

**Minot State University**  
**Finance Committee Minutes**  
**December 5, 2014**

**Committee members present:** Brian Foisy, Kevin Harmon, Lenore Koczon, Rick Hedberg, Cassandra Stauffer, Jacques Stanley, Acacia Doktorchik, Josh Sandy, Marley Kotylak

(The committee had met on Wed. Dec. 3<sup>rd</sup> to review all activity fee fund balances, carry-over, etc. to determine if any fees needed to be adjusted or eliminated. Some of the recommendations made in this Dec. 5<sup>th</sup> meeting are based on that discussion.)

The committee met to review fee change requests that had been submitted by the Nov. 21<sup>st</sup> deadline. Requests were received from:

- Student Activities for a \$7.50 increase to cover increased costs.
- Writing Center for a new fee of \$2.00 which would allow them to become independent from CETL. CETL has been supplying them with a small amount of money to do tutoring but with that grant ending, that money will no longer be available.
- CETL for a \$5.50 increase for mentoring. They have been able to fund mentoring with grant dollars but that grant is about to end.
- Wellness Center for a \$23.50 increase to sustain operational costs. They have been operating at a level below their needs while using up a surplus fund balance that was due to the fee being collected for a time before the building was actually completed and in use.

Representatives from each of those areas were available to present their request and answer any questions the committee had. The committee also asked Lisa Eriksmoen to be present for a discussion about the Multicultural Events Fund. This fund has carried a large balance for quite a few years.

After hearing from each of the representatives, the committee discussed the requests and suggested the following

- Do away with the Multicultural fund for a few years until such a time that the fund balance is down to a level that is more in line with their needs.
- Put the Student Activities request on hold for now. Brian will have discussion with Sodexo about the cost of food supplied during Homecoming and Welcome Weeks. What happened to the 25% discount in the past?
- Fund Writing Center request for tutoring at the full amount of \$2.00.
- Fund the CETL request for mentoring at \$1.70
- Fund the Wellness Center request at the \$23.50 requested
- Per discussion at the Dec. 3<sup>rd</sup> meeting, and suggestion of Josh Sandy - reduce SGA club funding from \$5.00 to \$4.50

With the above recommendations, a total of \$27.20 would be funded. The maximum “1% of tuition” total fee request allowed by the state without having to have it go to the SBHE is \$24.70. With the additional dollars from the multicultural fund and the reduction in club funding we are able to cover the above \$27.20.

The committee discussed the Sustainability Fee which was approved last year. Talk centered on whether we could get by with the funds from the parking permit increases which is to be used for activities, initiatives, supplies, etc. and not fill that position. Marley will take that discussion to the SGA meeting on Monday for their input.

There was also discussion on increasing the Orientation Fee for incoming students. This would help cover some of the expenses CETL has for Transitions which is part of the orientation process. They agreed to pursue that possibility.

The committee agreed to meet again on Wed. Dec. 10<sup>th</sup> to hear from the Art Dept. on their course fee requests and make final recommendations on activity fee requests for the next SGA meeting.