

University Cabinet Minutes

March 23, 2016

Present: Brent Askvig, Stephen Banister, Lynda Bertsch, Alex Buchholz, Libby Claerbout, Linda Cresap, Conrad Davidson, Lisa Eriksmoen, Melissa Fettig, Russ Gagnon, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Alysia Huck, Teresa Loftesnes, Forrest Macy, Holly Major, Wes Matthews, Devin McCall, Annette Mennem, Jerry Migler, Jacek Mrozik, Cheryl Nilsen, Beth Odahlen, Cari Olson, Leon Perzinski, Marv Semrau, Melissa Spelchen, Steven Shirley, Brian Smith, Doreen Wald, Kris Warmoth, Jonelle Watson, Deb Wentz, Brent Winiger, and George Withus

Absent: Lisa Dooley, Patrick Friley, Gerri Kuna, Gary Orluck, Gary Rabe, Rebecca Ringham, Katie Tyler, Laurie Weber, and Lori Willoughby

Guests: Lindsey Benson, Penny Brandt, Melissa Cantone, Erica Clark,

Approval of minutes: minutes of February 24, 2016 meeting were approved as presented.

New Business

1. Senate Reports

Faculty Senate

Senate President Linda Cresap provided the following report:

- Senate elections will be held on April 21
- Received two nominations for Distinguished Lifetime Educator Award (Slanger & Leslie); these will be voted on at the upcoming senate meeting
- Received the final ad hoc committee report on the evaluation of teaching

HLC

- We will continue to move ahead with HLC work
- QIP report needs to be submitted

Staff Senate

Senate President Forrest Macy provided the following report:

- The annual silent auction will be held April 11-13 in the conference center; email will be forthcoming
- Survey for staff professional development showed that there is interest in some intermediate training for Word and Xcel; on April 14 at 1:30 and 3:30 there will be Excel sessions and on April 19 at 1:30 and 3:30 there will be Word sessions; both all these will be held in Main 314
- Senate is focusing on adherence to the bylaws

Student Government Association

SGA President Alex Buchholz provided the following report:

- SGA passed a resolution for a simple parking structure and forwarded it to Facilities
- Looking at options for May-mester and fall break
- Had a good discussion with Sodexo and they will look at some additional options for Buckshot's and the Beaver Dam

2. President's Report

- Dr. Laurie Geller was welcomed to the meeting; Geller will assume the duties of the VPAA office June 15th
- The VP Advancement search committee is meeting today
- The Interim Higher Education committee will be meeting at DCB on April 18th; following that meeting, we will be hosting a social for them in the press box; on April 19th, they will reconvene their meeting on our campus; the topic will center around technology; this meeting will be in the Conference Center and they are open to the public
- Congratulations to all those who were involved in the State Class B boys tournament last week; this takes a tremendous amount of staff and time to accommodate all the different guests on campus; the championship night had well over 9,000 in attendance at the Dome
- Two new awards have been approved to reward outstanding advising
- The allotment process has been completed with a reduction for MSU just under \$2M; DCB's amounted to \$400,000; the goal was to have very little impact to students; with the possibility of further allotments, we will be forming a Budget Committee to come up with some recommendations for future reductions if needed; we want to be proactive and prepared should further reductions need to be done; B. Winiger will chair this committee and membership will consist of representation from across campus; DCB has already begun this process

3. Announcements/Acknowledgements

Education and Health Sciences – on April 8, we will be hosting the ND Association of Colleges for Teacher Education; this will bring educators and students from across the state to Minot and it does include private and tribal schools; if you have an opportunity to attend the poster sessions please do so

Athletics – thanks again to those who helped pull off a successful tournament last week; the gate receipts for the three day event broke the previous records; the security and facilities personnel made sure that everything ran smoothly, especially with over 9,000 people in attendance Saturday evening; we are close to our goal of fundraising for the seasonal cover over the football field; could possibly go out to bid this summer; no state funds will be used for this cover

College of Business – we have a candidate for Cyber Security; please plan on attending one of the strategic planning open forums coming up on April 12 and 14th – check public announcements for times and locations; hosted visitors from University of Social Science and Humanities (Poland) and are working on an articulation agreement

ITC – preparing to work on summer projects and upgrades

GBO – looking to fill a FT evening associate position; open house will be held the last week in April

