

Institutional Planning and Budget Council
September 21, 2005 - 3:00 p.m.
Jones Room

Present: Dr. David Fuller, Mr. Rick Hedberg, Ms. Pam Hopkins, Ms. Cathy Horvath, Dr. Robert Kibler, Ms. Jolina Miller, Dr. Neil Nordquist, Ms. Chelsea Peterson, Dr. Beth Pross, Dr. Ron Royer, Ms. Betsy Vig and Ms. Deb Wentz

Absent: Mr. Randy Burckhard, Ms. Grace Fisher, and Mr. Jerry Stai.

Agenda Items

1. Dr. Fuller called the meeting to order.
2. Approval of Minutes
There were no changes to the minutes of the May 11, 2005 meeting and they were approved as presented.
3. Old Business:
 - a. Focus Group Updates
Updates were provided on the focus group sessions that have taken place since the last meeting.
 - i. Distance Education Students
 - ii. Medical community
 - iii. Media representatives
 - b. Master Plan Update
Steering Committee has been established and has had initial meeting with the architects. The architects will be back on October 3-5 at which time they will conduct focus group sessions from various stakeholders which will be helpful in completing the campus master plan. The work that they will be doing is going to be very much related to the work that this committee is completing.
 - c. Building Projects Update
Bids should open next month for Dakota Hall, Ballroom & Crane Hall. The goal is to have all three done sometime in 2006.
4. New Business
 - a. Council Membership
A revised membership list was distributed to reflect the resignations of Nancy Hall and Mark Anderson from the committee. These two positions will not be immediately replaced.
 - b. Review Findings of Focus Groups

Handouts were distributed with comments compiled from each of the focus group sessions. We specifically focused on seven questions that were to be asked of each session.

i. Dr. Fuller handed out the sub-committee listing. Each sub-committee will be responsible for one of the seven questions and will be responsible for analyzing the results, prioritizing the data and developing a draft of related goals and objectives. The draft of goals and objectives is due on Friday, October 7th.

5. Special

a. Open House

An open house event will be held in the SU atrium area where all posters from each of the focus group sessions will be displayed and faculty, staff, students and the community will be invited to review the comments for each of the questions and offer any additional thoughts, suggestions, and comments. This event will take place on October 27th from 11:00 a.m. – 2:00 p.m. A committee will meet tomorrow to get some of the details formalized.

b. Open Forums

Dr. Fuller will hold two Open Forums on October 24th to prioritizing objectives and suggesting others.

The next meeting is scheduled for October 12th. The meeting adjourned at 5:00 PM.

Minutes Prepared and Submitted by Deb Wentz