



Minot State UNIVERSITY

Faculty Senate

April 6, 2017 – 3:30 pm, Westlie Room – MSU student center

Faculty Senate minutes – **FINAL**

In attendance: Steve Shirley, Laurie Geller, Zeni Shabani, Andy Bertsch, Ron Fischer, Joseph Jastrzembski, Linda Cresap, Lesley Magnus, Connie Geyer, Aaron Richard, Amy Roberts, Timothy Morris, Bryan Schmidt, Chris Keller, Deanna Klein, Draza Markovic, Dionne Spooner, Dann Conn, and Linda Olson

Absent: Mikhail Bobylev (proxy), Erik Kana (proxy), David Rolandson vacant position CAS, Daniel Ngugi (proxy), Dan Ringrose (proxy), Joe Zajdel, James Fusik, Gary Rabe, Annika Kraft, Linda Conn, Scott Kast (proxy)

Guests: Rebecca Ringham, Lori Willoughby, Holly Major, Ernst Pijning, Janette Larshus, Teresa Lofteness, Vicki Michaels, Jacek Mrozik, Cristian Fuentes, Andrew Carter

AGENDA

Discussion Meeting

1. Opening / Attendance / Seating of Alternate Delegates

Motion to seat alternate delegates: Morris/Klein, motion carried

Paul Loree for Scott Kast

Katheryn Kilroy for Mikhail Bobylev

Mark Singer for Dan Ringrose

Warren Gamas for Erik Kana

Bethany Andreasen for Daniel Ngugi

2. Approval of Minutes from last meeting March 23, 2017

Motion to approve March 23, 2017 minutes, (Conn/Schmidt); motion carried

3. Agenda Updates

None

4. Announcements / Comments from the Faculty Senate President

None

5. Administrative reports

a. President Shirley

1. I will share/read a brief letter in today's Senate meeting I received this week from an MSU alum.
2. Update on the legislative process regarding SB 1003 (Higher Ed appropriations bill). The House Appropriations committee has finalized its recommendations (and these should be

voted on by the full House chamber in the next few days). A few key points in the House Appropriations committee recommendations:

- a. MSU's funding is reduced by an additional 0.3% (approx. \$147,000) compared to the Senate version (MSU is actually better off than many campuses – DSU fared the worst with an additional reduction of approx. \$2.4M);
- b. Authorizes a study to re-organize the two-year campuses;
- c. NDSU may not expend any funds for its nursing program in Bismarck (lots of media attention on this yesterday);
- d. New section added with more stringent rules on requesting permission from the legislature for the construction/lease/purchase of a building;
- e. Funding for the donor Challenge Grant program is eliminated (the Senate version had a total of \$4M for the 11 campuses; for comparison, there was \$24M in the 15-17 biennium);
- f. Establishes a 4% resident tuition increase cap (Senate version was 3%).
- g. Once the full House approves this bill and these recommendations, it will then go to conference committee for the final steps in negotiating the differences between the Senate and House versions of SB 1003.

b. VPAA Laurie Geller

This month includes lots of celebrations, awards banquets, retirements, and more.

- This week we honored 17 students at the Who's Who Among Students in American Universities and Colleges Award Luncheon.
- Theatre has a production this week, "The Shape of Things," in the Black Box Theatre.
- Numerous music recitals and other performances will be in Ann Nicole Nelson Hall this month.
- On April 30 the Miles for Smiles fundraiser will be held in Roosevelt Park.
- Two of the campus galleries have student artwork featured in them.
- On April 20-22, the Northern Plains Conference in Early British Literature Conference/Shakespeare Fest will be on campus, hosted by the Division of Humanities.
- Twenty-two faculty and staff visited MAFB on Friday, March 31.

At NDUS AAC, the three criminal justice minors made it through stage I and so did a graduate certificate in cyber security management. In addition, we requested use of the RAD (radiology) and MHA (mental health and addiction) prefixes for our radiologic technology and addiction studies programs, respectively.

c. SGA representative – Aaron Richard

Our Student Government Association meeting on April 3, 2017 was the first official meeting of the 2017-2018 student senate. Senators for the College of Arts and Science will be appointed this week, and the rest of the senate will be elected in the fall. Our senate voted on the awards for professors and advisor of the year awards.

