

University Cabinet Minutes
March 21, 2007
Westlie Room – 9:00 a.m.

Present: Caren Barnett, Tania Balas, Lynda Bertsch, Libby Claerbout, Brad Damm, George Clark, Linda Cresap, Alexandra Deufel, Ron Dorn, Julie Drum, Jared Edwards, Lisa Eriksmoen, Bryce Fifield, Sandy Foley, David Fuller, Russ Gagnon, Dale Gehring, Wylie Hammond, Rick Hedberg, Cathy Horvath, Dick Jenkins, Yueh-Ting Lee, JoAnn Linrud, Teresa Loftesnes, Wes Matthews, Neil Nordquist, Sandy Nordstrom, Leon Perzinski, Gary Rabe, Ann Rivera, Marv Semrau, Kim Thompson, Kris Warmoth, Jonelle Watson, and Deb Wentz.

Absent: Ali Guitian

Dr. Fuller called the meeting to order at 9:00 a.m.

Approval of Minutes

Minutes of the February 21, 2007 meeting were approved as presented.

New Business

Dr. Fuller extended a welcome to Marv Semrau, VP Advancement.

1. Calendar of Activities/Updates

The calendar of events was distributed. Items of note included:

- * Retirement Social on 4/11/07 from 2:30 – 4:30 in the Conference Center
- * Wellness Fair next Wednesday – refer to handout of poster. Hoping to turn this into an annual event with NDPERS.
- * Employee Recognition event at the Dome this Thursday
- * There is a Be in the Know session today at 2:00
- * Libby Claerbout, Johnny Coomansingh, and Ron Royer recently returned from Trinidad and Tobago where they met with universities for possible collaboration in the future.

2. Current issues/Area reports

Bookstore – everything is going quite well with the transition to Barnes and Nobel. There still is much training that will take place. Departments will still be able to charge as they have in the past. Employee discounts at the MSU store as well as the mall store will be forthcoming.

Residence Life – as of today they have received 103 applications. Only 18 exemptions have been processed.

Multicultural Services – the annual Honors Dance will take place on May 4 and 5. Please encourage people to attend. There will be a special dance in honor of Nathan Goodiron.

Great Plains Conference – this regional conference will be held on campus this weekend beginning Friday afternoon. All are encouraged to attend.

Student Association – on Monday, March 27th the Student Association will be training with the Red Cross for emergency services help.

Registrar's Office – a pilot project for mid-term grading has been completed. About 200 letters were sent out. This should hopefully be in full service by fall semester.

Arts & Sciences – we received notice that SIAS University in China has sent in 22-30 student applicants for MSU to consider.

Staff Senate – elections are coming up at the end of April

Human Resources – staff reviews are due in at the end of March

Financial Aid – received an inquiry about whether or not our student lists are being sold. It is happening in some institutions; however, MSU does not nor intends to sell student information

ITC/Office of Instructional Technology – Cathy Horvath and Kris Warmoth were recognized for their presentation at a conference in Chicago. Over 250 people were attendance for their presentation.

3. MSU at the Mall –

This event will take place on April 28 from noon to 4:00 p.m. There has been great interest from across campus and we have already had several departments sign up for a booth. Everyone is encouraged to participate.

4. Emergency Readiness Program – MSU has been approached about being involved in an emergency program where volunteers (students, faculty, and staff) would be trained to assist first responders in the event of a major disaster. This will be discussed further with President's staff.

5. Strategic Plan Appointments – teams have been established to formulate action plans for each of the seven strategies outlined in the Vision 2013 document. Each team will be holding campus forums to solicit input and discussion regarding the action plans. Please encourage participation in these forums.

6. President's Report – Items of note:

- * ND Senate appropriations continue
- * A recent alumni/friend visit to Arizona was very successful
- * Business after Hours at MSU was well attended. Many positive comments
- * Funding for Swain Hall and the Dome floor are still under consideration
- * Have had good meetings with representatives from Artspace – talks continue

7. Recognitions and acknowledgements – February acknowledgements were distributed prior to the cabinet meeting.

8. After Cabinet Discussion – will take place tomorrow at 7:30 in the Multicultural Center

9. IVN High Definition Demonstration – Cabinet members interested in viewing a high definition demonstration through IVN moved to the Audubon Room.

The meeting adjourned at 10:15 a.m. The next meeting is scheduled for April 11, 2007

Submitted by, Deb Wentz