

University Cabinet Minutes
November 17, 2021

Present: Nathan Anderson, Lynda Bertsch, Paul Brekke, Andy Carter, Joe Collette, Laurie Davis, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jane laPlante, Janese Lehman, Michael Linnell, Steve Lipp, Annette Mennem, Jerry Migler, Jacek Mroziak, Robert Norman, Beth Odahlen, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Steve Shirley, Karina Stander, Jorge Talamantes Baez, Doreen Wald, Deb Wentz, Brent Winiger, and George Withus

Absent: Penny Belgarde, Libby Claerbout, Lisa Dooley, Anna Dykeman, Jeremy Feller, Lori Garnes, Janna McKechnie, Jessica Smestad, Brian Smith, James Sturm, Jonelle Watson, and Laurie Weber,

Guests: Tonya Critz, Hilory Liccini, and Elizabeth Sund

Approval of minutes: minutes of the October 20, 2021 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- At the November 9th meeting, A. Mennem shared the Land Acknowledgement proposal; SGA is very supportive
- Faculty Senate talked about the seminars for Gen Ed; interesting topic; some doubts as students felt there should be more student input; SGA had a lot of questions; would like to have more input once faculty senate comes up with a more concrete plan
- Students reviewed the renovation plans and provided feedback to KLG; well received; hoping to go with a spring vote

Faculty Senate

- Regular business such as courses changes, etc.
- Drafted policy for adjunct evaluations; there will be a rubric for that evaluation process
- Ad hoc committees have been working on important issues that are getting ready to take public:
 - Gen Ed will provide presentations this week for multi-interdisciplinary seminars to solicit feedback for improvements
 - Restructuring committee will meet on November 30 from 3:30 – 5:30 in the Conference Center to discuss what ideas that committee has had and on ways to break down barriers between departments
- Will be talking about Native American issues and talking about the Land Acknowledgement document

Staff Senate

- Latest High 5 recipient is A. Duchscher; now have additional shout outs that can be made to anyone on campus (auxiliary services, faculty, etc.) and these will be passed along to those individuals
- We are waiting on totals for the food drive; thanks for all who participated
- We are holding a gratitude bingo for Thanksgiving; drawing for pies on Tuesday
- Holiday decorating for office or just office door; theme will be announced on Monday

- Professional development – Bucket List still going on; December 10 presentation by J. Sturm on Emotional Intelligence at 11:00 in Conference Center; MPD will conduct a training session after the first of the year

2. President's Report

- Back on campus for a few days this week and it has been good to attend some activities
- Good news for MSU with Trinity Health as they will continue support of our nursing program; 5-year commitment - \$250,000 per year; also support to DCB with \$100,000 per year for their nursing program
- Another major announcement is that the legislature has approved \$25M for the complete renovation of Hartnett Hall; thanks to several legislators for their persistent support of this project; will have a lot of work ahead but it will be well worth it
- City gave final approval for the CTE; work has already begun
- The roll out of the Hometown Scholarship through Enrollment and Marketing has shown initial positive signs
- Budget season has started with presentations taking place November 29 and 30th and again on December 3; these are open to anyone on campus if you are interested in the information process and what is taking place around campus as well as what departments are thinking about in their respective areas

3. Acknowledgements/Announcements:

DCB – we are moving ahead with CTE work and have started the process of selecting architects; we have to move quickly; dental approvals have been received and Western ND dentists are very excited about this; completed our 5-year review from the State Board CTE and it went extremely well; strategic planning is taking place on campus as we are going through our 5-year review including revising our vision and mission and going through SWOT analysis with the hope of completing this by the end of the year; our building projects are coming along well – our dining center will open in January after a major upgrade; selected an architect for Old Main for our Center for Rural Health Education and will launch that project in December; since we no longer have football, we are looking for a replacement for homecoming and the students want to bring back an old tradition of having Smokies Week in the early part of February; will have a lot of things related to homecoming but will include a lot of winter activities as well

Assessment – still exploring the possibility of implementing SPOL to see if it would be a good fit in the assessment process; held the first co-curricular meeting this week and started to identify action items; still completing HLC officer lesson modules; D. Ringrose has been working with N. Anderson on an evidence management system which will make access to evidence much more efficient; working with ASC on assessment training modules

Career Svcs – held a job shadow event last week and had 12 students participating with most of those in Trinity – had a good response from students

Wellness – kicked off the healthy holiday challenge; encourage use of the Dakota Wellness Benefit program and must redeem points by year end; finishing up some events for the semester – has been very busy

