

Institutional Planning and Budget Council
May 11, 2005 - 3:00 p.m.
Jones Room

Present, Ms. Grace Fisher, Dr. David Fuller, Dr. Nancy Hall, Mr. Rick Hedberg, Ms. Pam Hopkins, Ms. Cathy Horvath, Dr. Robert Kibler, Ms. Jolina Miller, Dr. Ron Royer, Mr. Jerry Stai, Ms. Betsy Vig and Ms. Deb Wentz

Absent: Mr. Mark Anderson; Mr. Randy Burckhard; Dr. Neil Nordquist; Ms. Chelsea Peterson; and Dr. Beth Pross.

Agenda Items

1. Dr. Fuller called the meeting to order.
2. Approval of Minutes
There were no changes to the minutes of the April 13, 2005 meeting and they were approved as presented.
3. Old Business:
 - a. Focus Group Updates
Updates were provided on the focus group sessions that have taken place since the last meeting.

The following team leaders summarized their group discussions:
G. Fisher Minot Community Leaders Session
 Board of Regents Session

R. Kibler PT Faculty Session

B. Vig Traditional Students Session
 - b. May 10th Open Forums
Open meetings were held on May 10th where proposed program and office reorganization plans were presented to faculty and staff. Plans are moving ahead with renovations to Dakota Hall. Current tenants in the lower level have been notified of our plans to utilize the space.
 - c. Master Plan Update
A representative from the Clark Enerson Company was on campus in April and we have received some preliminary proposals for our Campus Master Plan. Further discussions will take place in the coming weeks.
4. New Business

- a. Tuition – the State Board of Higher Ed met last week and agreed on a 9.5% tuition increase.
- b. Planning and budgeting objectives – in preparation for completing the written annual 2004-05 Planning and budgeting report, objectives were reviewed. The committee identified those objectives which were not completed.

5. Special

- a. A tentative schedule was presented with objectives for the 2005-2006 academic year.
 - i. Completion of Focus Groups – of the original focus groups identified, we have an Alumni Session yet to complete. It was determined that the Tribal Leaders group would take place during a visit to the tribal school. The rural community leader's session will also consist of a visit to outlying communities.
 - ii. The committee decided to hold focus group sessions at the following communities over the summer:
 - Stanley – (J. Stai & R. Hedberg)
 - Rugby – (G. Fisher & R. Royer)
 - Kenmare – (R. Royer & J. Stai)
 - Mohall – (C. Peterson, C. Horvath & B. Vig)
 - Washburn – (B. Vig)
 - iii. Additional focus group sessions identified at the April meeting included:
 - Medical (B. Pross, J. Stai, P. Hopkins)
 - Media (R. Royer, C. Peterson, R. Hedberg, G. Fisher)
 - Distance Students (J. Miller, N. Nordquist, C. Horvath)These sessions should be completed as soon as possible.
 - iv. We will be gathering and compiling data over the summer months so that the committee may review and analyze in the fall. A draft of strategic goals will be completed at that time.
 - v. Over the summer months we will not be holding regular meetings. Notice will be sent out when the next meeting will be held.

The meeting adjourned at 5:00 PM.

Minutes Prepared and Submitted by Deb Wentz