

University Cabinet Minutes
January 18, 2006
Westlie Room – 9:00 a.m.

Present: Mark Anderson, Brent Askvig (for Bryce Fifield), Caren Barnett, Linda Benson, Lynda Bertsch, Tricia Black, Brad Botz, George Clark, Linda Cresap, Brad Damm, Ron Dorn, Jared Edwards, Lisa Eriksmoen, David Fuller, Sandy Foley, Russ Gagnon, Dale Gehring, Wylie Hammond, Rick Hedberg, Cathy Horvath, Dick Jenkins, Lisa Johnson, Yueh-Ting Lee, Teresa Loftesnes, Wes Matthews, Neil Nordquist, Sandy Nordstrom, Leon Perzinski, Gary Rabe, Kim Thompson, Kris Warmoth, Stephanie Witwer and Deb Wentz

Absent: Britney Blackmore, Bryce Fifield, Linda Olson, and Gary Ross.

Dr. Fuller called the meeting to order at 9:00 a.m.

Approval of Minutes

Minutes of the December 21, 2005 meeting were approved as presented.

New Business

1. Smoke Free Coalition Presentation – members presented findings of various studies relating to the effects of secondhand smoke and the results of a questionnaire conducted on the MSU campus to assess cigarette use, beliefs related to cigarette use and the level of support for smoke-free policies among MSU students, staff and faculty.

Several items need consideration should MSU move forward on the smoke-free initiative. One consideration is identifying designated areas. Another consideration should be a delayed implementation date in order to fully educate and prepare the campus community for the change. The Coalition recommends a three-year plan to make MSU a smoke-free campus. The first consideration of designated smoking areas would be placed into affect during the summer of 2006. Four areas on campus were proposed to the Cabinet.

Dr. Fuller asked each Cabinet member to discuss the results of the survey and the proposed recommendations with their direct reports and bring any ideas, plans, changes, etc. to the next meeting for discussion. Following this discussion, we will hold a roll call vote of Cabinet members to determine whether or not we move forward to a smoke-free campus in June 2009. If the Cabinet approves, the recommendation will then go to each Senate for their recommendation before ultimately reaching the President's Staff where the final decision will be made and communicated to the campus.

Dr. Fuller thanked the Smoke Free Coalition for their presentation and commended them for putting together very detailed and helpful information to help with this initiative.

2. Recognitions and acknowledgements/Updates/Calendar

- A listing of faculty/staff acknowledgements was distributed prior to the meeting. Those recognized were Bill Harbort, Liana Henderson, Heidi Super, Chris Keller, and the Faculty Trio "Luminus" (Jon Rumney, Dianna Anderson and Erik Anderson).

- An updated calendar of events was distributed.

3. President's Report

Items of note this month include:

- meetings have been held with Records staff to discuss search for a Registrar and the potential of a new position as an associate registrar
- a task force coordinated by G. Rabe and W. Matthews will begin work to review information about ConnectND collected at the last U. Cabinet meeting.
- as a result of the PIO survey that was distributed last fall, the PIO office has been reorganized. L. Benson will be joining the department as an assistant writer and K. Holmen will serve in a part-time capacity to oversee data collection and records for the office. The office will be moving from lower level of Administration to the 3rd floor of the Student Union and will occupy the former TRIO offices.
- the American Democracy Project (ADP) has been notified of our interest in joining. The ADP is an initiative to support and improve activities at AASCU member institutions related to civic engagement.
- Search Updates:
 - VPAA – received about 20 applications and have now narrowed to 6 – one candidate from the last search has expressed an interest to be considered again. Meetings will be held next week to conduct background checks and narrow the list further. From there, invitations to visit the campus for interviews will be extended.
 - COB – initially had 13 applicants and have now cut the list to 4.
 - Library Director – currently in the process of screening applicants
 - Registrar – the committee has not yet been charged

4. Current issues and area reports:

- the nursing department will have a National Accreditation visit in February with the state visit following shortly afterward.
- Trisha Roberts has just returned from a recruitment trip to the state of Washington. This was at the request of the ND University System and targets 2-year community college graduates.
- NDCPD is in the process of conducting a search for a Community Based Services Director.
- Jared provided a brief update on current building projects
- MSU-B has submitted center of excellence proposal for an Entrepreneurial Center for Horticulture; they have applied to the ND Humanities Council for a grant that will help fund programming at their Centennial; their foundation has received significant donor gifts in the last month.
- a “Plan your Future” seminar will be held February 16

Adjournment

The meeting adjourned at 10:20 a.m. The next meeting will be at 9:00 a.m., February 22 in the Westlie Room.

Minutes prepared and submitted by Deb Wentz.