

University Cabinet Minutes
September 21, 2011

Present: Rob Anderson, Brent Askvig, Stephen Banister, Lynda Bertsch, Max Buchholz, Libby Claerbout, Linda Cresap, Conrad Davidson, Lisa Eriksmoen, Patti Fedje, Brian Foisy, David Fuller, Russ Gagnon, Dale Gehring, Rick Hedberg, Dick Jenkins, David Klassy, Roger Kluck, Lenore Koczon, Teresa Loftesnes, Holly Major, Wes Matthews, Annette Mennem, Susan Ness, Neil Nordquist, Beth Odahlen, Cari Olson, Rebecca Porter, Marv Semrau, Vicki Troftgruben, Doreen Wald, Kris Warmoth, Jonelle Watson and Deb Wentz.

Absent: Caren Barnett, Kevin Harmon, Cathy Horvath, JoAnn Linrud, Leon Perzinski, and Carlos Soza

Guests: Lisa Haman and Kristin Wood

Approval of minutes: minutes of the July 20, 2011 meeting were approved as written

New Business

Block Party – due to the unstable weather, the Block Party scheduled for this evening has been moved into the Dome.

Senate Reports:

Faculty Senate

Working on many different areas right now including promotion review and updating of the constitution and bylaws. Due to the nature of some of the faculty committees, such as faculty rights committee, it may be necessary for them to meet when faculty is not under contract – this is being discussed. Currently looking at representation from NDCPD on faculty senate and will have a discussion regarding parking issues at one of the future meetings.

Staff Senate

Currently working on a proposed bill to go to the ND legislature at their special session dealing with a tax exemption for those affected by flooding throughout North Dakota.

Student Government Association

SGA is also looking at constitution and bylaws. Had some very good support and volunteers for the SGA flood cleanup with Lutheran Ministries as well as with students from UND. Still looking for a few senators to fill spots. All department chairs are encouraged to seek representation as some areas do not have SGA representation.

Acknowledgements

Plant – Thank you to the women’s basketball team who helped Roger and his family move into their new residence over the weekend

Homecoming – coronation went well – it is important to show our support for our students by attending events such as this. Thanks to all those that helped make this a successful event.

The Brandon University dodge ball tournament was a great success. Will be looking at doing this annually. Thank you to Heather Smith for organizing this event.

Thanks to Teresa, Renae and Kate in the Advancement and Marketing offices for stepping in to help with all the alumni events for Homecoming in the absence of an Alumni Director.

Announcements/Updates:

Advancement – on October 11 Public TV will be airing a private showing of a documentary they have produced on our own nationally acclaimed artist, Walter Piehl. The documentary will be shown in Ann Nicole Nelson Hall beginning at 7:30 p.m.

Marketing- still need volunteers to serve food at the Block Party tonight. We also need help with the Homecoming parade. Sign-up sheets are being passed around.

College of Business – Slaaten Center Grand Opening will be held at 4:00 on October 12

Plant – we have a new administrative assistant in place who will oversee the scheduling of campus buildings.

Stadium seating should be completed by Saturday for the football game. Wellness Center skywalk should be complete in the next week. We are on schedule to complete this construction in March or April.

Geothermal drilling of wells is well underway.

Beaver Lodge housing – the last unit should be set by the end of today.

University Heights – tenants should be able to move in by Tuesday.

Landscape project is delayed until spring.

11th Avenue reopen – working with architect now

Administration remodel will resume later this fall.

Tom Thorson retirement party will be a 2:00 p.m. on Friday in the Plant Services building.

International Programs – study abroad newsletter was distributed. Currently have four faculty planning summer study tours.

NDCPD – Nordic conference will be held on campus in October. Will include four keynote speakers from the U.S. as well as four from Norway. Please try to attend any of the sessions or poster sessions.

Have been very busy with grants – received \$840,000 in Autism over the next three years. We are one of five states that receive this grant. Currently in negotiations with two state departments that have money to allocate.

CEL – NDUS is working on a Lumina Grant to focus on engagement of non-traditional students.

EID Passport/Homeland Security – currently working with EID on a proposed program for Homeland Security. Many issues and concerns need to be negotiated and clarified before we can proceed with this program.

Flood Update – Need to be aware of FEMA and SBA deadlines.

October 28 & 29 – there will be a Stress Management Conference held in Ann Nicole Nelson Hall. Nationally recognized grief specialist, Darcy Sims will present a workshop on the 28th followed by a Day of Healing on the 29th which is open to the public. We are currently working with various community partners to bring this speaker to Minot.

Flood forums will continue every Tuesday morning in Aleshire Theater – on Tuesday, September 27th Dave Waind, City of Minot Manager will be the special guest. We will try to get other speakers in the coming weeks that will be helpful to those affected by the flood.

Open swimming for faculty and staff will be organized through our wellness center director.

A support group was organized and currently meets once a week at an off campus location.

CETL – now have a student intern in the office to assist students with flood related issues.

We are a member of the Campus Compact – there are currently 95 student slots available for students to receive financial help for volunteering.

Housing – for the most part, students in the residence halls do not mind having extra roommates due to the housing shortage. Some of the Crane Hall students were recently interviewed by a local TV station and gave a very positive report.

HR – will be moving to the third floor of the Administration building on a temporary basis until the second floor renovations are complete.

Donna Klein is the new HR administrative assistant.

On September 23 at 1:00 there will supervisor training on position/hiring management. Please feel free to include administrative personnel in the training as they are the ones who track and complete much of the paperwork.

Financial Aid/Vets – we have 60 new students enrolled under the GI Bill®

Athletics – we will more than likely lose the ND State High School Volleyball tournament due to the hotel situation in Minot.

Ed & HS- Briercrest was on campus to increase student enrollment.

Grad School- will now be open until 7:00 on Tuesday evenings to accommodate those students.

Student Success Center – the annual etiquette lunch will be held on October 11 – Chuck Repnow will again be the host.

President's Report:

Spirit Days – Fridays have been designated as “spirit days” where all faculty, staff and students are encouraged to wear MSU clothing – we need to be proud of MSU not only in what we wear but how we act as well. Other items will be coming from the marketing department to promote this initiative.

Many things have been happening since our last meeting. Items to note:

- Flood recovery issues
- Official enrollment – numbers are down
- Need to be vigilant in helping to reduce expenditures
- Need to increase recruitment/marketing initiatives
- Housing
- Geothermal
- Stadium seating
- Beaver Creek Café
- Great Plains Center for Community Research and Service

Meeting adjourned at 10:10 a.m.

Respectfully submitted, Deb Wentz