

Course Components

Course Component	Component Description	Evaluated	Code
Internship	An internship is an opportunity for students to apply their learning in a work experience. In an internship, the student is assigned significant responsibilities and duties that are to be performed in a supervised environment. An internship includes an agreement between faculty, the student, and the internship host that detail the expectations for the student and the duties the student will perform. Completion of the agreed upon duties result in the award of course credit. Internships can be paid or unpaid, but paid internships are encouraged by the National Society for Experiential Education (NSEE). An internship will adhere to HLC requirements for formal agreements and clear learning objectives. Usually 45-60 hours of internship will be equivalent to one credit hour. An internship should also adhere to National Association of Colleges and Employers (NACE) guidelines.	No	INT
Cooperative Education	Cooperative education is an extended form of internship, where the student alternates periods at a work experience site with periods of classroom learning. Cooperative education experiences result in the award of course credits, and frequently are paid. Cooperative education will adhere to HLC requirements for formal agreements and clear learning objectives. Usually 45-60 hours of cooperative education will be equivalent to one credit hour. Cooperative education should also adhere to NACE guidelines.	No	COP
Field Experience/Practicum	A practicum is an experience that allows work with professionals to practice the skills and knowledge they have acquired in the classroom. The purpose of a practicum is to provide a closely supervised activity where the student's primary responsibility is to work with a professional who guides them in directing or conducting the activity. A field experience is defined as field-oriented supervised learning activities outside the college classroom that include a preplanned assessment of the experience, registration during the term the experience is conducted, and post evaluation with the instructor. As an example, a student in a teaching practicum might observe a classroom, assist with lessons and then prepare and present lessons. Often a student will write a report or similarly document the practicum to earn course credit. A practicum is usually unpaid, and will adhere to HLC requirements for formal agreements and clear learning objectives. Usually 45-60 hours of a practicum or field experience will be equivalent to one credit hour.	No	PRA
Lecture	A lecture is a method of instruction in which students learn a subject predominantly through faculty/student interaction. These courses may include a variety of pedagogies which may include recitation, presentation, discussion, testing, evaluation, and other Active Learning techniques.	Yes	LEC
Laboratory	Laboratory is a course where knowledge is gained primarily through structured practical experience under study that illustrates or augments the material presented in a corresponding course or in an overall program. The primary emphasis is often learning by doing in hands-on exploratory activities in real-world or simulated settings. Courses meet in a defined setting for the purpose of the application of methods and principles of a discipline. Labs may be stand-alone or a supplement to instruction in a traditional classroom section.	Yes	LAB
Clinical	A clinical may occur inside or outside the institutional setting often in an actual clinical laboratory setting under institutional supervision. It provides practical real-world application of classroom-related theories and may involve work with outside partners and clients who receive professional services from students supervised by competent leaders who may or may not be faculty members.	Yes	CLN

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Field Studies	Field Studies are an academic or investigative study, outside of the classroom, which relates to an individual student's occupational or academic objectives. Students learn practical applications of classroom material and gain skills and knowledge relevant to their course of study. Field Studies may involve a paid work activity.	No	FLD
Independent Study	An independent study course is one designed jointly by the student and faculty member to address an advanced topic of particular interest to the student and in the instructor's field of expertise. Students complete individualized and self-paced plans of study. The instructor and students negotiate the details of the plan of study and generally have no defined meeting days and times. Students meet with an instructor to establish requirements for receiving course credit, then work independently to complete the requirements, meeting periodically with the instructor for feedback and guidance.	No	IND
Continuance	A registration placeholder to show that a student is continuing work on a thesis, dissertation, or other scholarly activity.	No	CON
Discussion	A form of instruction where there is substantial interaction between the instructor and the student. This involves significant student input and gives students the opportunity to engage in a small group.	Yes	DIS
Research	Courses focus on research related to a specific interest or academic discipline. The faculty member and student(s) mutually negotiate the nature of the study/research. Students receive course credit for engaging in intensive, focused research on a concentrated topic related to their academic studies under the guidance of an instructor, typically culminating in an intellectual product. May include the results of study (thesis, paper, dissertation) submitted in partial fulfillment of the requirements of an advanced degree.	No	RSC
Seminar	An interactive and typically smaller course forum than a lecture, content may include student presentations and discussions based on literature, theory, problems, or research. Enrollment is generally limited to allow for greater focus on students' critical reflection and exchange of ideas. During class meetings, students and the instructor work together in focused exploration typically involving some combination of reading, research, discussion, and production of an intellectual product related to their academic studies.	Yes	SEM
Student Teaching	Student Teaching is a practical, real-world application of learning involving providing instruction for children in grades and areas specific to their major under the guidance of a supervising teacher who observes and reports to a faculty member.	No	STD
Tutorial	Regularly scheduled course between a tutor and one or several students providing academic assistance for a course in which the student(s) is currently enrolled.	Yes	TUT
Lecture/Laboratory	A course that combines aspects of lecture and laboratory as described in the Course Components. Students register for only one section, which includes both the lecture and the laboratory.	Yes	LEL
Performance/Applied Study	Students receive individual instruction that can include one-to-one or group demonstration and performance critique. This would likely be used primarily for fine arts courses.	No	PEA