

CAMPUS RECYCLING PROCEDURE

Big Blue Bins are located in various departments on campus. The **Big Blue Bins** are for office paper recycling only.



Office paper includes:

- White paper
- Pastel colored paper
- Junk mail
- Envelopes

Other items that may be recycled near the **Big Blue Bin**:

- Newspaper (inserts included). Should be boxed and placed neatly next to a **Big Blue Bin**.
- Cardboard (corrugated boxes, 3-layer). Should be flattened and placed neatly behind a **Big Blue Bin**.

Four **Green Recycling Kiosks** are located in the Student Center Atrium outside the MSU bookstore, Hartnett Hall-first floor west corridor, Cyril Moore southeast lobby, and in the Crane Hall lobby. You can place the items listed below in a box or container in your office for later delivery to one of the four kiosks.

The **Green Recycling Kiosks** contain the following items:

- Office paper (Put in a **Big Blue Bin** whenever possible.)
- Magazines/catalogs, other glossy paper products (referred to as “slick” paper)
- Plastic bottles (soda, water, juice/Gatorade: neck bottles only) If possible, rinsed, and the cap removed and placed in the garbage.
- Aluminum cans (emptied and rinsed when possible)

Items that cannot currently be recycled through MSU’s recycling program and must be placed in the trash:

- Cross shredded paper (Please bag this shredded paper.)
- Caps from plastic bottles
- Astro-bright papers
- Any plastic products not listed above

Volunteers must sort contaminated materials from each container before the contents are forwarded for recycling. Your help in making this process go smoothly is appreciated!

Volunteer and participate to help recycle or direct any questions to any Sustainability Committee member. Learn more about Minot State University’s recycling and campus sustainability by visiting the website at www.minotstateu.edu/sustain.