

University Cabinet Minutes  
January 25, 2017

**Present:** Stephen Banister, Lynda Bertsch, Linda Cresap, Lisa Dooley, Patrick Friley, Gerrie Kuna, Russ Gagnon, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Alysia Huck, Teresa Loftesnes, Holly Major, Devin McCall, Annette Mennem, Jacek Mrozik, Cheryl Nilsen, Beth Odahlen, Cari Olson, Leon Perzinski, Rebecca Ringham, Mindy Rudnick, Zeni Shabani, Steven Shirley, Jessica Smestad, Katie Tyler, Marc Wachtfogel, Doreen Wald, Kris Warmoth, Jonelle Watson, Laurie Weber, Lori Willoughby, Brent Winiger, and George Withus.

**Absent:** Brent Askvig, Andy Carter, Libby Claerbout, Alex Buchholz, Conrad Davidson, Melissa Fettig, Janna McKechnie, Jerry Migler, Gary Orluck, Brian Smith, and Deb Wentz.

**Guest:** Shan Haarsager, Celeste Simmons, and Elizabeth Sund

**Approval of minutes:** minutes of December 21, 2016 meeting approved as presented.

## **New Business**

### **1. Senate Reports**

#### **Faculty Senate**

Senate President, Zeni Shabani provided the following report:

- Brent Winiger talked with Faculty Senate about the budget as there is much concern
- Ernst Pijning updated the faculty senate about the policy 607.5 Faculty Sick Leave
- Two more faculty will be named to the Budget Recommendation Committee
- The proposed policy changes to 605.3 Nonrenewal, Termination or Dismissal of Faculty drew much attention from faculty across the state. Z. Shabani and L. Olson wrote a letter to the SBHE outlining concerns of faculty

#### **Staff Senate**

Senate President Mindy Rudnick provided the following report:

- Bylaws committee is still working on details of emeritus status for staff
- The employee High 5 award has eight nominations to date
- Reviewed the NDUS workforce reduction policy
- NDSS have moved their meetings to the second Monday of each month

#### **Student Government Association**

The following report was provided by Leon Perzinski:

- VPAA, L. Geller addressed the last SGA meeting.

### **2. HLC**

- Four of the five criterion have submitted a draft copy that L. Cresap is editing; these will then be forwarded to the VPAA for additional review
- HLC site visit is October 2017

### **3. President's Report**

- The SBHE meeting will take place via IVN in Administration 359 starting at 8:30 a.m. There will be one hour for public comment relating to policy 605.3 which addresses the amount of time an institution has to give to a tenured faculty when terminating employment – proposal is to go from a 12 month notice to 90 days
- MSU has a Film Study Minor on the SBHE agenda for approval.
- Governor Burgum released his budget recommendations on January 16, 2017 – some items to note:
  - Increase the higher education challenge grant from \$3M to \$10M
  - Eliminate all wage increases for state employees
  - Proposal to have state employees pay a portion of their health insurance premiums
- These need to go before the ND Legislature before anything is finalized
- Minot State presented before the Senate Appropriations Committee on January 16. Did request permission to complete the following projects with no additional funding needed:
  - Renovation of lower level of the Gordon B. Olson Library to complete the NW Art Center
  - Complete the air supported dome over the football field
  - Complete the facility building north of the Dome

#### **4. Announcements/Acknowledgements**

BRC – met this past Monday, January 23; BRC is an open meeting for anyone to attend - if you are unable to attend please send comments and suggestions to VP B. Winiger or any BRC member; MSU needs to have a budget ready after the legislative session ends; there will not be a lot of time between the end of April and beginning of July to present a budget; BRC will meet again on Tuesday, January 31 at 2:30pm in the Westlie room.

VPSA – thank you to D. McCall and C. Van Dyke for serving meals to 77 students who stayed on campus during the holiday break; thank you to P. Brekke for the winter clothing and food drives to help the food pantries in Minot; L. Bertsch will receive the YWCA Lifetime Achievement award for her work on the Backpack Buddies program

Advancement – Annual Excellence Campaign is going well; there will be one more round of Challenge Grant funding in January; thanks to all who participated in the faculty & staff giving raising \$5.6 M in 2016.

