Omicron Tau Chapter  
Board Meeting  
MSU Department of Nursing Conference Room  
3/19/2008  
5:00pm

Present: Rhoda Owens, LuAnn Henning, Linda Pettersen, Linda Schaefer, Amy Roberts, and Marita Hoffart

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Action</th>
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<tr>
<td>Welcome and Call to Order</td>
<td>Meeting called to order by LuAnn Henning, Vice President</td>
<td>Approved.</td>
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<td>Minutes – 1/9/2008</td>
<td>Minutes from this meeting to be e-mailed to board members. <strong>Newsletter:</strong> Rhoda will send out next newsletter in May/June 2008. <strong>Monthly Electronic Newsletter:</strong> Rhoda O. will continue to write each month to update members on a monthly basis. <strong>Web Site:</strong> Linda P. will continue to update the website with board meeting minutes, newsletter, and announcements.</td>
<td>Information noted. Board in agreement.</td>
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<td>Communications</td>
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| Committee Reports                               | **Future Omicron Chapter Activities**  
1. **Wine and Cheese Reception/Raffle/Nurse Day Event:** Committee consists of Diane F., Nancy V., Amy R., and Teresa S. Amy R. reporting. Date has been set for May 6, 2008 from 5:00pm – 7:00pm at the Taube Museum. Advertising will continue. Progress continues on the planning and collecting door prizes. Need to sell raffle tickets at 4-4-08 conference.  
2. **Induction Ceremony:** Marita H. reports she will work with LuAnn H., Linda Haider, Judy Swanson. She will send out an invitation to all active members. She will have the programs made and assist with the induction ceremony. Date has been set for May 1, 2008 in the Missouri Room, MSU Student Union. Time will be 7:00pm. Mary Wakefield has agreed to speak at the induction ceremony. Mary will be paid $50.00. The Missouri room has been reserved. Will have the usual cake, etc. as other years. Linda S. reported that the invitation for membership was                                                                                                                                 | Information noted. Board in agreement. Rhoda O./Amy R. will contact Jane Olson about selling raffle tickets at the 4-4-08 conference. Amy R. will check on advertising for the event.  
Information noted. Board in agreement. Update will be presented at next board meeting.                                        |
sent out by e-mail to students and nurse leaders. She has heard from 5 individuals and will continue to follow up on this. Linda S. will meet with the new inductees for orientation prior to induction.

3. **10 Anniversary Celebration**: Marita Hoffart is the chairperson of this committee. Discussion occurred on date for this celebration. Possible speakers Jill Fuller and Niki Roed. Would like to have a former MSU nursing student speak.

4. **Governance Committee**: No report other than Linda S. reported that process continues for new member induction.

5. **Leadership Succession Committee**: Deb Johnson resigned as President. See attached letter of resignation. Based on the bylaws, LuAnn H., Vice President, will fill the office of President until the newly elected President, Rhoda O. takes office on July 1. Another member is needed on the Governance Committee. Linda Haider will be asked to serve on the Governance Committee for the term 2008-2010. Deb Wibe Has not renewed her active membership due March 2007 and resigned from the remainder of her term ending 2008.

6. **Education Committee**: Rhoda O. reporting. Planning continues on the collaborative Spring educational conference. The conference has been set for April 4, 2008 from 8:00am – 4:00pm at the Holiday Inn. Title will be “To die with dignity; Comfort Care at the End of Life”. A total of 124 have registered so far.

7. **Awards Committee**: Marita H. is the chairperson of this committee. Nominations have been received and will bring names to the next board meeting.

8. **Finance Committee**: Linda P. and Jane O. are members of this committee. Will meet as needed. No information to report.

9. **Outreach Committee**: No report received. Discussion occurred that the chair, Deb Wibe has resigned.

10. **Scholarship/Research Committee**: No report. Need for further discussion on this committee. It was noted that Omicron Tau will not be involved in the Go Red for Women project.

**2008 Regional Showcase of Excellence Award**: Rhoda presented information on submission criteria. At this time, Linda P. and Rhoda O. have agreed to submit the information. Any other members are welcome to assist with the process.

Information noted. Decision made to hold the celebration in conjunction with MSU homecoming weekend on Sept. 25, 26, 27. Will find speaker. Further discussion at next board meeting. Board in agreement.

Information noted. The Board accepted the resignation with regret. Linda S. will ask Linda H. about serving on the Governance Committee. Rhoda O. will submit the information to nationals regarding resignation of Deb J. and LuAnn filling the position and finishing the term.

Information noted.

Information noted.

Information noted.

Information noted. Further discussion at May board meeting.

Information noted. Further discussion at May board meeting. Board in agreement.

Board in agreement to apply for the award. Due 6-15-08.
Future Board Meeting Dates:

April 16, 2008 at 5pm, MSU Dept. of Nursing: At this meeting will finalize date for transition meeting, plans for induction ceremony and Nurse Day Celebration (Wine and Cheese) and continue discussion on other activities.

May 14, 2008 Transition Meeting Tentatively Set: 5pm – 8pm at MSU Dept. of Nursing. LuAnn and Rhoda will organize the meeting.

Information noted. Board in agreement.

Meeting adjourned 6:15pm

Recorder: Rhoda Owens, Secretary