

University Cabinet Minutes
October 16, 2024

Present: Katy Allers, Karla Bredahl, Courtenay Brekhus, Paul Brekke, Amanda Francis, Lori Gaines, Laurie Geller, Deb Haman, Lisa Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Krista Lambrecht, Maleeha Latif, Michael Linnell, Heather Martin, Annette Mennem, Jacek Mrozik, Jolene Nechiporenko, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Steve Shirley, Carmen Simone, Mark Singer, Brian Smith, Karina Stander, Hayden Tinker, and Deb Wentz

Absent: Sara Abrahamson, Nathan Anderson, Maggie Backen, Lisa Dooley, Jeremy Feller, Janna McKechnie, Rebecca Ringham, Michelle Sayler, Jessica Smestad, James Sturm, Jonelle Watson, and Laurie Weber

Guest: Lindsey Benson

Approval of minutes: August 28, 2024 meeting minutes approved as presented.

New Business

1. Senate Reports

SGA

- Attended the national Student Government convention in Washington, DC last week
- Received a lot of useful information and looking at implementing many ideas to get SGA more involved on campus
- Our next meeting is tomorrow, President Shirley's annual dinner meeting
- We have two new senators

Faculty Senate

- Have appointed an ad hoc committee to implement the Gen Ed plan; they report to senate on November 7, proposal will then go to president's staff and then on to the SBHE
- The goal is to have it in the catalog for next year
- Next meeting is on Thursday and will include a discussion with President Shirley and HR regarding the children in the workplace policy
- Working on post-tenure review policy

Staff Senate

- Will be collecting pennies through December 11 for donation to the campus Memorial Fund
- Senate will have a booth at the Halloween event in the Dome
- We have had a hard time keeping senators – lot of turnover
- We continue to share suggestions received through our staff senate page
- Proceeds from the live and silent auctions last spring were presented to LCM for their Soup Tuesday events – total of \$822 was raised

2. President's Report

- Our annual Tech Day is taking place today with a number of area high school students participating – SRT is a major sponsor for this event
- Tomorrow is NoDAKon – First Western Bank and Trust is a major sponsor for this event
- K. Lambrecht, C. Simone, and S. Shirley presented to the OMB on September 30 in preparation for the Governor’s budget; our downtown concept for allied health in conjunction with DCB is well received but we will need state funding to re-tool the building
- DCB’s need is residence housing improvements
- There are five measures on the ballot – one in particular, if it passes, will need the legislator’s attention almost immediately to address the shortfall that would be caused if the measure passes; this means that other items would probably be delayed in receiving any action by the legislature
- As part of our designation as a [National Center of Academic Excellence in Cyber Defense](#) (CAE -CD) for the validated program(s) of study, all the presidents of institutions with the same designation get together annually for updates and that meeting was held last week in St. Louis
- This Friday, a contingent from MSU will be visiting Nueta Hidatsa Sahnish college in New Town

3. Acknowledgements/Announcements:

VPSA/ICA – we have an RFP bid out for dining services – hope to be done by the holidays; lot of activities this week in athletics; E. Mihalick has been hired as the Athletic Coordinator – he will finish out his contract as golf coach; we only have 10 groups signed up for the Halloween event in the Dome – need more!

International – please enter the Global Sites contest; cultural celebration will be held on November 7; started the process of digitizing the office

IR – student profile is now on the web page as well as the enrollment report

DCB – signage is now on the Health Center West building which houses the nursing program in Minot; dental hygiene program will have an accreditation visit at the end of the month; dental assistant program currently has eight students and things are going well; hosted an Old Main ribbon cutting in Bottineau last week to celebrate the completion of the renovation project

VPAF – HR and payroll have changed their process for new hires making it more efficient and less confusing for new staff/faculty; SPBC membership will be looked at and appointments made if needed; budget workbooks will be going out in November

Advancement – Working with the science faculty on holding an opening event for the new greenhouse; SEA remodel is almost complete; \$50,000 of Empower Grant funds will be distributed soon, the capital campaign runs through December 31

Marketing – have a new commercial running; Be a Beaver Day over the next two days; community leadership institute will be on campus tomorrow for their educational session; several lifelong learning sessions to take part in; enrollment for spring will open on October 29

Alumni – had a very good turn out for Business After Hours/Ribbon cutting of Hartnett; had over 300 people attend the pumpkin patch event; will host an alumni event on November 13 in Eden Prairie, MN; Showcase of Business on November 21; river cruise next fall

Library – Art Store is a new resource in the library

Fin Aid – hosting a counselor workshop on October 30; FAFSA will be available December 1

IT – if you wish to keep Zoom send in fund/department numbers; need new phones by December; email account will be deleted for former employees and will not be able to recover – will need to tag emeritus faculty and staff as “person of interest” before they are terminated so they are able to maintain their email account – this will need to be discussed as emeritus status can happen up to a year after the employee has retired

Sdt Health – flu vaccinations today

MRC – hosted a successful Rural Veteran Suicide Prevention Summit; Vets stand down tomorrow; collaborating with Humanities for a Veterans Day poetry contest

Bookstore - Adoption time; need information for next semester; new product is coming

Housing- applications for spring and fall are open; new employee, K. Evans

Security – contact security if your department wants Active Shooter training; have replace longtime employee, S. Hill

Wellness – will be conducting food drives for the LCM pantry; Wellness Fair on November 19

ASC – etiquette lunch on October 24

Power – will host a First-Generation event on November 8 for all campus; office is now fully staffed; collaborated with LCM to provide a second food pantry location in the Power Center

NDCPD – J. Orluck will be retiring at the end of the month; K. Huettl will in January

Sdt Center – new chef A. Odell is on board

NA – our Indigenous People’s Day event went well; one of the grandparents that attended honored us with an eagle feather as well as buying pizza for everyone; cultural celebrations on November 18 & 19

E/M/O – contacting departments to present the enrollment management project to them; this is college applications times for high schools so lot of staff on the road; the Career Expo is set for November 6 at the State Fair grounds

VPAA – had 23 applicants for the Empower Grant program – awarded eight; SEAC here November 1 for grants; EPSCOR was on campus last week; CAPE was also here – need to work on a few things

Plant – still planning on razing Dakota Hall in the next month

Registrar - The Registrar's Office has been preparing for our current student registration at the end of the month; MSU's Retain and Graduate Committee determined we would continue with not assigning enrollment appointment times, so all current students will be able to register at midnight on Tuesday, October 29. In addition, MSU's Retain and Graduate Committee received an Empower Grant to host a Rise and Grind registration event that week

Adjourned at 10:35

Respectfully submitted, Deb Wentz