College of Arts and Science: Naomi Winburn

College of Education and Health Science: Daniel Conn

College of Business: Tawnya Bernsdorf

Advisor: Eileen Solberg

I would also like to acknowledge former senator Kevin Gilgallon for being awarded the Most Dedicated Delegate award at the NDSA conference in Grand Forks. Two of our current senators were elected into positions within NDSA at the conference as well. Ayaka Ohi is the new NDSA Director for Diversity and Multicultural Affairs, and Levy Cabatingan is the new NDASA VP of Communication and Outreach.

I am looking forward to this upcoming year, and increasing our Student Government Association's presence on campus. This summer our executive team will meet and discuss what our organization's goals will be for the next academic year.

Further Announcements and Future Events:

NDSA is being hosted at Minot State University April 21-22

Campus Clean-Up Day is April 21

-Students will be asked to meet in the Quad at 12:00pm

-Trash bags and gloves will be provided

d. Staff Representative - Linda Conn

Staff senate has not met since last FS meeting. No report.

e. CCF report - Ernst Pijning

Issues at stake at the SBHE meeting:

1. Study for two years colleges.

Al Carlson, the House majority leader, spoke to the SBHE about an amendment to SB 2003. In this amendment the bill provides an opportunity for the SBHE to study the cooperation of all two year institutions and if/how they can become their own Board. The ND House added \$ 40,000 for a consultant. Al Carlson's purpose is to have adequate job force training so that the need for employers in the state will be met.

When this first came to the Governance Committee of the SBHE, several SBHE members were less than amused. The language of "Consolidation" was omitted and "must" was replaced by "shall" after consultation with several SBHE members. Noted was that whereas two years institutions do collaborate, it is especially the relationships between two and four year institutions that are the most fruitful. Indeed, 40 % of the BSC graduates go on to study for four year degrees.

After many questions, and after the assertion that the outcome might just not be a separate two year college system, 6 SBHE members voted to approve the proposal, whereas two members voted against this.

2. Guns on Campus

A bill was expected to pass and signed the same day concerning that faculty, students and staff may keep a weapon on campus in the living spaces under lock. This Bill required immediate action, and the SBHE discussed this twice. In the first version which was proposed by the Vice Chancellor of Student Affairs, only the SBHE would be able to provide consent for this.

However, the issue was revised after a discussion of the three SBHE members in Fargo. This led to an amendment that also the institution presidents could make that decision. This would mean, as noted, that some institution's presidents can actually decide on their own arms in their own residences.

3. Consultants and Building Expenses.

For several items the university system uses consultants. One is a seminar for accountancy and the other is for technological vulnerability. During this SBHE meeting I started to put this up for discussion: why hire outside consultants if we have faculty members teaching this? It was noted, and I would like to ask CCF if they can look into this.

Even though we are going to a financial crises, there are still several building renovation requests. Again, I started to ask the SBHE members to realize that building updates means less money for academics. The various responses are that these updates are necessary and paid out of student fees. However, student fees can be redirected, and fundraising can also be done for academic purposes instead.

4. Governance Committee

The SBHE has created a new Governance committee. I am on this as the faculty representative of the SBHE, but also the staff member can serve on this position. Last meeting I taught, and thus the staff member took my place.

In this committee there will be decisions about the evaluations of the institutions presidents as well as the training of new SBHE members. This is crucial, and I believe that we need to have more influence in both processes. President's evaluations do not include faculty, staff and student evaluations. SBHE member training does not getting to understand higher education.

Issues discussed at CCF (Monday, April 3, 2017):

1. Relationships with the Legislature and SBHE members,

CCF decided that we need to have a closer relation with both. After the poorly visited Higher education displays at the legislature, CCF will be thinking of ideas to improve the relations between the legislative sessions. SBHE members used to be adopted by individual institutions, and maybe we can be instrumental of doing this again from our own initiative.

2. The Faculty Leave Policy:

The NDUS office and the Chancellor persisted to put forward their own proposal instead of the Task Force proposal. After much lobbying from all sides the Human Resource Managers in the state voted to take the Task Force policy above the NDUS office policy, because the latter was unclear. The HRC formed a subcommittee and the subcommittee made a new proposal. This will be send to you separately.

Good news: the old proposal is back and provides more guarantees.

Bad news: the short term sick leave in this proposal is brought back to three days.

