



Minot State UNIVERSITY

Faculty Senate

Sep 1, 2016 – 3:30 pm, Westlie Room – MSU student center

Faculty Senate Minutes

In attendance: Laurie Geller, Mikhail Bobylev, Ron Fischer, Linda Olson, Zeni Shabani, David Rolandson, Sayeed Sajel, Deanna Klein, Andy Bertsch, James Fusik, Daniel Ngugi, Scott Kast, Joseph Jastrzemski, Linda Cresap, Lesley Magnus, Dan Conn, Dionne Spooner, Connie Geyer, Amy Roberts, Joe Zajdel, Erik Kana, Timothy Morris, Bryan Schmidt, Draza Markovic, Chris Keller, and Linda Conn

Absent: Gary Rabe, Mark McQuade, Aaron Richard, Alex Westman, Steve Shirley

Guests: Brent Winiger, Lori Willoughby, Marc Wachtfogel

Meeting called to order at 3:30 pm by Faculty Senate President, Zeni Shabani

AGENDA

Procedural/Discussion Meeting

1. Opening / Attendance / Seating of Alternate Delegate
 - *Motion to seat alternate: none*
 - *New Human Resources director introduced himself*

2. Approval of Minutes from last meeting May 5, 2016
 - Motion
 - *Motion to approve May 5, 2016 minutes, (D. Conn/Fisher); motion carried*

3. Agenda Updates
 - None

4. Announcements / Comments from the Faculty Senate President
 - President Shabani invited everyone back for a great year
 - Thanks to Linda Cresap for all her help with the transition to the new presidency, and helping with the sharepoint.
 - Bylaws changes will need to be voted on, more info shared by James Fusik. Voting will occur in agreement to the constitution. Watch for info in the Announcements.
 - Joseph Jastrzemski asked for Ernst Pijning to be invited to report on State Board information.

5. Administrative reports
 - a. President Shirley
 - Not available
 - b. VPAA's: Laurie Geller
 - Welcome back to everyone
 - Encouraged all people to participate and be active in discussion; take info back to your departments
 - Enrollment – headcount down 3 students but up new Freshman, Transfers, and Graduate students
 - Contact day in the Fall semester
 - HLC continuing
 - Sabbatical applications are due to Chairs tomorrow
 - Retention committee will be re-formed to look at those issues
 - Enrollment committee will continue from the information obtained last year with the Enrollment summit
 - Stage 1 proposals were submitted – Entrepreneurship certificate, minor, major; Certificate in Management Concepts (graduate)
 - Strategic Planning will be continued with action items; encouraged everyone's participation in this planning
 - Encouraged everyone to attend the various functions on campus; Notstock coming up soon
 - c. SGA representative
 - No representative here today
 - d. Staff Representative - Linda Conn
 - Successful Kick-off event
 - Possible faculty and staff perks around town will be investigated
 - New officers were elected to the table officers' positions

New Business

1. Faculty Satisfaction Survey Committee Report
 - President Shabani reported about the Faculty Satisfaction Survey report is up on SharePoint and encouraged Senators to take to your departments for internal discussion
 - Encourage Faculty to look at data and bring discussion points to the next Discussion FS meeting on Sept 29.
2. Budget Recommendation Committee Report – Brent Winiger
 - General discussion
 - Feb allotment charged for reduction of budgets/funding; Budget Recommendation Committee formed from a broad cross section across campus.

- Bottom line for departments; costs and revenues and intensive scrutiny of all aspects of departments and sports, best practices, outsourcing/insourcing, staffing trends
- Additional allotment in July requiring further reductions.
- 31 Positions frozen or deleted. Faculty and Staff incentives to retire early. Budgets back to Deans. Cut operating budgets by 8%. Absorbed in deletion of STEM grant match. Reduced compensation scales for overloads and adjunct faculty. Looked at class loads. Reduced contingency funds. Reduced extraordinary repairs budget. Delayed salary increases for those earning over \$48,000 annually until Jan 2017.
- Not completed yet. Might be another allotment yet based on Fall Legislative session. Still in flux as things are finalized.
- Open forum will occur in another few weeks. Watch in Announcements but looking at September 14 and 15.
- Attempted to minimize the changes but still be fiscally responsible.
- Answered questions

3. Role of budget and salary committee

- Role is unclear for the Faculty Senate Committee vs the Budget and Salary Recommendation Committee.
- Overlap between Faculty Senate Budget and Salary Committee and Institutional Budget Recommendation Committee and Compensation Task Force
- Should the Charge of Budget and Salary Committee be changed as a possibility of follow up to feedback from forums?

