

University Cabinet Minutes
December 15, 2021

Present: Nathan Anderson, Penny Belgarde, Lynda Bertsch, Paul Brekke, Andy Carter, Libby Claerbout, Joe Collette, Laurie Davis, Lisa Dooley, Anna Dykeman, Jeremy Feller, Lori Garnes, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Jane laPlante, Janna McKechnie, Annette Mennem, Jerry Migler, Robert Norman, Darren Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Michelle Sayler, Steve Shirley, Jessica Smestad, Karina Stander, James Sturm, Jorge Talamantes Baez, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, and George Withus

Absent: Laurie Geller, Cole Krueger, Janese Lehman, Michael Linnell, Steve Lipp, Jacek Mrozik, Beth Odahlen, Cari Olson, Brian Smith, and Brent Winiger

Guests: Katy Allers and Heather Martin

Approval of minutes: minutes of the November 17, 2021 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- Reviewed the constitution
- Currently, only students who receive financial aid can charge at the bookstore; SGA has passed a resolution that will allow any student to charge at the bookstore
- Held a cookie decorating event and ran out of cookies in ten minutes

Faculty Senate

- Met with L. Davis regarding the possible use of ePerformance for faculty; there is some resistance from faculty regarding this – will vote on whether or not faculty will support this proposal
- Updated bylaws and handbook
- Updated evaluation of adjunct faculty as well
- NDUS to test optional enrollment and what it would mean for MSU
- On November 18 focus was on NA issues – A. Mennem presented

Staff Senate

- Have not yet announced the December High 5 yet; A. Hughes received a shout out
- Bucket List forms are due at the end of December
- Held our holiday decorating contest – Honors/Interdisciplinary Studies/Leadership won for best office; VPAA won the door competition
- Professional development sessions will continue in the spring semester
- K. Allers is now a FT employee at NDCPD

2. President's Report

- Thanks to all that participated in the budget presentations; Strategic Budget Council is now reviewing all requests and will present their recommendations to President's Staff

- We are moving along on building projects – theater, CTE, and Hartnett; the Harnett project will be a major project and will involve moving a number of people to other areas on campus – please be patient throughout this process
- Sent Covid reminders out to remind everyone to be safe over the break and encourage that people get vaccinated; we want to continue to offer classes face to face
- There were three federal vaccination mandates that would affect higher education and all three of these have been put on hold as federal courts have placed injunctions on them
- Will plan on being back next week – thanks for your patience

3. Acknowledgements/Announcements:

Assessment - we still have some YPA's outstanding; will update the assessment reports page on the web; continue to work with NDUS to pilot SPOL for teacher ed unit and math – learning more how data is recorded; continue to work with ASC on assessment training; currently defining high level goals and then will define measurable outcomes to each goal

Career Services – planning for spring semester

Wellness – will start the winter break hours this weekend –M-F 8:00 – 6:00; closed on weekends; need to redeem your wellness benefit by the end of the year

Athletics – this weekend we will host the last home events for the semester; have hired a new VB coach with announcement coming soon

International – several groups/offices have purchased books for the Rising out of Hatred event and they will be distributed the beginning of the spring semester; the author has agreed to hold a one hour virtual session with MSU and now we are working on securing a date/time; also looking at maybe conducting a book talk, etc; our international students are traveling more now they have become more comfortable and know that there are risks

HR – reminder to staff that they are only allowed to carry over 240 annual leave hours

Design/Print – have been having a hard time getting supplies from vendors; may have to go off campus to get projects completed – you will be notified if that happens

LCM – served over 400 students at last week's soup Tuesday; pantry is doing well and will be open over break thanks to Wellness staff for taking care of this; working with social work department on food pantry use, what our needs are and what we need to do moving forward; been invited to participate in Inspires Climate Index on how our campus addresses inter faith, religion, spiritual, and secular options and how we integrate with those things

NDCPD – B. Askvig will be stepping down as project lead for of the dual sensory impairment project; he will still teach in the spring

Student Health – still have about 25 flu vaccinations left; Covid testing is available through appointment; looking forward to getting our new flooring installed during the winter break