CETL – we have 15 learning committees; open forums will be held to update the campus on orientation changes; refinements have been made to the process and hopefully it will be less stressful for students and parents

Honors – will have three new awards for students: 1. Outstanding Leadership, 2. Service, and 3. Thesis

Power – two webinars will be held in the Power Center – on February 1 at 1:00 will present “Mindset, Right to Fail, and Persistence: Academic Advising to Support Student Success”; on February 2 at 11:00 “Rethinking Retention: Elevating College Retention Rates” will air; these are open to anyone who would like to attend

Student Success – a graduation reception was held for students who graduated in December; “100 Days to 2017 Commencement” begins February 1

Student Center - business as usual

Publications & Design – business as usual

PIO – business as usual; looking for web stories and still working on the Connections issue and completing the Campus Highlights

Sodexo – business as usual with many new food items and special events in the cafeteria; G. Abel's last day will be January 27 with refreshments served beginning at 2:00 in the cafeteria

Registrar – Starfish early alert deadline is today; catalog updates are due March 1

International – welcome K. Anderson as the new Study-Aboard Coordinator in the International office.

Human Resources – HR is moving to automation such as hiring, onboarding (coming soon), and background checks; contact Marc if there is any training that needs to be done

Financial Aid – disbursement of excess financial aid is today; February 15<sup>th</sup> is the deadline for general scholarship applications

Veterans – 91<sup>st</sup> Fifth Bomb wing visited the MSU campus on January 9; VFW awarded two \$500 scholarships; the 343<sup>rd</sup> squadron from Fargo was on the MSU campus January 24

Marketing – Rick Heit produced a video for Facebook and the MSU website; photo shoot for MSU students will be held soon

A & S – a former MSU student had a play accepted into the Kennedy Center American College Theater Festival held in Des Moines, IA; kudos to L. Cresap on the HLC progress

DCB – As of January 23, enrollment is up about 7% compared to last spring; FTE enrollment is also up about 7% ; we think these numbers will hold as there are still some dual credit students needing to complete paperwork; DCB was recently named by the SR Education Group as one of the 20 most affordable accredited online community colleges in the country; community colleges considered in the ranking must have an annual tuition rate of less than \$5,000 and offer at least 10 full online degrees; DCB has three programs showcased at the “CTE in the Memorial Hall at the State Capitol” which is currently underway this week

Title XI – A hold will be placed on student accounts until the Title XI training is complete; this is an online training session; additionally all faculty and staff must also completed training on an annual basis

EHS – nursing accreditation passed the review and in March should receive a seven-year reaccreditation; MSU at the mall for TEHP will be first week in April

Graduate School – received approval for the Sports Management graduate program from HLC; L. Cresap is the program director; graduate student count is up due to the 23 students from Poland in the managerial program; Advising Task Force – Starfish attendance report training will be on February 2 & 3; advisor of the year awards will be presented at the faculty/staff appreciation event

CoB – two new faculty have joined CoB - C. Fenner and N. Wald; the strategic plan next steps are being developed and will be shared with the campus at an open forum in February

Business Office – busy with students paying tuition and picking up excess financial aid checks; fraud training was 100% by December 31, 2016; have been assisting Dakota College at Bottineau with all business office responsibilities

CEL –if you have any ideas for College for Kids camps send them to CEL; working on the system wide implementation of Blackboard

Native American Center – A. Mennem attended the funeral for law enforcement officer, C. Azure on January 24; there were over 2,000 people in attendance including over 350 officers from around the state and country; will be doing some recruiting in MT in the coming weeks; will hold fundraisers in February and March

Diversity Committee – to celebrate Black History Month we will be sponsoring a Martin Luther King, Jr. writing contest and former MSU student Joe Davis will be on campus February 3 for a forum

Housing/Student Health – housing applications are online - new and returning applications can be submitted through Campus Connection; next year we will have two living and learning communities (Wellness and Leadership); housing is losing their graduate student assistant; RA interviews will begin in February

IR – 2010 six-year cohort graduate rate was 42% we are now at 43%; thank you for all the updates for the fact book

Library –received a \$6,200 grant for new books.

ITC – everyone has migrated over to the NDUS email system

Enrollment – Recruiting for fall FY18 and still filling MHS dates; Spring open house - April 22; up in all applications

VPAA – Board of Regents nominations are due April 3; thank you to the Deans and Chairs for working so diligently on the budgets; thanks to B. Odahlen and K. Tyler for working and revising the orientation process; any ideas regarding budget should be forward onto any BRC committee member

Adjourned at 10:35

Respectfully submitted, Celeste Simmons