

AMY B. ARMSTRONG

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EDUCATION

Minot State University, Minot, ND

Master of Education - Special Education Concentration 2012

Minnesota State University – Mankato, Mankato, MN

Bachelor of Science in Education and State Licensure Requirements 1997

Martin Luther College, New Ulm, MN

Bachelor of Science in Education 1994

PROFESSIONAL EXPERIENCE

Minot State University – Office of Sponsored Programs, Minot, ND 2019 – present

Director

Responsible for providing technical assistance, training, and infrastructure for extra-mural funding for Minot State University faculty, administration and staff; and develop individual, unit and university capabilities to develop, receive and implement fundable projects.

Minot State University – North Dakota Center for Persons with Disabilities (NDCPD), Minot, ND

Assistant Director

2021– present

Responsible for coordinating NDCPD program development and revenue activities including developing funding opportunities to further disability research, services, training and technical assistance. Also responsible for mentoring NDCPD faculty and staff in grant proposal development and monitoring Center grant activities.

Minot State University – North Dakota Center for Persons with Disabilities (NDCPD), Minot, ND

2001 – 2021

Project Director for several NDCPD grants, responsibilities included the following:

Develop and oversee project budgets including federal match requirements. Implement grant goals, objectives, and project evaluation. Complete grant reporting requirements. Present and provide training to small and large groups. Facilitate stakeholder committees. Hire, train, and supervise staff and support leadership skill development. Network with local and state agency partners. Build community and statewide program capacity. Develop and write NDCPD grants. Implement NDCPD grant procedures.

Specific NDCPD projects:

Project Director – North Dakota Inclusive Model Pathways for College and Career Training (IMPCCT) Consortium

2020 – present

Project Specific Responsibilities: Develop and oversee multiple subcontracts including budgets, quality control and reporting requirements. Develop materials and implement training/technical assistance. Support program evaluation and data collection.

Project Director – Advancing Students Toward Education and Employment Program (ASTEP)

2012 – 2021

Project Specific Responsibilities: Facilitate coordination of services and inclusive

campus supports. Oversee and supervise 50 plus staff, including professional staff, student workers, practicum students, and interns. Build campus, community and state partnerships. Develop sustainability plan including grant, state agency, and local education agency funding sources. Maintain extensive knowledge of state and local systems and services for transition age youth with disabilities.

Project Director – Achieving Success by Promoting Readiness for Education and Employment (ASPIRE) 2014 – 2019

Project Specific Responsibilities: Implement national research methodology and protocols, procedures, and Institutional Review Board requirements. Develop and oversee multiple subcontracts including budgets, quality control, and reporting. Oversee case management training, review of case notes, and data entry procedures. Maintain extensive knowledge of state and local systems and services for transition age youth with disabilities.

Project Director – Money Follows the Person (MFP) Housing Program 2011 - 2012

Project Specific Responsibilities: Maintain extensive knowledge of state and local systems and services for affordable accessible housing options. Supervise remote staff.

Project Director – Real Choice Systems Change Grant Rebalancing Initiative 2005 - 2007

Project Specific Responsibilities: Maintain collaboration with ND-Department of Human Services (DHS) – Aging Services Division. Convene and build consensus among stakeholders including: DHS, Senior Service Providers, Home Care Providers, County Social Services, Long-Term Care Association, and self-advocates and families. Implement research study, including qualitative and quantitative data collection. Complete three research reports and present findings to stakeholders. Provide information/testimony to the ND Legislature and Legislative Council.

Project Coordinator – Medicaid Infrastructure Grant (MIG) 2003 - 2012

Project Specific Responsibilities: Partner with ND-Department of Human Services stakeholders. Develop personal assistance network and association. Develop Benefits Planning and Employment First Task Forces. Complete research studies in the areas of home and community-based services and mental health services. Support self-advocates to provide public testimony for the Medicaid Buy-In program (Workers with Disabilities Coverage - WWD). Develop and implement statewide marketing campaign for WWD.

Program Coordinator – North Dakota Right Track, Ward County 2001-2003

Project Specific Responsibilities: Develop, organize, and implement Right Track Program in Ward County. Provide in-home developmental assessments for children birth to three years of age. Provide parent education and referrals.

TEACHING EXPERIENCE

- Guest lecturer at Minot State University, Minot, ND**
(Classes include SPED 110, 440, 444, ED 282L, KIN 442) **2012 – 2021**
- Martin Luther College Early Childhood Learning Center, New Ulm, MN** **1998 - 2000**
- Elementary Education Teacher, Nicollet, MN and Niles, IL** **1994 - 1998**

HIGHLIGHTED SUCCESSFUL GRANT APPLICATIONS

- *Using Virtual/Remote Technology to Expand Employment Supports For Individuals with Intellectual and Developmental Disabilities – Pilot Project*, North Dakota State Council on Developmental Disabilities **2020**
- *North Dakota Inclusive Model Pathways for College and Career Training (IMPCCT) Consortium*, U.S. Dept. of Education – Office of **2020**

Post-Secondary Education

- *Advancing Students Toward Education and Employment Program (ASTEP)*, U.S. Dept. of Education – Office of Post-Secondary Education **2015**
- *Achieving Success by Promoting Readiness for Education and Employment (ASPIRE)*, U.S. Dept. of Education – PROMISE Grant **2013**
- *North Dakota Medicaid Infrastructure Grant (MIG)*, U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services **2011, 2010 & 2004**
- *North Dakota Client Assistance Program Community Forums and Questionnaire Proposal*, North Dakota Division of Vocational Rehabilitation **2010**
- *North Dakota Money Follows the Person Housing Initiative*, North Dakota Department of Human Services **2010**
- *North Dakota Comprehensive Employment Systems Grant (CES)*, U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services **2009 & 2005**
- *North Dakota Disability Health Project*, U.S. Centers for Disease Control **2007**
- *North Dakota Senior Medicare Patrol (SMP)*, U.S. Administration on Aging **2006**

PUBLICATIONS AND PAPERS

- Thesis: *Outcomes from the Survey of North Dakota Work Incentive Planning and Assistance (WIPA) Program Participants* **2012**
- ND Employment First Taskforce – *North Dakota Employment First Summit Report* **2011**
- North Dakota Center for Persons with Disabilities – *North Dakota Client Assistance Program Research Report* **2010**
- ND Medicaid Infrastructure Grant – *North Dakota Recovery Readiness Practices for Adults with Mental Illness Research Report* **2010**
- ND Medicaid Infrastructure Grant – *At a Crossroads, ND Home and Community Based Service: An Overview and Recommendations Report* **2008**
- ND Medicaid Infrastructure Grant – *A Report of Questionnaires Administered to ND Qualified Service Providers* **2008**
- ND Medicaid Infrastructure Grant – *A Report of Questionnaires Administered to ND Hospital Discharge Planners* **2008**
- ND Real Choice Rebalancing Grant – *Research Report One: A Report of Focus Groups and Personal Interviews Conducted in North Dakota's Eight Human Service Regions* **2006**
- ND Real Choice Rebalancing Grant – *Research Report Two: A Report of Questionnaires Administered to North Dakota Hospital Discharge Planners* **2006**
- ND Real Choice Rebalancing Grant – *Research Report Three: A Survey of North Dakota Consumers of Continuum of Care Service* **2006**

CURRENT MEMBERSHIPS

Minot State University School Psychology Advisory Board – Member

CERTIFICATIONS

North Dakota Teaching License in Early Childhood and Elementary Education, K-6