Athletics – we are in “Bubble Week” and it should be up by the end of the week; reminder that with your ID you and your family members are all welcome to attend athletic events for free; we play tonight and next Tuesday we open conference play with U of Mary

Financial Aid – working on 2022-23 scholarship applications and they should be ready to go on December 1

HR – ASI Flex has extended their open enrollment to November 30; ePerformance module – go live date is May 2022 so this means that we will still process evaluations using the normal procedure this spring

VPAA – strategic planning work continues; a draft will go to president’s staff in the next few weeks and then the campus for feedback; budget presentations are set to go; Gen Ed sessions are going on

Student Health – counselors have been very busy; had a good testing event at the Wellness Fair; have about 30 flu vaccines available; Covid vaccines – have about 878 that have been uploaded so far

VPSA – currently have 5 active Covid cases making 105 for the academic year; vaccine event scheduled for this Friday and boosters will be available; December 9 we will hold a December graduate recognition event in the NWAC from 5:00 – 6:00; will sponsor a Thanksgiving Dinner in the Beaver Dam for those students on campus; student activity fee proposals are due November 24; thank you to several academic departments who participated in the Minot Career Expo with over 8 departments representing Minot State

Advancement – good to be traveling again with visits to Minnesota, Pennsylvania, Portland, Seattle, Montana and California; Connections went out; Annual Excellence mailing will go out next Monday; construction continues on Summer Theater Phase II – we are participating with the St. Joe’s Community Foundation in their Twice Blessed Program where they will match dollar for dollar up to \$5,000 in donations for the theater renovation; Challenge Grant meeting will be held tomorrow – submitted about \$1M in gifts for about \$500,000 in matching funds

Military Resources – attended the ND Behavioral Conference and Vet’s Stand Down; hosted 12 military service providers on campus for Veterans week and held a Veterans Day program in the office; hosted a group on campus for a Connect Suicide Prevention training; participating in the Chamber Honorary Commander program and will participate in the Marketplace for Kids event on campus in December teaching flag etiquette; getting up to speed with the Army assistance program

Library – received a donation from an anonymous donor to purchase new micro fiche and printer – thank you to R. Hedberg with his work on getting these funds; received HERF funds to acquire a product called Kanopy that is a video streaming service for higher ed and hope to roll it out in December so faculty can plan for their classes in the spring

NDCPD – emeritus professor, B. Askvig, received the International Service Award through the Association of University Centers on Disabilities

NA – the NA heritage month activities are still taking place; met with the SGA to present the Land Acknowledgment and gathered their input; one student had suggested that this should maybe have a permanent presence in the form of a plaque or other recognition with the renovations of the Student Center

Grad/Enroll – search for new admissions person was successful; very near to announcing new Enrollment director; Hometown scholarship program is going very well; applications numbers are good; transfer numbers are doing well; lot of training taking place with new staff so please be patient; congratulations to C. Krueger on birth of new baby boy – all are doing fine

CEL – testing center has had an uptick in activity; we are participating in MAFB American Ed Week; Blackboard UBN is rolling out in spring – just received access to testing server and will prepare training materials and will release to faculty on Friday

IR – Fact Book is 99% complete; enrollment reports have been posted to IR site; course evaluations to students on November 30 – make sure students are out there

Security – implementing new procedure to improve safety in all buildings – will conduct general inspections to make sure there are no obstructions in aisles or hallways, power cords are ok, etc.; plan is to do one building per month; we want to be proactive and identify issues before they become a problem; will start in January; offices will be informed ahead of time

Student Ctr – events – Holiday Bingo, Karaoke, special thanksgiving event next week; salad machines will be operative soon; need late night breakfast volunteers – Monday, December 13 at 9:00 pm

Records – have hired a department administrative assistant

Bookstore – orders are coming in for spring

VPAF – have received 41 out of 54 budget books; changes coming up on capital funding projects and should have details later; many good ideas for HERF funds

IT – just waiting for winter break so we can get back in the classrooms and make some upgrades

U Cab – first of two Onward Beaver videos is out

Marketing – R. Heit is out through next week so if you need photos taken, call M. Linnell or T. Pierson; new Krueger baby, Shepard, is doing well

ASC/Power – two new Power coordinators have been hired; in process of hiring a director for Power; working on gathering data and information for the APR in Power; Welcome Day will be January 10

Other – annual Chamber Showcase of Business is tomorrow night

Adjourned at 10:15

Respectfully submitted, Deb Wentz