

## University Cabinet Minutes

March 22, 2018

**Present:** Lynda Bertsch, Paul Brekke, Andy Carter, Libby Claerbout, Anna Dykeman, Jeremy Feller, Patrick Friley, Laurie Geller, Kevin Harmon, Andy Heitkamp, Sarah Henderson, Erik Kana, Mike Linnell, Teresa Loftesnes, Holly Major, Devin McCall, Janna McKechnie, Jacek Mrozik, Beth Odahlen, Cari Olson, Linda Olson, Leon Perzinski, Aaron Richard, Rebecca Ringham, Steven Shirley, Brian Smith, Katie Tyler, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, George Withus

**Absent:** Brent Askvig, Penny Belgarde, Angi Brown, Lisa Dooley, Melissa Fettig, Rick Hedberg, Annette Mennem, Jerry Migler, Gary Orluck, Jessica Smestad, and Marc Wachtfogel

**Guest:** Susie Mack

**Approval of minutes:** minutes of the January 24, 2018 meeting were approved as presented.

### **New Business**

#### **1. Senate Reports**

##### **Faculty Senate**

Senate president, L. Olson provided the following report:

- Bachelor of Individualized Studies was presented
- Faculty leave policy was discussed
- Faculty Senate Budget & Salary Committee presented from their last meeting
- Anyone can access the faculty senate SharePoint site to review information in more detail

##### **Staff Senate**

Senate president, M. Linnell provided the following report:

- Staff satisfaction survey has been distributed; will be open for three weeks
- New employee campus tour will be conducted next Wednesday
- The staff senate 50/50 raffle tickets will go on sale soon
- There will be NEPERS meetings on May 8 & 9 at the Holiday Inn

##### **Student Government Association**

SGA president, A. Richard provided the following report:

- Elections will be held on April 9 & 10 – there are 24 positions available; a Declaration of Intent to run for office is available for those wishing to be a part of SGA
- Campus clean-up is scheduled for April 26<sup>th</sup> from noon to four

#### **2. President's Report**

- The weather forecast for tomorrow looks like we could have some travel issues – will keep an eye on it as there are many events taking place this weekend (State amateur basketball tournament at the Dome, the annual NSSLHA conference on campus, and the statewide PBL conference at the Holiday Inn).
- Met with the IAC in Chicago regarding the HLC report; we are encouraged by the response we got from them; they do recommend some changes from the original report that would still require some follow up reporting but it would not include “unmet” items; the HLC Board of Trustees will now vote on it at the

end of June; they review everything back to our original Assurance Argument and they can either agree with the IAC's recommendations or recommend something different.

- Attended the Budget Section meeting yesterday and they did grant full approval for us to proceed with the Dome seating project; fundraising will continue with installation happening in 2019
- We have a new major in entrepreneurship; C. Severson and C. Ahart are on campus today and tomorrow talking to classes in the College of Business
- On April 19 we will host a Grand Opening/Ribbon cutting for the NW Art Center located in the lower level of the Gordon B. Olson Library; thank to the art faculty who organized a "spring break wine and cheese" event right before the break; the center should provide many opportunities for people to get together
- We had dining services presentations this week from Sodexo and Aviands; hope to have a decision soon;
- MSU Foundation had another record year in 2017 securing nearly \$6 million in private donations
- We have received very good publicity on our renewable award through financial aid

### **3. Announcements/Acknowledgements**

SA – we will extend the late night events in the Beaver Dam through the end of the semester – they have been very well received; we did receive good bids from both dining services providers and they did meet our requirements; we are looking at partnering with the Downtown Association to help with some transportation issues our students have – looking at a shuttle service on weekends between MAFB and Downtown with a stop at MSU; would like to have year-round shuttle service but requires funding we do not have; working with the city on a bike share program; Career Services hosted an education hiring fair last evening providing potential teachers to meet with area school administrators; sustainability committee is looking at replacing some water fountains with refillable bottle fountains; more recycling bins have been added in the Dome as well as outside of the Beaver Dam.

Athletics – returned from an alumni trip; spring sports are taking place – depends on weather for some

VPAF – there was a question on faculty salary equity and whether or not staff equity would also be looked at and it will also be analyzed; worked with Sodexo on getting new ice cream machine in the cafeteria

University Communications – Connections went out; keep sending in story ideas

Power – shared pie with student on pi day; had a day trip to the Heritage Center in Bismarck; leaving tomorrow with a group of students to take in a Neil deGrasse Tyson talk in Minneapolis

Success Center – next Wednesday is our annual Career Fair; will be hosting a networking event on April 4

Student Center – many events taking place on campus from now through end of the semester; will be taking students to a MN Twins game at the end of April

Publications – business as usual; some of you may have noticed that the latest edition of Connections showed a more orange look to our standard red color, we will be working with the printer on this to correct it back to our regular red color

Alumni – will host our 2<sup>nd</sup> Annual Beavers, Brew, and Burgers on April 7<sup>th</sup> at Souris River Brewing – tickets are \$40; still time to get Gala tickets for April 20; on April 11 we will participate in the Day of Giving – limited matching funds will be available

NDCPD – continued work on grant submissions

Marketing – we will continue with the academic videos on Facebook – if you haven't seen Dan Conn's be sure to check it out; the marketing department is missing centerpieces that were used for Centennial events – please check your areas; working with Flint to put some graphics to the different tag lines; need stories about our grads – marketing will push these out to media

Sodexo – will host a special Easter Brunch next Thursday; we have a new chef – stop by and meet Chef Austin

Veterans – attended several meetings and training sessions throughout the month; will have VA compliance visit toward end of semester

AVPAA – submitted report to accreditors; state auditors here this afternoon for audit on open education resources; Honors program is requesting nominations for various awards – refer to their web page

CEL – looking at on line majors for airmen only; gen ed is on line for airmen now; grad courses will be face to face in Bismarck this fall; migration of Blackboard will not happen until next spring

CETL – advising award nominations due on March 29; taking apps for mentors and tutors for fall; training orientation leaders taking place now; have orientation on April 20;

Wellness – welcome to Anna Dykeman, LCM; on April 10 the Wellness Center will host a Community Wellness Fair with various entities throughout the city – the event is open to the community; there will be a blood drive on Monday, March 26; Free Pass Friday's are from noon – to 2:00 and open to the campus; Family Fun Day will be Sunday from 1:00 – 4:00

LCM – have had a good start so far; hosted the annual Chili Feed and Auction and raised over \$4,000; have had good conversations with students

International – the newest newsletter was distributed; have a new partner for Art classes abroad – Florence School of Fine Arts in Italy; new study abroad in Ecuador; music in May 2019 plan to take a choir to Telemark in Norway

GBO Library – looking at projects to complete over the summer; with the removal of the gallery on the main floor, there are some options; R. Stander is holding some classes in the library

ITC – more changes coming in the summer

VPAA – pre-tenure review process; Board of Regent nominations are due in on April 6; poster session April 3; grant application due April 18

Business office – internal audit coming soon on grants

Financial Aid – thanks to facilities and ITC for all the work they have done in the office with painting, carpeting, and relocating for a week; notices are going out for the four year awards – no application needed - just be admitted; encourage FAFSA submission no later than April 15

Enrollment – enrollment data was distributed

Registrar – registration started this week; grad apps are due on Friday; using new software to help show potential transfer students those courses that we have equated and provides electronic processing for equivalents for department chairs

Adjourned at 10:25

Respectfully submitted, Deb Wentz