On April 4, Administrative Affairs Council discussed the Faculty leave policy, but only as it was brought forward from the system office. Few comments were given other than that the policy needs to be in line with retention and recruitment of faculty as well as the cost of paying out accrued sick leave immediately.

On April 5, Academic Affairs Council adopted the following motion:

“AAC moved to endorse the policy version advanced from the Human Resource Council (Version 1 dated 4-3-2017) and encourages the HRC to work with NDUS and CCF to determine the appropriateness of the “three consecutive day” reporting requirements outlined in 3 a and 3 b.” motion passed unanimously.

Moreover, Karol Riedman, the point person from the NDUS system office, explained that the SBHE will not consider the faculty leave policy that came out of the NDUS system office, but only the version from the HRC that is attached to this report (see senator member).

CCF may decide to have an emergency meeting on the current state of affairs.

All items on SBHE report were also discussed at CCF.

New Business

1. Communication Disorders Gen Ed course CD 420 PSR1- Laurie Geller *Comes moved and Seconded. Discussion. Carried.*

Psychology Gen Ed course – Jynette Larshnes

These proposed changes were supposed to make it to Curriculum and Senate sooner but mistakenly were delayed. If approved today, these changes will make it into the catalog for next year. There are three psychology course changes:

PSY 376 – removed SOC 110 as a prerequisite and kept PSY 111

PSY 465 – change course title from Physiological Psychology to Introduction to Behavioral Neuroscience

PSY 496 – change course title from Senior Research Paper to Senior Research Thesis

There are also proposed changes to their psychology minor and psychology major (BA). Some courses were added and some were removed from the major, not increasing the number of credits in the BA program. Similarly, some courses were added and others removed from the minor, keeping the number of credits at 24.

Comes moved and Seconded. Discussion. Carried.

FS second Olson; Discussion- motion Carried

2. Constitutional Review Committee Report - Bethany Andreasen

1. In response to the Senate's charge, the CR committee is recommending the following wording revisions in the bylaws for the unresolved Academic Policies charge:

Article III

Section 3

5. Duties

To examine annually specific academic policies, ~~both graduate and undergraduate~~, as set forth in the undergraduate and graduate catalogs, or as directed by the Faculty Senate President, and make policy recommendations to the Faculty Senate. The Senate President will determine whether specific issues need full Senate discussion before being sent to the Academic Policies Committee.

The motion recommending that the Faculty senate accept the changes to the language of Article III Section 3 #5. Duties (Conn/Schmidt) was accepted unanimously by the senate.

2. In response to the Senate's charge, the CR committee is recommending the following wording revisions in the bylaws for the Sabbatical Program:

Article VII

Section 3: Sabbatical Options

There are two options for sabbatical for MSU faculty members:

1. A faculty member may take a sabbatical over a full academic year with financial support at fifty percent. The faculty member may choose to cover the remainder of her/his compensation with support from grants and fellowships. A full-year sabbatical will take place over a continuous interval comprising two consecutive semesters (Fall/Spring or Spring/Fall).

2. A faculty member may take a one-semester sabbatical with one-hundred percent financial support. A one-semester sabbatical may be taken in either the Fall or Spring semester.

~~3. A full year sabbatical will take place over a continuous interval comprising the Fall and Spring semesters. A one semester sabbatical may be taken in either the Fall or Spring semester. All employment benefits currently received by the faculty member will be maintained by MSU throughout the duration of the sabbatical leave.~~

All employment benefits currently received by the faculty member will be maintained by MSU throughout the duration of the sabbatical leave.

A faculty member can apply for a sabbatical to take place at any point during the two academic years following the year of application.

Article VII

Section 5: **Review Process**

A call for sabbatical applications will go out in March from the Office of the University President, encouraging eligible faculty members to submit sabbatical applications in the Fall. In early April, the Faculty Senate Sabbatical Committee will host an “open house” workshop to provide an overview of the Faculty Sabbatical Program and to inform faculty members about the application process, followed by subsequent reminders. Each faculty member is strongly encouraged to start planning for sabbatical leave in the Spring semester and should inform the appropriate chairperson and dean at this time about her/his intention to submit a sabbatical application in the Fall. Successful applicants will be announced in December, ~~and~~ They will take their sabbatical leave during one of the two following academic years, as specified in their application.

