

University Cabinet Minutes

March 18, 2015

Present: Stephen Banister, Caren Barnett, Lynda Bertsch, Conrad Davidson, Lisa Eriksmoen, Brian Foisy, Russ Gagnon, Laurie Geller, Rick Hedberg, Andy Heitkamp, Alysia Huck, Dick Jenkins, Lenore Koczon, Gerri Kuna, Teresa Loftesnes, Holly Major, Paul Markel, Wes Matthews, Devin McCall, Annette Mennem, Beth Odahlen, Gary Orluck, Leon Perzinski, Rebecca Porter, Marv Semrau, Steven Shirley, Brian Smith, Steven Swenson, Doreen Wald, Kris Warmoth, Jonelle Watson, Laurie Weber, Deb Wentz, and George Withus

Absent: Brent Askvig, DeVera Bowles, Libby Claerbout, Warren Gamas, Kevin Harmon, Marley Kotylak, Jacek Mrozik, Cari Olson, Lori Willoughby,

Guests: Linde Paige and Elizabeth Sund

Approval of minutes: minutes of February 19, 2015 meeting were approved as written.

New Business

1. Senate Reports

Faculty Senate

Senate secretary Laurie Geller provided the following report:

- The Registrar's office provided some excellent training/updates on the Course Leaf Software
- Currently are looking into the need for the faculty oath – CCF will be working on this

Staff Senate

Senate president Steve Swenson provided the following report:

- Cookbooks are in and can be purchased for \$15; proceeds help fund staff scholarships
- Have awarded two \$150 scholarships
- Silent auction will take place March 30 – April 2 in the Conference Center; proceeds will be presented to the Backpack Buddies program during inauguration week

2. Behavioral Intervention Team

L. Eriksmoen reviewed the purpose and scope of the Behavioral Intervention Team. Students, faculty, and staff are encouraged to refer important but not life threatening student behavior concerns via the ICARE form or by contacting one of the BIT members by phone, email or in person

It was suggested that the BIT committee include faculty from each of the colleges. This will be discussed at faculty senate and volunteers will be added to the committee. Once the membership is confirmed, this information will be shared with the campus.

3. President's Report

University/NDUS/SBHE Updates:

- The legislature confirmed two new SBHE members that will take over July 1 for G. Shaft and T. Hjelmstad who are coming off the board. There is still one more position that needs to be confirmed to cover the remaining term of K. Diederich
- Chancellor search is well underway; deadline for application was yesterday.
- Ongoing searches at MSU include dean of Ed & HS as well as several faculty
- Thank you to all who attended the Starfish sessions last week; there was good attendance as well as a positive discussion
- Final recommendations from the advising consultant visit have been received and will be distributed to campus soon
- Prioritization group is meeting this week to focus on the academic side
- Congratulations to Club Hockey on making it to the final four
- Thanks to all athletic staff and others who helped with all the high school tournaments over the past few weeks. A lot of time and effort goes into these events.

Legislative Update:

- Moody's will release a revised forecast sometime today
- HE appropriation hearings next week in the Senate; we are scheduled for Wednesday
- B. Foisy is also in Bismarck on Monday to testify on deficiency appropriation for flood expenses
- The House did make some changes to the Challenge Grant program; there will be no impact to MSU; we are still trying to get a higher amount
- Legislative forum on Saturday will have R. Rauschenberger as the main speaker

4. Announcements/Acknowledgements

You should have all received a listing of acknowledgements with your meeting materials. If anyone has any announcements or further acknowledgements we will hear those now:

Business Affairs – at this point we are not sure if the SBHE will retain tuition setting authority; fees with combined tuition will not be in effect until fall 2016; fall 2017 will see per credit tuition rate

Athletics – thanks to everyone who helped with the tournaments; there will be events in the Dome every weekend through the end of May; thanks to faculty for passing on the early alerts; Northern State has suspended their wrestling program for two years

HR – the legislature is considering changes to the sick leave policy for state employees as well as a more consistent policy for faculty; the Veterans preference in hiring has always exempted certain positions (Chancellor, coaches, faculty, presidents) now all those exemptions have been removed and these positions will be treated the same as staff positions are treated as far as Veterans preferences; Sanford Health Insurance will not change anything and new cards will be coming soon; the legislature is going to take a look at the switch from BCBS to Sanford to make sure coverages are the same; evaluations are due March 31

Registrar – mid-term grading is 100% participation by faculty as of last week; catalog is on line now;

Native American Center – hosted a hospitality room for the Parshall girls basketball team during the tournament and fans were very pleased; currently recruiting freshman and sophomores; a certain tribal council is willing to pay for students to attend summer camps at MSU and A. Mennem will provide the necessary information

International Programs – as part of the president’s inauguration week activities, we will be doing a diversity tapestry which will include different fabrics for various groups

Student Success – dress for success was well attended; had a wonderful turnout for the job fair

Student Center – SGA held elections and A. Buchholz is the new president; over 300 students voted; if you have any ideas for food service on campus get them to Leon by March 26 as Sodexo will be meeting with MSU to seek input on improvements; 4/15-19/15 will be at the NACA conference in WI

Advancement – Inauguration events will take place the week of April 13 – 18

PIO – need more faculty/staff stories

Power – have submitted two grants requests but will not know outcome until August; the ND College Planning Grant money is no longer available

Graduate – catalog is on line; have been working on arranging the hooding ceremony in May

Ed & HS – have been working on collaborations with UND and DSU; attended the HE Legislative showcase at the legislature; meeting with SGA to have students input into online course evaluations

CEL – working with the CoB to offer on line courses; will be hosting a financial planning workshop in conjunction with Gate City Bank; the Bismarck MOU will be updated to include Communication Disorders; the Bismarck graduation reception has been scheduled; updating the MOU in Fargo to include dual degree in Social Work; May 13-14 NDUS Distance Coordinators are on campus

Business Office – have completed four training sessions for PeopleSoft Finance, another session will be held on Thursday and will focus on travel

Financial Aid – summer applications will go out on Monday

Student Health – have put holds on students’ accounts that have not met the immunization requirements so you may be getting complaints or calls – send them to Caren

Student Life – Diversity committee has spent a lot of time gathering information for the NDUS Diversity Council

Security – need to comply with the Cleary Act and have been working on getting MSU in full compliance; need to provide training for everyone

Housing – re-contracting was done on line and closed on the 13th; 218 re-contracted (33%) for next year; it will be open again after spring break; busy hiring hall directors and RA staff; looks like we will have cleared our goal in the Pennies for Patients fundraiser; hosting the ND Housing Officers next week and system users group

A&S – have six searches taking place; working on annual evaluations; held a successful science Olympiad; high school speech competition and the high school music festival today

ITC – looking at adding more access points in residence halls; adding more security cameras in the residence hall and the Dome

Marketing – uploading photos for social media use – feel free to use these on your own departmental/organization/club pages; treats at 2:30 today in the Westlie Room!

DCB – CoB will be at DCB to see how they can collaborate more and to also visit with students

CETL – professional development opportunity for 11 faculty to attend a conference, contact B. Odahlen; Engagement Symposium will be on campus October 15-16

Plant – taking down diseased trees around campus; we had to give the blue light contract to a different company and it will be 3 weeks before they are functional

GBO Library – will have the therapy dog in the library again during finals; have had good applications for our open position

VPAA – L. Olson will be leading a tour to China next year; dean's search committee will be conducting interviews soon

Adjourned at 10:45 am

Respectfully submitted, Deb Wentz