

University Cabinet Minutes

June 21, 2023

Present: Sara Abrahamson, Nathan Anderson, Maggie Backen, Courtenay Brekhus, Paul Brekke, Lisa Dooley, Lori Garnes, Laurie Geller, Lisa Haman, Deb Haman, Kevin Harmon, Rick Hedberg, Tiffany Heth, Cole Krueger, Jane laPlante, Maleeha Latif, Janna McKechnie, Annette Mennem, Jacek Mrozik, Robert Norman, Darren Olson, Leon Perzinski, Rebecca Ringham, David Rolandson, Steve Shirley, Jessica Smestad, Brian Smith, Karina Stander, Laurie Weber, Deb Wentz, Alaric Williams, and Brent Winiger

Absent: Karla Bredahl, Jeremy Feller, Kevin Forde, Andy Heitkamp, Michael Linnell, Heather Martin, Cari Olson, Gary Orluck, Michelle Saylor, Carmen Simone, James Sturm, Doreen Wald, and Jonelle Watson

Guest: Kelli Sem

Approval of minutes: April 19, 2023 meeting minutes were approved as presented.

New Business

1. Senate Reports

SGA

No report

Faculty Senate

- Officers for the coming year are in place
- Faculty satisfaction survey final report is complete
- Senate voted on the Gen Ed proposed models and decided to use the current model
- Formed an ad hoc committee to propose options for implementing the SBHE Digital Literacy Policy

Staff Senate

- Finalized committee membership
- Working on possible options for the Fall Kickoff

2. President's Report

- Thank you to the Business Office staff and HR for the tremendous amount of time put into wrapping up the fiscal year, implementing the legislative initiatives that were recently passed, and working with the equity pay and salary increases
- We had a quick turnaround time to get the equity pay implemented
- The VPAF position will be posted today; the search committee will be named soon
- The SBHE meets next week in Valley City where they will review contracts for the presidents and the chancellor
- The Minot Daily News recently ran a story about the day care on campus; there were some inaccuracies in the story; we will work with the daycare about taking next steps

3. Acknowledgements/Announcements:

VPAA – we have hired four new faculty and currently have several searches taking place; as stated, we are working on implementation of the Digital Literacy program; we were one five NDUS campuses to host a Cyber Boot Camp for K-12 teachers; NDUS will be hosting AI forums; we have repackaged or renamed several courses; nine faculty received small grants; Notstock will begin on September 21-23

VPSSA – we have an RFQ due on June 30 for the renovation of the second floor of the Student Center; this will be followed by one for the first floor of the Student Center; a Strategic Day of Thinking will be held on Thursday June 22 and will include discussion and brain-storming on enhancing outdoor academic spaces, club sports, and study abroad opportunities; have met regarding signage on campus and the most immediate item to be addressed will be proper numbering on offices/rooms; way finding signs will also be looked at; new student convocation will be held at 9:00 on August 21 with a picnic lunch to follow

VPAF - have concluded year-end accounting; it has been determined that we need more focus on active shooter training

Advancement – welcome to C. Brekhus who is taking over as the Director of Alumni; we completed some alumni and friends visits/social in Fargo and Minnesota; J. Feller is in CA right now and A. Eads just returned from WA; the legislature has continued funding for the Challenge Grant program and we will receive \$1.7M in matching funds over the next biennium; this money will be used mainly for scholarships, however, they are allowing some to be used for academic classroom enhancements; Summer Theater has started – still have to install the canopy over the band area, the wheelchair lift, and the marquee sign; will be ordering a new greenhouse soon

Library – we now have a site license for the NY Times which can be accessed on the Library's home page; we have implemented a personal librarian for online students which has improved our satisfaction rating from this student demographic; library will now offer grants to faculty as an incentive to meet with library staff over the summer to finalize their class requirements for students when using the library

Housing – we are housing students attending the various camps during the summer; have completed many updates in the apartments as well as residence halls; our numbers for on campus residence are better than last year at this time; have hired a new Residence Life Coordinator