VPSA – currently have two active Covid cases making a total for the semester of 125; holding a vaccination event on January 21; 901 students submitted their information for the incentive – expires 12/31/21; salad machine is up and running and hoping to have the second machine running so it is available over the break; Sodexo closing tomorrow at 1:00 and reopen on the 7; SGA reviewed final plans for the Beaver Dam and should go to a vote in February; committee has been meeting about the outdoor gathering space; thanks to J. Collette and K. Allers for speaking at graduation event last week

Advancement – busy time of year with year end giving coming in; very close to finishing the funding for the theater renovation; Giving Day will be April 13, 2022; information has been sent to chairs so they can submit what projects they want to receive support for on Giving Day; have a donor that wants to support a Life Long Learning Institute for people 50+ years – would consist of workshops, classes, etc.; working with CEL to identify classes or workshops that would qualify for this program

Military Resource – part of the state approving agencies school certifying officials; MSU is now on the US Army's green list; completed diversity's promise for excellence; will be participating in Marketplace for Kids on December 21 holding some flag etiquette classes; holding training at Turtle Lake high school for suicide prevention

Library – had three therapy dogs in the library on Monday evening – great turnout of students; new microfilm reader is here and will have training tomorrow; have added four more scanned yearbooks to the digitized collection

ASC – G. Brandt is the new Director of Power (she was previously an academic coach)

Alumni – spring events include Appreciation night at a basketball game in February; event in Florida in February and then Arizona in March; working on car wash dates for those who have MSU plates or decal on their vehicle; the Beavers, Brew and Burgers has now changed to Beavers, Brew, and Bullseye with this event taking place at Up Your Axe downtown; 59% of faculty and staff participate in giving to MSU

NA – Turtle Mountain has Covid Relief in place for students to receive \$1,000 for vaccination for students over the age of 18 – phase one is any student that has an address from TM and phase two will be for any enrolled member that does not have a TM address; planning on recruiting trips in the spring; will also have virtual options available; Powwow is set for April 22 and 23; will be decorating cookies in the center today; will be on medical leave during the break so the center will be closed

DCB – very fortunate to have our former Athletic Director return in that role at DCB; will have a grand opening of the new dining center the first week of February; W. Johnson will be retiring – long time WBB coach and one of our best coaches; have hired Ackerman – Estvold as the architect for the CTE; starting to put together curriculum for the center (dental, health, CNA, HR, hospitality management, dealer parts management and golf course management; working with marketing so we can start to market these programs in the next six months or so; doing work to become accredited for the dual credit program and hopefully will be one of the first 2-year colleges in the state to become accredited for dual credit

CEL – Blackboard transition will be January 4; CEL has sent out training documents to departments

ITC – reaching out to departments to start migrating files away from M drive to Teams; will be working on podiums in Model during the break; will be working on replacing computers in Main #314 and Memorial #228
Student Center – MSU Life had a very successful fall semester; served about 260 at the late-night breakfast; we now have speakers outside in the quad, so music has been playing outside

Registrar – busy with end of term processes; it is very important that grades are turned in on time as it does affect a lot of areas – financial aid, business office, registrar, and it will also impact the staff for the holiday

Enrollment – lot of training taking place so please be patient; Red and Green day is on February 26; reviewing spring events

Honors – if you are meeting with students over the break and they are eligible for Honors, please send them to J. Smestad to talk about the Honors program

Res. Life – had 10 people move out of housing – a couple are just moving into one of our apartments; we do not close our halls over the break; will be checking all buildings during break to make sure that we have a safe environment when the students come back

Looyenga Leadership – received a \$150,000 grant for leadership scholarships next year – 24 scholarships at \$2,500 are available

Bookstore – having difficulty getting stock from vendors; busy week with returns, etc.; open during break from 9-4 daily

Business Office – preparing for calendar year end tax forms; our audit was reviewed last week by Legislative Audit and Fiscal Review and it came through with a clean bill

Adjourned at 10:20

Respectfully submitted, Deb Wentz