Faculty and students are invited to share their research and scholarly work at the Annual Research Poster Session, **Thursday, April 21, 2022, from 10:30 a.m. to 1:30 p.m.** in the MSU Student Center Atrium (outside the MSU Bookstore). In addition to the poster presentation, a collection of abstracts will be published online. A presenter must be on hand for at least one hour during the poster session.

**Eligibility** - Abstract submissions are open to *all current faculty and students*. Because the previous two poster session events were cancelled due to COVID-19, the 2022 event will include a combination of 2019-2020, 2020-2021, and 2021-2022 Small Grants for Faculty Research awardees. Faculty who received a recent (2019-2020, 2020-2021, 2021-2022) Small Grants award are required/strongly encouraged to participate.

**Acceptance Announcement** - The Faculty Research Committee will review the applications and acceptance will be announced no later than **April 4, 2022**.

**Poster Details** - Professional posters are required; copies of manuscripts tacked to the board are not acceptable. Presenters might consider contacting MSU’s Design & Print Services for poster printing; they have a [poster printer](https://minotstateuniversity.edu/design-and-print-services) available for use by faculty and students. It is suggested that posters be created in PowerPoint and saved as a PDF before submitting for printing. **Please note, MSU’s Design & Print Services is not able to assist with poster design or creation only printing.** Do not wait until the last minute, and please do not charge presentation materials to the Office of Sponsored Programs or the VPAA office.

Posters must be *no larger* than the following dimensions, **width: 36 inches by height: 70 inches (36” x 70”)**. Poster boards should be oriented vertically with the top and bottom being the narrow sides of the poster. Please plan accordingly. Space will be limited so larger posters will not be allowed.

**Poster Content Guidelines** - Participants are encouraged to use the following guidelines when developing poster content.

- **Introduction / Background**: Clearly state purpose and research questions. Provide sufficient background information to support the study.
- **Methodology**: Describe the subjects/participants, design, procedures, and analyses of the study clearly and concisely.
- **Results/Findings**: Share substantial results generated based on the data collected. Results shared should address all research questions.
• **Discussion/Conclusion:** Discuss the results/findings. Share conclusions sufficiently supported by results/findings.

• **References:** Include a condensed list of properly cited key references.

• **Visual Presentation:** Ensure the information is grammatical and spelling error free. Use easy-to-read font style, size, and color. Use visual aids (e.g., tables, figures) to assist understanding of the study. Information should be organized in a good flow to increase understanding.

**Honorarium** - One $75 honorarium is available for each accepted poster presentation to assist in covering any supply expenses incurred in preparation for this event. A member of the Faculty Research Committee will come around during the poster session with necessary paperwork for the honorarium.

**Application** - To apply to participate in the 2022 Research Poster Session and have the submitted abstract included in the online abstract publication, submit the following required items as one Microsoft Word document, via the Microsoft Form [here](https://forms.office.com/r/8vhP96pBk1), or [https://forms.office.com/r/8vhP96pBk1](https://forms.office.com/r/8vhP96pBk1), by **Friday, March 25, 2022, at 11:59pm**.

- **Cover Page**
  1. Title of project
  2. Name of researcher(s), including faculty sponsor
  3. Academic department/division affiliation
  4. Name and address of individual to receive the $75

- **Abstract**
  1. 250-word limit (not including title, authors, affiliations, support)
  2. Body should include purpose, brief methods, summary of results and conclusions.
    *No tables or figures, please.*
  3. List support, if applicable, on a separate line.

- **Formatting Requirements**
  All information (cover page and abstract) should follow these formatting requirements:
  1. *Microsoft Word* format only (.doc/.docx)
  2. Left, right, top, and bottom margins at 1 inch
  3. Single spacing; Font - Times New Roman, 12 point

The collection of submitted and accepted abstracts will be published online and available via the MSU Office of Sponsored Programs webpage.

This event is sponsored by the [Faculty Research Committee](https://forms.office.com/r/8vhP96pBk1). Questions should be addressed to its Co-Chairs or the [Office of Sponsored Programs](https://forms.office.com/r/8vhP96pBk1).