



**Minot State University
Strategic Planning and Budget Council
October 27, 2020**

Committee Members: Laurie Geller (Co-Chair), Brent Winiger (Co-Chair), Jacek Mrozik, Cari Olson, Teresa Loftesnes, Katie Tyler, Mike Linnell, Deb Ringham, Nicole Wald, Linda Cresap, Ann Beste-Guldborg, Warren Gamas, DeVera Bowles, Darren Seifert, Jorge Talamantes Baez, Cole Brose

Meeting Minutes

1. New additions to SPBC – Jorge and Brent
2. HLC
 - THANK YOU!! – Laurie thanked the committee for meeting with the HLC Focused Visit Team and for their work over the past few years with the budget presentations.
 - Update – The HLC Focused Visit Team Chairs gave a good report to Dr. Shirley before she left. She asked that Minot State add Brent Winiger to SPBC as a co-chair and to commit to filling the assessment director position.
3. Upcoming budget presentations
 - Dates and times – Laurie will ask President's Staff about December 3, 4, 7, and 8 for budget presentations. The committee agreed that it has not been asked to make decisions about cuts; therefore, we don't need programs to justify their budgets as part of presentations. Only those who are asking for additional budgetary requests need to present.
 - Priorities for funding – The committee agreed that enrollment needs to again be a priority. We discussed small requests and decided we could not set a minimum amount due to large variations in budget sizes; \$1000 might be a lot for someone with a small budget.
 - Better presentations – How do we measure the success had by programs that received additional funding? We could ask those programs to report back us on their progress. Here is what we got; here is what we did; here is what we want now.
 - Documentation
 - Communication about decisions – We need to better communicate to those who are not funded as well as those who are.

- What else?? – New academic programs – how do we create a process that reviews new programs to ensure they don't get approved before we know the full picture. Laurie shared the items included on the NDUS new program procedures which are appropriate, but who should review and approve those on campus? The medicinal plant chemistry program was not a new program, but a new option under an existing program. Laurie could ask Faculty Senate president, Lisa Borden-King or we could consult with the Curriculum Committee.
4. Retreat planning committee – DeVera, Linda, Jacek, Darren, Katie, and Laurie – Jacek agreed to chair the committee, and Linda will set up a meeting.
 5. Other
 - The committee suggested we have a meeting on November 10 in addition to our November 24 meeting.

Next meeting: November 24, 2020 at 2 p.m.