DCB – renovations are still taking place in Old Main; Dakota Nursing Program had 35 applicants but we could only accept 20; orientation for the Minot campus is set for August 21; still looking for a few adjunct faculty; the framing and doors are up on the CTE building in Minot; met with potential dental assistant instructors; on July 13 will be conducting tours of the CTE building

Alum – golf event on Tuesday in Garrison; July 13 is Alumni night at Summer Theater; July 18 is MSU Alumni and Friends night at the Hot Tots – there are a limited number of discounted tickets available; the MSU Luau is on July 26th; June 22 there is a Beaver and Buds event at Sports on Top; have started meeting about Homecoming events

Honors – just returned from a Central European study tour with E. Anderson; 10 students participated

HR – busy wrapping up the equity pay, cleaning up policies and procedures

Bookstore – will start ordering for fall next week; lot of new products coming in – be sure to check it out

Student Center – working on fall programming

Student Health – Covid tests have officially expired – please dispose of any you might have; we will not be reporting student illness notices to professors; there will be 15 diaper changing stations installed on campus; have ordered 47 safe syringe boxes for campus; will have an AED installed at the amphitheater; looking at hiring a therapy assistance online self-help program for students

Athletics – waiting for the administration parking lot to be completed so the pool area renovation can begin to transition women's and men's wrestling to that area; August 28 is meet the Beavers at Scheels; August 31 is the first home football game at 6:00 – look for fun events to celebrate; September 7 will host the Beaver Boosters golf tournament at the Country Club; new mascot uniform has been ordered; planning an event for this fall at Berry Acres

IT – have been busy in classrooms; RFP to replace card system; phishing simulations are taking place to help reduce the number of people clicking on them; e-waste ends July 28; Zoom accounts were paid for with Covid funding and this membership ends in October – if you want to keep your Zoom account, your department will need to pay – there is still a free option but it only allows for a 30 minute meeting

Registrar – diploma days are going on over the next three days – helps save cost in mailing these out to students; working on summer term; please read through the acknowledgements that were attached to your agenda – many people volunteer their time to help with commencement and those people are included in the acknowledgements

Financial Aid – working on meeting requirements of the GLBA to ensure the security and confidentiality of student information as well as protecting against any threat, hazards, or unauthorized access to such information; staff have been training on new FAFSA rules

CEL – received an extension of Blackboard to 2028; College for Kids is still taking place – have completed seven programs with seven more to go; have hired a replacement for the Academic Testing position – S. Wendel will be starting soon

Assessment – authors should now have access to SPOL; meeting with departments to provide training on SPOL; submitted two presentations to two separate conference, both of which were accepted

Marketing – please help with ND State Fair parade on July 22; there are still a few email signatures that have not been updated to the most recent standard – please encourage people to get these updates; let Marketing know if there are any old logo documents/signs in your area that need to be replaced

NDCPD – may have someone hired soon for the Finance Specialist position; year-end review is complete showing \$10M leverage that is used to support programs across the state of ND; working with Eide Bailly on system where we can manage our own budgets on grants; DPI set aside funding that programs, such as AStep could apply for to help with program costs – we had ten students eligible by their standards and received \$93,000; A. Beste-Guldberg is no longer at NDCPD and her responsibilities were reassigned internally

Title IX - updating policies; meeting with deputies before school

Facilities – student center parking lot is being worked on now and should be done in July; the road going north of the Beaver Dam will be repaved in July; Hartnett is on schedule with a possible November 2024 opening

NA – working on fall semester; working with Alumni to bring a possible Alumni speaker to campus

Power/ASC – K. Allers took Power students on a trip to Wyoming – will be going to Boston later; at the most recent registration we had 25 students who qualified for Power services; have hired a new advisor for the vacancy in ASC and a new coach in Power

Wellness – posted for our open position; PTSD Walk is next Tuesday; Kids Camps continue; outdoor equipment rentals are getting use; food truck on campus today

Adjourned at 10:35

Respectfully submitted, Deb Wentz