



Overview

Course Prefix, Course Number, Title: ED324L-34102 Fall Experience
Credits: 0

Semester/Year: 2026 Fall

Campus Connection Course Dates: 08/24/2026 - 12/18/2026

Mode of Delivery: On Campus Face to Face

Instructor Information

Kathryn Hintz
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Office Location: Swain 218D
Office Hours: MWF1-4
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Course Details

Catalog Description: This mid-level clinical experience provides students in Teacher Education with an extended experience in the fall semester observing and assisting with beginning of the year room design, organization, and classroom management policies and procedures. This course is typically taken with a methods class or student teaching.

Placement Policies: none

Required Course Materials

Access to SLL

Student Learning Outcomes

- SLO 3.1 The teacher candidate collaborates and communicates with others to build a positive learning climate marked by respect, rigor and responsibility.

Course Objectives

- Teacher candidates will communicate and collaborate in positive ways with public school partners

Assignments and Grading

Grading Policy and Scale:

GRADING SCALE

This course is an S/U graded course. In order to earn an "S," teacher candidates must complete the appropriate number of days for the experience, have those hours verified by the cooperating teacher, complete the self-assessment in SLL, and upload the observation guide to SLL. In addition, teacher candidates must earn at least a 2 on all the categories of the activity from the cooperating teacher and the university supervisor. Pre-service teachers who do not earn a 2 in all categories will need to work with the Director of Teacher Advisement and Field Placement to develop a plan to remedy the concerns

Assignments and Descriptions and Tentative Due Dates:

The ED 324L activities are due on September 15.

Tentative Course Outline:

Teacher candidates in practicum will spend 2 days helping the teacher either set up the classroom OR 2 days attending workshop sessions AND the first 2 days of school with the teacher. Student teachers will be at the school for the assigned dates of their placement.

Paper Assignment:

Please keep a journal of your experiences during this clinical so that when you write your reflective paper at the end you are able to remember the range of your experiences as well as specific examples. As you are completing the experience, please use the following observation guide for note taking.

ED 324L Observation Guide

As you complete your Fall Experience, please use the following prompts to record observations as bullet points and not full narrative. When you are done with this form you will upload your notes to SLL.

ED 324L Observation Guide

As you complete your Fall Experience, please use the following prompts to record observations as bullet points. You do not need to write in paragraphs. When you are done with four days, please upload the document to SLL.

What do teachers learn in meetings on the days before school?

Date of Observation	Observation

How do teachers prepare their space for students?

Date of Observation	Observation

How do teachers introduce routines and rules for the coming year?

Date of Observation	Observation

How to teachers create the learning environment they want for the coming year?

Date of Observation	Observation

How would you prepare for the start of a school year?

Class-specific Artificial Intelligence (AI) Policy

AI Use is Prohibited

In this class, the ability to reflect is essential for future teachers. Because this course emphasizes reflecting on your teaching, using Generative AI tools, including those available to you through Minot State University, are not permitted.

GenAI tools are not substitutes for your intellectual effort or scholarly expression. Active engagement with course materials, critical thinking and judgment, and expression of original ideas should never be outsourced to technology.

The first use of AI will be graded as a grade of 0 on the assignment and the second will result in an F for the class and a flag for Academic Dishonesty in Starfish.

If you are unsure whether a particular use of AI is allowed, assume it is not and consult the instructor before proceeding.

Important Dates

Final Exam Date and Time: (instructor to input)

The ED 324L (Fall Experience) activities are due September 15.

Assessment Day: Monday, October 12, 2026

Late and Missed Work

Teacher candidates who are not able to turn in work on time should contact me.

Attendance Policy

University Attendance Policy

[Minot State's attendance policy](#)

Class-specific Attendance Policy All late arrivals, early departures, and absences should be sent to the Director of Teacher Advisement and Field Placement. Generally teacher candidates are expected to be at school when the teachers are at school, including partial and full days of professional development, even when there are classes at MSU.

