

University Cabinet Minutes  
August 28, 2024

**Present:** Sara Abrahamson, Katy Allers, Nathan Anderson, Karla Bredahl, Courtenay Brekhus, Paul Brekke, Lisa Dooley, Amanda Francis, Lori Garnes, Laurie Geller, Deb Haman, Lisa Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Krista Lambrecht, Michael Linnell, Heather Martin, Janna McKechnie, Annette Mennem, Jacek Mrozik, Jolene Nechiporenko, Cari Olson, Darren Olson, Gary Orluck, Rebecca Ringham, Michelle Sayler, Steve Shirley, Mark Singer, Brian Smith, Karina Stander, Jonelle Watson, Laurie Weber, and Deb Wentz

**Absent:** Maggie Backen, Jeremy Feller, Tiffany Heth, Cole Krueger, Maleeha Latif, Leon Perzinski, Carmen Simone, Jessica Smestad, James Sturm, and Hayden Tinker

**Approval of minutes:** July 17, 2024 meeting minutes approved as presented.

**New Business**

**1. Senate Reports**

**SGA**

- No Report

**Faculty Senate**

- Will hold the first executive meeting this Thursday; all other meetings have been entered on the calendar
- Have an ad hoc committee to work on gen ed and put plans in place

**Staff Senate**

- Fall kick off was well received, many good comments
- Made \$58 on the dunk tank – thanks to those that participated
- Working on scheduling professional development opportunities.

**2. President's Report**

- First day numbers are a little down from last year; these will change before the official census date on September 24<sup>th</sup>
- Thanks to all for your work in preparing for new semester; we need to take care of our students to retain them
- We are hosting a lunch today for all emeritus faculty and staff

**3. Acknowledgements/Announcements:**

VPSA/ICA – special thanks to J. Sturm for taking over the orientation process; L. Dooley for taking on a larger role with student conduct issues; K. Stander, A. Hughes, L. Perzinski for welcoming students and providing a good start to the year; facilities have done a great job on getting the residence halls ready as well as making sure the grounds were beautiful; J. McKechnie for all her work in welcoming and hosting a One Team event for all of our student athletes as well as hosting a Meet the Beavers event at Scheels; Athletic games begin this week; everyone is encouraged to complete the athletic survey which help with future planning

Advancement – hosted several events over the summer and had good turnouts for all of them; currently remodeling the SEA in Old Main; the greenhouse has been demolished to make room for the new one in October; Chamber EDC Business After Hours will be in Hartnett Hall on September 5

Alumni – Homecoming events kick off on September 9 with a number of activities taking place all week; t-shirts for homecoming are here; if you receive requests from outside entities for prizes, etc., direct them to the Alumni web site and have them fill out the online form; working on an oral history project

Wellness – we are back to regular hours; will be hosting a wheelchair basketball event this weekend

GBO Library – former professor, Dr. Bradley, donated several books to the library from his original collection

Power – department has a new staff member to replace N. Ploof; have had 40+ applications to the program; using money received during Giving Day to conduct life skills training; just finished with a two-day orientation; thank you to athletic coaches and others for attending

Assessment - had a gen ed group meeting over the summer; developed a much simpler model to keep reports updated; developed a dashboard that the NDUS office and Vice Chancellor are interested in – will do a demonstration to them that will show how we use data to make decisions

UComm – will start interviewing students for the Q&A on the web page

Athletics – had a very successful One Team events with over 400 student athletes

IR – requests are starting to come in; working on some DCB requests; IR office has moved across the hall on the third floor of the Administration building

HR – updating policies

Business Office – R. Tribett (payroll) resigned; B. Halvorson has been picking up those duties in addition to her own; thanks to all the business office staff for the long days put in to close out the ledger

Publications – letterhead and envelope orders are due on Friday

Military RC – on September 24 we will host a screening of Suicide: The Ripple Effect

ASC – there are a couple of new things in Starfish – submit referrals and “I need assistance” where students can request assistance; workshops are scheduled for the semester

Enrollment – preparing for fall travel beginning on September 9; will be making weekly visits to both Minot high schools

Enroll/Marketing/Outreach – producing new visuals and ads; new guidelines in using logo/brand; SPBC will be meeting with departments regarding planning

NA – will host a cultural celebration on November 18-19; C. Hultz and A. Mennem will be speaking a Job Corp event tomorrow

NDCPD – new grant awarded yesterday - \$1.5M per year for five years

Fin Aid – if you have jobs for students get them posted; the 2025-2026 FAFSA will not be available until December

VPAF – bi-annual budget year gearing up for legislative session; will be attending an OMB meeting on September 30; had to reorder the railing by Hartnett; Dakota is still scheduled to be razed this fall

Security – have reassigned lights/cameras from Dakota to other areas on campus

Facilities – repaired stairs by Dome; will begin work on Student Center parking lot

VPAA – a lot of gen ed work over the summer; working on updates to reflect the restructure – many documents and web sites are in need of updating; Power Grant requests are due on September 30; Advanced Study Grants are due mid-October; Academic Hall of Fame will induct two - V. Michels and J. Schillo – during homecoming week; Notstock begins on September 19; MPS will be spraying the weeds in the Plum River Native area

Registrar – will send out the enrollment report to Cabinet

Title IX – everyone must complete the online training; working on bringing M. Larson and C. Pieske back to campus for additional training

Adjourned at 10:35

Respectfully submitted, Deb Wentz