VPAF – working on budgets; state reporting is getting more in-depth; will be chairing a VP Advancement search committee this afternoon

Facilities – replaced all the bulk mailing machines as the old ones were always in need of repairs

NDCPD – ND Department of Human Services had to make drastic reductions through the allotment process but fortunately it did not affect us too badly; Bottineau area legislators will be meeting with NDCPD to discuss how cuts have affected Annie's House and how we may be able to help; R. Daigneault was chosen for a national award; there are several different cultural diversity events coming up – please check the public announcements; we will be hosting a statewide meeting on campus May 17th regarding intellectual development disabilities

DCB – during spring break the campus hosted several events that brought hundreds of area school children to the campus; still looking at some new programs (aquaponics); the DCB nursing program recently received a sizeable grant; several attended the HLC Academy; thanks to all the faculty and staff from MSU that recently met on the DCB campus to discuss additional partnerships

HR – evaluations are due in March 31

Arts & Sciences – please take in the Western Plains Opera production that begins next week; A. Smith has been working with N. Sharpe and the Sertoma club to implement an induction looping system at the amphitheater. The system will help individuals with hearing impairments. There will be a walk-a-thon on May 5th to help raise funds for this equipment

CETL – all Transitions leaders have been hired; sessions will be held August 15-19 and again on August 22; tutor appreciation week is this week; FYE for fall and spring are set with the fall schedule on the CETL web site; hiring peer mentors now; question has been raised by some about where the money for the mentors/tutors comes from and to be clear, it comes from student fees not allocated

Honors – director position is open

International Programs – submitted application to continue to issue J1 visas

Housing – C. Van Dyke is out on maternity leave – any requests/issues should be sent to D. McCall; RHA has made some updates – very strong organization; Cook and McCulloch will be going co-ed by floor

Marketing – we have defined social media captains that will help spread MSU activity on social media; there will be a Google analytics workshop in April; April 27th will be a retirement social for M. Semrau

Student Development – 30% increase in counseling services over same time last year

Publications & Design – busy with end of the year work

PIO – looking for stories on graduating seniors

Financial Aid – starting the process of summer financial aid; FAFSA due on April 15

POWER – C. Blair's last day is tomorrow; hiring 1 or 2 positions

Native American – attended the American Indian Higher Ed conference which includes participants from all over the United States and is a great recruitment opportunity; powwow posters are available if anyone wants one; the club will have a memorial dance for Wylie Hammond and some of Wylie's family will be in attendance

Advancement – presenting to the Challenge Grant committee next week for the Severson donation; the Gala is May 6 and money raised goes towards scholarships

Student Center – Recognition event is May 11; A. Buchholz was re-elected as president for SGA

Student Success – moving the advising portion of the orientation process to the library; Job Fair is next Wednesday in the Conference Center from 10:00 – 2:00

Graduate – we have 152 applications for fall -96 for comm disorders

Veterans – Ebenefits were here yesterday; in conjunction with some other groups, participated in the weaving of mats for homeless individuals – the Veterans department does have a loom and invites anyone to come over and try this; received two \$500 scholarships from American Legion Auxiliary; on April 21 we will host an inter-agency meeting with several different Veterans groups; the Veterans club is accepting donations for “Support our Troops” through the end of April – stop by the center to see what types of items are being accepted

CEL – hired another person at the MAFB – he most recently served in the air force so he is very passionate about helping service men and women; May 19th is the annual MSU @ BSC graduation event and it will be held on the BSC campus this year

Registrar – registration is currently taking place with few problems; Grad apps area due on March 24, 2016

IR – new software packages will be coming out; faculty senate satisfaction survey will open on March 30; course evals will be sent to student April 25; working on coding of comments from strategic planning survey

Enrollment – up 48 applications for fall from last year; 37 more for summer session; recruitment trip in South Asia gave us 300 leads; Minnesota gave us 150; April 16 is the Open House

Student Affairs – seniors from California will be on campus Monday

Other:

Grad posters are almost done – they look very nice – students put a lot of work into them

DCB – their TRiO staff will be at MSU next week to learn about the different things we do

Nursing was recognized for their recent re-accreditation

Adjourned at 11:00 a.m.

Respectfully submitted, Deb Wentz