Motion to charge the Budget and Salary Committee to coordinate with VPF to provide feedback from the open forums and report back to FS (Cresap/D.Conn). Discussion. Motion Carried.

4. Faculty Rights Committee

- There is a Sept 9 hearing; one faculty member has a conflict of interest and would like to recuse himself because of a conflict of interest and be replaced for this case. No policy at this time. Is there a possibility of an alternate person to be appointed? This occurred last year, Faculty Senate President appointed a previous committee member. No clear policy.
- Faculty Senate Executive Motion; Approve appointment at this time of a former committee member at the discretion of the Faculty Senate President;
 - i. Vicki Michaels has agreed to replace the member

Motion: To appoint Vicki Michaels to the committee for this case in the short run as a replacement for the excused member (Ringrose/Kana), discussion, Motion withdrawn by Ringrose.

- Further discussion of the issues and options for this committee; Committee function without the person, appoint a new person, or assign another alternate with approval by Faculty Executive

Motion: To temporarily appoint Vicki Michaels to the committee for this case as a replacement for the recused member (Ringrose/Kana), discussion, Motion carried.

Motion: Suggest the Faculty Rights Committee develop and recommend possible language for revisions of Bylaws when members need to recuse themselves due to personal conflict of interest. (D.Conn/Sajal). Motion carried.

5. Appointment for Exec Board - Susan Podrygula

- Jane Laplante has a scheduling conflict with her class and has resigned from Exec board and Susan Podrygula will be appointed at first Faculty Senate.

Motion: to Approve Susan Podrygula as a replacement for LaPlante. (Olson/Schmidt) Motion Carried.

6. List of faculty names approved by Exec Board to specific committees

➤ Elections

- Bylaws could not be voted upon because of the 10-day rule; Faculty will be notified about a vote possibly electronically.

Updates from College elections:

- Faculty Senate CEHS – Dionne Spooner
- Campus Diversity – CAS - Carlos Da Silva Vieira
- Faculty Senate – Sayeed Sajal
- Curriculum Committee CAS – Micah Bloom
- Curriculum Committee CoB- Jan Reppow
- Faculty Research Committee- CAS Robert Kibler

➤ Appointments by Faculty President for 2016-17

- Academic Hall of Fame – CEHS - Patrick Schwab
- Athletic Policies Committee – Paul Lepp
 - Note HPER director change to Terry Eckmann
- Constitutional Review Committee – CAS - Bethany Andreasen
- Faculty Handbook Committee – CEHS rep still needed
- General Education Committee
 - CAS – Dan Ringrose
 - CEHS- Warren Gamas
- Staff Senate Liaison – Dan Conn
- Student Senate Liaison- Erik Kana and Sayeed Sajal

7. Change of charge for Peer-review committee/Faculty Evaluation committee

- Peer-review update is needed but cannot proceed until Bylaws are voted upon

➤ Stay tuned

8. Future of ad hoc Starfish committee

- How should we proceed with the ad hoc committee?
- Goal of Starfish was the retention of students
- FS Executive were concerned with too many committees on Faculty Senate
- Discussion occurred; Not sure how we might proceed. Is there a charge or purpose for the committee? Linda Cresap reported FS set up ad hoc committee in Sept 2015 and in the April 2016 Senate meeting approved to have members from each College on an on-going Committee. How are the rights of faculty being protected? Will faculty be asked to endorse use of this product? Was this a FS committee or an institutional committee?

Motion: Dissolve the Starfish Committee in favor of another mechanism, the Retention Committee, that has representation from all Colleges and adding a liaison member chosen by FS. (Olson/Klein); Discussion; motion carried.

Adjournment

Meeting adjourned at 5:00 pm

Respectfully submitted,

*Lesley Magnus, PhD, CCC, S-LP(C)
Faculty Senate Secretary*