

University Cabinet Minutes

October 17, 2012

Present: Brent Askvig, Stephen Banister, Caren Barnett, Lynda Bertsch, Mikhail Bobylev, Libby Claerbout, Lisa Eriksmoen, Brian Foisy, David Fuller, Dale Gehring, Laurie Geller, Kevin Harmon, Cathy Horvath, Dick Jenkins, David Klassy, Lenore Koczon, Gerri Kuna, JoAnn Linrud, Teresa Loftesnes, Holly Major, Devin McCall, Wes Matthews, Susan Ness, Neil Nordquist, Beth Odahlen, Cari Olson, Leon Perzinski, Rebecca Porter, Gary Rabe, Marv Semrau, Carlos Soza, Doreen Wald, Kris Warmoth, Jonelle Watson and Deb Wentz

Absent: Conrad Davidson, Russ Gagnon, Rick Hedberg, Roger Kluck, Annette Mennem, Lindsey Nelson, and Vicki Troftgruben

Guests: Dan Ringrose and Darla Weigel

Approval of minutes – minutes of September 19, 2012 meeting were approved as written

New Business

1. Senate Reports

Faculty Senate

Senate has been very busy with meetings over the past couple of weeks. Senate did pass a resolution to be presented to the SBHE in which they requested a third party analysis of the Pathways Proposal. Passage of the resolution by the board was unsuccessful.

Minot faculty also received unprofessional treatment from the SBHE faculty representative wherein they were unfairly chastised for questioning certain portions of the Pathways Proposal. Senate met again and issued a vote of no confidence in the SBHE faculty representative.

Work continues on finalizing General Education requirements.

Staff Senate

The ad hoc committee working on cost of living increases is seeking campus input via a survey. The survey is due on October 21st so please take some time to complete this. Once the data is compiled a proposal will be put forth.

Another committee is also looking at parking issues on campus.

SGA

The SGA has been working with various local businesses to set up a Student Savings Program. So far, they have established a savings plan with 27 businesses. Students simply have to show their student ID to receive the discount.

On September 26th a delegation of SGA went to the SBHE meeting to present their resolution requesting that the Pathways Proposal be put on hold for a year to allow more study of how it will impact students. Passage of the resolution by the board was unsuccessful.

Leon and a group of SGA officers recently returned from Washington DC where they attended the National Student Government Association Conference.

SGA is planning a party in the Beaver Dam for Election Day to raise awareness to get out the vote.

SGA will conduct a safety walk of campus as part of their meeting next Monday.

Many events are on the calendar that should help students become engaged in campus activities.

2. Budget

As stated in earlier meetings, we will be forming a Finance and Budget Review Council to offer advice in regard to our budget shortfall. We will be following the guidelines of Robert Dickeson's book, Prioritizing Academic Programs and Services as we look at what we need to do. We will have two separate advisory groups; one for academic issues and one for non-academic. Right now, there will be a soft freeze on all position openings as well as a hold on major equipment purchases.

We will be hosting two open forums next Thursday, October 25 at 8:00 and again at 10:00 to discuss budget issues with the campus. Fuller will be sending a letter out to campus detailing the issues we are facing. We need to identify areas to reduce without jeopardizing quality. We will then plan to meet with local legislators to ask for help in the next session. We plan to have everything in place by February 15.

Any thoughts/suggestions:

- It will be much harder to do quick cuts in academic programs due to students currently enrolled.
- Be careful not to cut too deep
- Can units be allowed to provide data for consideration – the information used for these types of analysis comes out of PeopleSoft and that information is not always reliable.
- Need to look at opportunities for the campus to generate additional revenue – night and weekend courses – CEL has a lot of potential to help this
- Look at helping adult students to get back to campus and complete their degree

All are asked to think about how we can move forward – encourage attendance at next week's forums and also look at each of your own areas to see what can be done more efficiently and eliminate costs.

3. Announcements/Acknowledgements

RCJC – received a \$300,000 grant to combat domestic violence, sexual assault, and stalking on campus. Student affairs, RCJC staff and Roger Kluck were recognized for their efforts in preparing this grant.

Facilities – Roger Kluck has submitted his letter of resignation effective October 31. He will be taking a position with EAPC in Minot.

College of Business – will be hosting distinguished alum, Amy Leonard on Friday. She will have a 10:00 presentation in the Conference Center that is open to everyone.

Enrollment Services – high school preview day is on Friday as well

CETL – looking for interns for next semester. Our evaluator, Bill Campbell will be on campus next week.

Wellness – the Wellness Fair will be held on November 1. Still have flu vaccines available through the student health department. The YWCA just held their Women of Distinction banquet and JoAnn Linrud was recognized as the recipient in the education post-secondary category.

NDCPD – October is Disabilities Awareness Month – had a successful first year of Talk, Walk, and Roll. A special event that provided a great opportunity to talk with people while walking around the beautiful Minot State University campus and rolling through the evening with friends. Local organizations and businesses, stationed along the route, provided information and resources on disabilities. This event is intended to promote inclusive communities and raise health awareness for people with disabilities in a fun and unique way.

Student Success Center – had another well attended etiquette lunch with over 60 students participating.

Veterans Center – the VA is terribly behind in processing veterans requests so if you have veteran students who seem to be somewhat stressed out because their housing payments and such are not in, please refer them to David Klassy.

Arts & Sciences – many things taking place in the college – to name a few:

Notstock	Open form for political candidates
Jazz concert	Peace Garden Conference
Symphony Concert	Theater starting up next week

Power Center – looking for a replacement for Jancy who is leaving MSU.

Marketing – planning a photo shoot in the next 3-4 weeks – refer students to marketing. Be in the know sessions will be starting up again.

SGA Finance Committee – currently reviewing fees

With no further business, the meeting adjourned at 10:35

Submitted by Deb Wentz