

MSU Academic Hall of Fame  
Nomination Form and Process

Induction into the Academic Hall of Fame honors meritorious service in an academic discipline and highlights the accomplishments of our most distinguished alumni. Nominations may be made by any individual or organization, either within Minot State University or from the community at large. Nominees must be MSU alumni who completed a significant portion of their education at MSU, and who have gone on to complete an advanced degree and make substantial contribution to the advancement of their field of study. Nominations must include a letter for support from the applicable academic Division or Department at Minot State University. The deadline for nominee submissions is March 5th. Submissions are first reviewed by the Academic Hall of Fame Committee; then inductees are chosen from five finalists by the Faculty Senate in April.

Name of Individual Being Nominated \_\_\_\_\_

Contact Information for Nominee:

Address \_\_\_\_\_

City/State or Province/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Dates of Attendance at Minot State University \_\_\_\_\_

Academic Discipline Area \_\_\_\_\_

Degrees Awarded	Institution	Date Awarded
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list up to five accomplishments which highlight contributions to the advancement of the disciplinary field of study in scholarly work, innovation, or administration.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Please attach the following additional documentation to this nomination form:

- A. Professional vita or resume
- B. A letter of support from the appropriate academic Division/Department at Minot State University.
- C. Up to 2 additional pages of further explanation/evidence of the accomplishments listed above.

Academic Hall of Fame Nomination and Induction Timeline:

- Active solicitation of nominations begins in January, with a submission deadline of March 5th.
- Members of the Academic Hall of Fame Committee (AHFC) who may be contacted for additional information.
- The AHFC will receive nomination packets from on and off campus via electronically to [kristi.berg@minotstateu.edu](mailto:kristi.berg@minotstateu.edu) or at the following physical address:  
Academic Hall of Fame Committee  
Attn: Kristi Berg, Chair  
College of Business  
Minot State University  
500 University Avenue West  
Minot, ND 58707
- The AHFC reviews nominations immediately after the March 5th deadline.
- The AHFC recommends a maximum of five finalists to the Faculty Senate, and will send letters to the five finalists, to make them aware they are being considered.
- Final selections for induction into the MSU Academic Hall of Fame will be made by the Faculty Senate at their second April meeting.
- Inductees will receive letters inviting them to an honor ceremony on the MSU campus immediately following the Senate decision.
- Inductee information will be added to a permanent Academic Hall of Fame display on campus.