

University Cabinet Minutes  
August 22, 2018

**Present:** Andy Bertsch, Paul Brekke, Michael Brooks, Libby Claerbout, Lisa Dooley, Anna Dykeman, Jeremy Feller, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Erik Kana, Jane laPlante, Mike Linnell, Teresa Loftesnes, Holly Major, Devin McCall, Annette Mennem, Jerry Migler, Jacek Mrozik, Kowan O'Keefe, Gary Orluck, Rebecca Ringham, Steven Shirley, Brian Smith, Katie Tyler, Marc Wachtfogel, Laurie Weber, Deb Wentz, Brent Winiger, George Withus

**Absent:** Brent Askvig, Penny Belgarde, Lynda Bertsch, Angi Brown, Andy Carter, Melissa Fettig, Steve Johnson, Janna McKechnie, Beth Odahlen, Cari Olson, Leon Perzinski, Aaron Richard, Jessica Smestad, Doreen Wald, and Jonelle Watson

**Guest:** Amanda Duchsherer

**Approval of minutes:** minutes of the July 18, 2018 meeting were approved as presented.

## **New Business**

### **1. Senate Reports**

#### **Faculty Senate**

Senate president, A. Bertsch provided the following report:

- Reviewed faculty satisfaction survey results – good trends going forward
- There are some areas that need attention (salary/equity)
- Monthly meetings will resume in September
- Working with Staff Senate to address common concerns

#### **Staff Senate**

Senate president, K. O'Keefe provided the following report:

- Encouraged to be working with Faculty Senate on common concerns
- Thanks to all who participated in the fall kickoff event
- Most recent high 5 award went to Gary Huwe in the security department
- Looking at more professional development opportunities for staff

#### **Student Government Association**

- No report as there have been no meetings

### **2. President's Report**

- Looking forward to working with both senates this year
- Enrollment numbers look promising with an increase in freshman; down a little on transfer students
- Welcome to Michael Brooks, new assessment director
- Will host an Emeritus faculty and staff luncheon today
- Thanks to all who participated in the various new student events

### **3.\*Announcements/Acknowledgements**

VPSA – thanks to all those that have helped grow enrollment; Sodexo will be occupying the former coffee shop on the main floor of the student center; the new lounge should be up and running by the end of September (back portion of the old Buckshot's) parent week is October 18; looking at an electronic “1 stop” condensing services in one site (financial aid, business services, etc.)

DCB – enrollment is up; good numbers in the residence halls; looking at a couple of new programs for fall 2018 (Ag and Parks and Rec)

Advancement – have about 45 emeritus faculty and staff for the lunch today; publications has sent out packets to reorder stationary, envelopes, etc. please complete so a bulk order can be placed; name badges go through All American Trophy; had 250 people attend the luau during the fair; hosted a social in Bismarck last week; during the week of Homecoming we will host a block party on Wednesday; Golden Awards on Thursday; Friday there will be a social at the Grand Hotel and Saturday will have parade, tailgating, and the game; First Assembly of God church is hosting the tailgate; you should have all received the annual request for the Giving Campaign please consider giving to help with student scholarships

VPAF – today is the deadline to close out the ledger; numbers are looking pretty good so far

Power – 9 days from the end of their fiscal year; Power week was great with many opportunities for students to engage

Registrar – with D. Kinzell accepting another position on campus, M. Cantone has stepped into the associate registrar position; C. Hauser will assume the transfers that M. Cantone had been doing; as usual during the first week of classes, the office has goodies available for students, faculty and staff – stop by and have a treat

Enrollment – thanks for helping to shuttle students around to the various locations to volunteer; focusing now on recruiting

University Communications – Amanda Duchsherer was introduced to the group; she will be assisting in public information, marketing and the Red and Green; please send calendar items to her; president's report is out; looking for Connections articles; Inside newsletter will be coming out in September

Financial Aid – very busy this week with a lot of student traffic coming in

Asst. VPAA – honors has 102 students of which 38 are new; a conference - Women in HE - will be held in Minot in November

Veterans – 9/11 is Patriot Day and we will host a brief ceremony in the quad at 11:30; 9/13 troops to teachers here; ND Care will be here 9/26

Security – have assisted with fingerprinting students; Cleary Report due October; visited with DCB new security director and will work on more collaborations

LCM – welcome weekend was awesome; served dessert last Friday night in one of the residence halls; Sunday held a Spiritual Wellness session in the Beaver Dam; there is a food pantry for students in the Wellness Center; soup starts next Tuesday

Title IX – conducting training all month long; assisted United Tribes Technical College with Title IX training; NDUS will conduct an audit on all Title IX offices throughout the system

CEL – dual credit is now handled by A. Woodbeck and C. Davis is the second testing person

Native American – met with coaches regarding recruitment, retention, etc.; Diversity council will host a talent show next Tuesday; will also host a fashion show in the NW Arts Center in November

GBO – the library has been busy over the past week; A/C is working again; will serve refreshments in the former gallery area; working with the Academic Hall of Fame Committee to find a permanent place for their award recipients plaque

International – have held a lot of student activities for international students

Residence Life – thanks to everyone who helped moved students in the halls; we are down in overall numbers but up in freshman;

ITC – conference center has been updated with new technology; be patient with work orders – extremely busy

VPAA – thanks for a great start to another year; Notstock will be held October 4-6; second Wednesday of each month will host “teacher talks” in the Art Center; chairs meeting today at 4:00

\*Please refer to the separate acknowledgements/announcements that were distributed prior to the meeting

Adjourned at 10:45

Respectfully submitted, Deb Wentz