4 conference call was held on March 19, 2008 and another to be held on June 11, 2008. Rhoda O. and Linda P. participated in the March 19 call. Dawn F. and Rhoda O. will participate in the June 11 call. | Information noted |
| Discussion on Committees | These are the present committees:  
1. **Nurse Day Celebration/Raffle:** Need new members. Nancy V. is resigning from this committee. Diane F. will assist/mentor the new chair during the next year and then will resign. Amy Roberts has agreed to stay on the committee. Other possible members are Linda Haider, Judy Swanson, Teresa Seright, and Heidi Bender.  
2. **Induction Ceremony:** Rhoda O. (President) will be involved along with Linda S. (faculty counselor). Will obtain assistance as needed | Information noted. These members will be contacted to verify interest  
Information noted. |
3. **10 Anniversary Celebration**: Marita Hoffart is the chairperson of this committee. Dates have been set for Sept. 25, 26, and 27, 2008 during MSU homecoming. Planning continues. Possible speaker will be Jill Fuller. Other possible members: Jackie Reep and Jared Gietzen.

4. **Governance Committee**: Members appointed/elected include Linda Schaefer (chair and faculty counselor), Linda Haider, Margie Hair and Amy Roberts. Discussion occurred on the need to find another member.

5. **Leadership Succession Committee**: Elected members include Jane Olson (chair), Lisa Endresen and Tammie Braaflat.

6. **Education Committee**: Rhoda O. (chair) and Judy Beck has agreed to serve on this committee.

7. **Awards Committee**: Marita H. is the chair. Jackie Reep will be contacted by Marita to see if she is interested in being on this committee.

8. **Finance Committee**: Jane Olson. Need more members.

9. **Community/Global Outreach Committee**: Dawn Fredrich has agreed to chair this committee. Laurie Dimler has expressed interest in this committee and Dawn will contact her.

10. **Scholarship/Research Committee**: Need to appoint new members.

Discussion occurred on the need to review and define the roles and responsibilities of these committees. In the future, the board will recommend other committees based on need. Some of these committees have written guidelines posted on the chapter and national web site. All board members are asked to contact members for interest in serving on these committees for the 2008-2009 year. Board members are to communicate by e-mail on who they contact and interest of those members to serve on which committee. Rhoda will make an announcement in the newsletter to be mailed out early in June.

**Global Outreach Project**

Rhoda presented a possible global outreach project with the Foundation of Hospices in Sub-Saharan Africa (Refer to handout). Omicron Tau could become a “Friend of FHSSA”. We would partner will all USA partnerships/African Hospice partnerships. She has been in contact with Alex Shade, the Partnership

Further discussion at the July 2008 board meeting.

Information noted. Board expressed much interest. Rhoda will recontact Alex Shade to find out next steps to take on this possible project and will present at July meeting.

Information noted. Marita to report next board meeting and contact further members for assistance.

Information noted. Board members will check with other members for interest on serving on this committee.
Manager. The foundation is very interested in our participation and is a reputable foundation. Our missions and visions are similar. Information presented on the FHSSA website. Possible projects could be collection of needed medical supplies and over the counter medications, and travel to these hospices.

### Other Discussion items

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<th>Historical data. Secretary keeps copies of brochures, etc. Minutes from board meetings. Need to review policies on expenses paid for biennial convention and chapter leadership academy Delegate selection Rhoda O. and Karen Z. will meet in the next month for orientation to the roles and responsibilities as Secretary</th>
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<td>More discussion at next board meeting</td>
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**Next Board Meeting will be July 8, 2008 at MSU Dept. of Nursing from 5:00pm – 6:00pm. The agenda will be mailed out 1 -2 weeks in advance to allow board members time for review.**

Meeting adjourned 8:00pm  
Recorder: Rhoda Owens, Secretary