



Teacher Licensure Programs

Action • Reflection • Knowledge

Student Teaching Directions and Advisor Signature Form

1. Go to the Teacher Licensure Programs website:
https://www.minotstateu.edu/teu/current_students.shtml.
Click on the tab labeled Student Teaching. Review the Applying for Student Teaching Newsletter.
2. Write your Introduction Letter following the instructions and the samples.
3. Set up a time to meet with your advisor. At the meeting you and your advisor should
 - a. Review your academic requirements report in Campus Connection to ensure you will meet all the requirements for graduation.
 - b. Locate your cumulative and major GPAs in Campus Connection.
 - c. Review your Introduction Letter.
4. Sign the form below and have your advisor sign the form. Scan it or take a picture of it.
5. Login to SLL (sll.watermarkinsights.com). Click Gateways on the left-hand side. Click into your Licensure Plan (example: Licensure Plan for F21 ECE). Navigate to the Mid-level Transition Point Gateway.
 - a. Upload your introduction letter to the Student Teaching Introduction Letter
 - b. Upload this form to the Student Teaching Advisor Signature Form.
 - c. Click on the Student Teaching Application Form and complete the form. Then click the box to acknowledge that you have finished the task. You will need to have your GPAs ready as well as any tentative requests for placements.

If you have questions or issues with any of the above steps, contact Deb in Swain 209 (deborah.ringham@minotstateu.edu or 701-858-3838).

Students

I certify that I am ready to apply for Student Teaching.

Student Signature: _____ Date: _____

Advisors

I certify that I have met with _____ and they are ready to apply for student teaching.

Advisor Signature: _____ Date: _____