Article VII

Section 5: **Review Process**

2. Submission of Complete Application by Faculty Member

First Friday of September. The applicant will submit the completed ~~electronic~~ application to the chairperson of the academic unit, as directed in the application packet.

The applicant will submit the complete application to the chairperson of the academic unit no later than the first Friday of September. The application includes the completed form titled “Application for Faculty Sabbatical,” the sabbatical proposal, a current curriculum vitae, two letters of support from colleagues, the completed “Conditions of Agreement for Faculty Sabbatical” form, and all necessary supporting documentation. ~~The application will be organized and constructed in a bound portfolio (e.g., a three ring binder).~~

Second Friday of September. The chairperson will forward the application, along with the completed “Review by Chairperson” form and the chairperson’s letter of clear (yes/no) recommendation, to the Dean of the College by the second Friday of September.

Motion recommending the Faculty Senate accept all the following changes to:

- A) Article VII section 3: Sabbatical options
- B) Article VII section 5: Review process
- C) Article VII section 5: Review process #2. Submission of complete application by faculty member

as presented by the CR committee (Conn/Schmidt); motion carried unanimously.

3. The CR committee discussed the sabbatical application forms currently found in the Faculty Senate Bylaws, noting that currently the Sabbatical Committee cannot make changes to the forms as they see fit without going to the Faculty Senate. The CR committee recommends removing the forms from the Bylaws so that the Sabbatical Committee can make changes to the forms as necessary.

Motion recommending the Faculty Senate remove the sabbatical application forms from the sabbatical section of the bylaws (Webster/Wahlund); motion carried.

FS motion to table this discussion for a future meeting. Schmidt/Conn; motion carried

3. Athletic Policies Committee and Advisory Council Committee – Andrew Carter

Discussion ensued on the overlap of these two committees. One is institutional and the other is a committee of Faculty Senate.

Motion to eliminate the Athletic Policies Committee from the Faculty senate committees. (Olson/Schmidt); discussion – carried.

Revised language suggestion: Athletic Advisory Council

1. Membership - Director of Athletics, ex officio, four faculty representatives of which one faculty is designated as the Faculty Athletic representative (FAR), one Beaver Booster member, one administrative representative, one student athlete representative.

2. Method of selection - The Director of Athletics appoints the student athlete and the Beaver Boosters representative; the Faculty Senate president appoints 3 faculty representatives, MSU's President appoints the administrative, and the FAR representative.

3. Term – Students serve a one-year term; All other appointments will serve staggered three-year terms and may be consecutive for up to three terms.

4. Method for filling a vacancy - When a vacancy arises, notification is given to those entities responsible for the initial appointments.

5. Duties - The AAC advises the Director of Athletics and MSU President regarding the athletics budget, sports configuration, gender equity/Title IX and facilities. The AAC reviews student-athlete welfare issues, playing a significant role in modifying university policy to better serve student athletes. The AAC will also report back to the faculty senate at least once annually through FAR.

Motion to recommend to the Institutional Committee AAC the language describing the membership and voting as drafted by the above language. (Jastzembski/Roberts); Discussion of needing a Staff member and a SGA member might be beneficial.

Friendly amendment - The FS recommends that the AAC be reconstituted to have a membership of 50% faculty. (Jastzembski/Roberts); discussion – carried.

4. Academic Policies Committee Report - Linda Olson

Tabled on March 23/17 Motion to accept the APC recommendation of implementing the Academic Probationary Policy 2.0 to change the warning to a 2.0 GPA as of 2019 (Spooner/Morris)- carried. Discussion continued from the last meeting.

Holly Major, Rebecca Ringham, and Linda Olson discussed the reason for the delayed timing of implementing the revisions in policies for academic probationary students (2019) and the POWER/TRIO grant. Holly presented numerous handouts in relation to their grant and the objectives including background.

Rebecca Ringham provided numbers of affected students. Further information could be gathered on Institution numbers.

Discussion ensued about policies.

Motion to lay the motion on the table (Conn/Kilroy) Carried.

Motion to Charge APC with reconsidering the institutional impact (Conn/Kilroy) Carried

5. Starfish related - Mark Singer

Motion to postpone this report to the next meeting (Geyer/Conn) carried

Other items:

Adjournment

Meeting adjourned at 5:45 pm

Respectfully submitted,

Lesley Magnus, PhD, CCC, S-LP(C)

Faculty Senate Secretary