University Sanctioned Events Policy

Minot State University has a commitment to students who represent the University in official capacities. University-sanctioned activities include events that are required or encouraged by a class, program, club, or athletic team. When a student has a scheduled absence due to a university-sanctioned activity, it is the student's responsibility to communicate with the faculty member prior to his or her absence.

All late arrivals, early departures, and absences should be sent to the Director of Teacher Advisement and Field Placement. Generally teacher candidates are expected to be at school when the teachers are at school, including partial and full days of professional development, even when there are classes at MSU.

Academic Honesty Policy

Honesty and integrity are central to academic life at Minot State University. They create a trust necessary in a community of scholars. When that trust is violated by cheating in any form, the atmosphere of academic freedom is threatened.

Minot State University is committed to academic honesty and integrity. Academic dishonesty includes, but is not limited to, the following types of behaviors:

- Misrepresenting work of others, including AI, as one's own.
- Using the product of generative or other forms of AI unless permitted in a course assignment or syllabus.
- Copying from another student during an exam.
- Altering one's exam after grading for the purpose of enhancing one's grade.
- Submitting the same work to more than one class without the prior approval of the instructors.

- Use of any material or device not approved by the faculty during an exam.
- Falsifying field collection or research data.
- Failing to maintain professional standards for ethical research and practice.
- Violating the confidentiality of clients or participants.

Incidents of academic dishonesty will be documented by the faculty member and the department chair notified. Students will be notified with an explanation and consequences in accordance with the faculty member's grading policy as outlined in the syllabus. The student may appeal the faculty member's decision to the department chair. Student disciplinary action may result in accordance with the Student Handbook.

Reporting Process:

Step 1: Student commits academic dishonesty.

Step 2: Instructor will enforce their academic honesty policy according to their syllabus.

Step 3: Instructor raises Academic Honesty flag in Starfish for the course and includes supporting details as well as the consequence. The Starfish flag and communications serve as notification to the Department Chair, the Vice President of Student Affairs (or designate), and the student.

Step 4: After three Academic Honesty flags have been raised on one student across their academic career, an investigation is opened by the Vice President of Student Affairs (or designate). Student disciplinary action may result in accordance with the Student Handbook. In exceptional cases, the Department Chair may request the Vice President of Student Affairs (or designate) and Vice President for Academic Affairs to open an investigation, regardless of the number of raised flags.

Penalty for Violating the Policy

When plagiarism occurs, a failing grade will be given for the assignment and further action may be taken following MSU guidelines regarding academic honesty. Copying material from sources either printed or electronic, or another student, whether from this semester or a previous one, is unacceptable. If this occurs, you will receive a zero on the assignment and I will raise an academic honesty flag in Starfish and potentially refers the student to TEAC. I am usually unable to distinguish between the person who copied and the person who was copied; therefore, you are **STRONGLY ADVISED** not to share your coursework with **ANYONE**. If a friend is missing material or doesn't understand something, please advise them to come see me and I will help them. Copying another person's work may have additional consequences,

including a referral to Student Life and possible probation at Minot State University. See the information in the [Undergraduate Catalog](#) and Student Rights and Responsibilities (https://www.minotstateu.edu/student_rights_responsibilities.pdf).

Tutoring

The Minot State University Academic Support Center would like to help you reach your academic goals by offering free peer tutoring beginning the second week of classes in the lower level of the Gordon B. Olson Library and virtually. No appointment is necessary and there is no limit to how many times you may meet with a tutor. See the [current tutoring schedule](#). Times and subjects offered may change during the semester so check the schedule often. Visiting the Academic Support Center early in the semester with continued regular attendance produces the best results.

ADA Accommodation Statement

In coordination with Access Services, reasonable accommodations will be provided for qualified students with disabilities such as LD, orthopedic, hearing, visual, speech, psychological, anxiety, depression, ADHD, health impairment, TBI, and PTSD. To learn more about applying for accommodations, please contact [Access Services](#) at 701-858-3372 or Access.Services@MinotStateU.edu. To schedule an appointment with Access Services, please visit [Starfish](#).

