



Chairperson Review Faculty Sabbatical Request

Name of Faculty Applicant _____

Name of Reviewing Chairperson _____

Chairperson's Academic Department _____

Chairperson's School _____

Applicant's Academic Rank _____

1. Which courses taught by this applicant will be affected during the anticipated period of sabbatical leave? Who will cover the courses taught by this applicant during this leave? *Course (e.g. Psy 111), Title (e.g., Introduction to Psychology), Term (e.g., Spring, 2013), Average Enrollment (based on past 3-years data), and Name of Adjunct Instructor, if known*

2. In addition to teaching, what additional duties of the applicant will need to be covered during the intended period of sabbatical leave? Please elaborate and attach additional documentation as necessary.

3. Please forward the faculty member's application to the Vice President for Academic Affairs. Along with the application, please submit this review and your letter of evaluation for this sabbatical proposal and clearly indicate whether you recommend the application. Consider the following in your letter, describing strengths and weaknesses of the application as appropriate:

- a. Does the applicant exhibit a consistent record of excellence in teaching?
- b. Does the proposal demonstrate the applicant's potential for significant professional development within the discipline?
- c. Does the proposal demonstrate the applicant's potential for making practical contributions to the University Vision?

Chairperson's Signature

Date