Non-discrimination Statement

Minot State University subscribes to the principles and laws of the state of North Dakota and the federal government pertaining to civil rights and equal opportunity, including Title IX of the 1972 Education Amendments. Minot State University policy prohibits discrimination on the basis of race, gender, religion, age, color, creed, national or ethnic origin, marital status, sexual orientation, gender identity, or disability in the recruitment and admission of students and the employment of faculty, staff, and students, and in the operation of all college programs, activities, and services. Evidence of practices which are inconsistent with this policy should be reported using the [Student Complaint and Anti-Discrimination Form](#)

Visit the line for the complete [non-discrimination statement](#).

Title IX Statement

Minot State University (MSU) faculty are committed to helping create a safe learning environment for all students and for the university as a whole. If you have experienced any form of sexual harassment including sexual assault, dating violence, domestic violence, and stalking know that help and support are available. MSU has staff members trained to support parties in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The University strongly encourages all students to report any such incidents to the University. Please be aware that all MSU employees (other than those designated as confidential resources such as counselors, clergy, and healthcare providers) are required to report information about such harassment to the University. This means that if you inform a faculty member about a situation of sexual harassment or other related sexual misconduct, the faculty member must share that information with the University's Title IX Coordinator. If you wish to speak to a confidential employee who does not have this reporting responsibility, you can find a list of resources on the Title IX website. For more information about your options, please visit the [Title IX website](#).

Connections to Coursework

ED 324L Clinical VI is an extended experience in the fall semester observing and assisting with beginning of the year room design, organization, and classroom management policies and procedures. You will spend 4 school days total in this clinical. You must have a set schedule in advance for these observation periods and you must stick to that established schedule. If illness or another major event causes you to be unable to attend on a particular day, it is your professional responsibility to notify your university instructor (for the first half of this experience) and your classroom teacher. You are required to maintain a reflective journal for this experience and submit a final reflective paper, as well as a self-assessment form (Mid-Level Clinical VI), to the Tk20 system. ED 324L Connections: Methods and student teaching are complementary courses to ED 324L Clinical VI. ED 324L provides teacher candidates with the opportunity to observe and participate in the process of getting ready for a new school year and setting up procedures for the school year. Methods and student teaching allow the teacher candidate to participate in those processes and make the connection between how classrooms are set up and how they function.

Theme, Standards, Progressions, and Skills

THEME

The teacher as reflective decision-maker is the organizing theme of teacher education programs at Minot State University. To implement this theme, we use the acronym ARK (action, reflection, knowledge) to shape program development across the campus (see Teacher Education philosophy and mission statements in the Undergraduate Catalog).

InTASC STANDARDS

This course addresses all the InTASC Standards. They are Learner Development (1), Learning Differences (2), Learning Environments (3), Content Knowledge (4), Application of Content (5), Assessment (6), Planning for Instruction (7), Instructional Strategies (8), Professional Learning and Ethical Practice (9), Leadership and Collaboration (10).

InTASC PROGRESSIONS

The following InTASC progressions are addressed in this class: 1/2A, 1/2B, 3A, 3B, 4A, 4B, 5A, 5B, 6A, 6B, 6C, 7A, 7B, 7C, 8A, 8B, 9A, 9B, 9C, 10A, 10B.

21st CENTURY SKILLS

This course addresses all of the 21st Century Skills. For a description of the 21st Century Skills see <http://www.p21.org/our-work/p21-framework>

ISTE STANDARDS

This course addresses all of the ISTE standards. For a description of the ISTE standards see <http://www.iste.org/standards/iste-standards>

Land Acknowledgement

Minot State University gratefully acknowledges the Native Peoples on whose ancestral lands we sit. We praise the Anishinaabe and Assiniboine peoples, as well as the other sovereign nations of the northern plains whose lands encompass North Dakota today: The Turtle Mountain Band of Chippewa, the Mandan Hidatsa Arikara Nation, the Spirit Lake Nation, the Standing Rock Sioux Tribe, and the Sisseton Wahpeton Oyate.