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### Fall Semester 2020 Important Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Enrolled in Full 16 Weeks Classes</th>
<th>Enrolled in First 8 Weeks Classes</th>
<th>Enrolled in Second 8 Weeks Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial aid may be used to charge at the bookstore</td>
<td>Aug. 19 – Sept. 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classes begin after 4 p.m.</td>
<td>Mon., Aug. 24</td>
<td>Mon., Aug. 24</td>
<td></td>
</tr>
<tr>
<td>First full day of classes</td>
<td>Mon., Aug. 24</td>
<td>Mon., Aug. 24</td>
<td>Mon., Oct. 19</td>
</tr>
<tr>
<td>Last day to add a class</td>
<td>Wed., Sept. 2</td>
<td>Thur., Aug. 27</td>
<td>Thur., Oct. 22</td>
</tr>
<tr>
<td>Last day to drop a class or withdraw from ALL classes and receive a 100% refund</td>
<td>Wed., Sept. 2</td>
<td>Thur., Aug. 27</td>
<td>Thur., Oct. 22</td>
</tr>
<tr>
<td>Last day to drop a class without a “W” recorded on transcript</td>
<td>Wed., Sept. 2</td>
<td>Thur., Aug. 27</td>
<td>Thur., Oct. 22</td>
</tr>
<tr>
<td>Financial aid census date</td>
<td>Wed., Sept. 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Labor Day, University closed</td>
<td>Mon., Sept. 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial aid begins applying to student accounts</td>
<td>Wed., Sept. 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess financial aid distribution begins</td>
<td>Wed., Sept. 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall semester fees are due</td>
<td>Wed., Sept. 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to withdraw from ALL classes and receive a 75% refund</td>
<td>Fri., Oct. 2</td>
<td>Thur., Sept. 10</td>
<td>Thur., Nov. 5</td>
</tr>
<tr>
<td>Midterm grades</td>
<td>Mon., Oct. 19</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Veterans Day, University closed</td>
<td>Wed., Nov. 11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to withdraw from ALL classes and receive a 50% refund</td>
<td>Sun., Nov. 1</td>
<td>Wed., Sept. 23</td>
<td>Wed., Nov. 18</td>
</tr>
<tr>
<td>Thanksgiving break (University closed Thur. only)</td>
<td>Nov. 25 – 27</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to withdraw from term (ALL classes)</td>
<td>Fri., Dec. 11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grades must be entered by Noon</td>
<td>Mon., Dec. 21</td>
<td>Tue., Oct. 20</td>
<td>Tue., Dec. 15</td>
</tr>
<tr>
<td>2021-2022 Scholarship &amp; Award deadline</td>
<td>Mon., Feb. 15, 2021</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2021-2022 FAFSA Priority Deadline</td>
<td>Thur., Apr. 15, 2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Dates subject to change. Go to MinotStateU.edu/onestop for up-to-date information.*
Where can I go...

... to pay my tuition bill?
Business Office
Administration Building, 2nd floor
701-858-3333
MinotStateU.edu/busoffic

... to buy a parking permit?
Purchase online at
MinotStateU.edu/parking
and pick up at the Parking Office
Student Center, 1st floor atrium
701-858-3318

... to learn more about financial aid and on-campus employment?
Financial Aid Office
Administration Building, 2nd floor
701-858-3375
MinotStateU.edu/finaid

... if I have a question about my residence hall?
Residence Life Office
Dakota Hall, 1st floor, south entrance
701-858-3363
MinotStateU.edu/life

... if I have a question about course offerings or transfer credit?
Registrar’s Office
Administration Building, 1st floor
701-858-3345

... if I am sick or I need immunizations?
Student Health Clinic
Lura Manor, lower level, south entrance
701-858-3371
MinotStateU.edu/health

... if I need to mail something?
Minot State Mail Room
Student Center, 1st floor atrium
701-858-3010
MinotStateU.edu/parking/mail.shtml

... if I am a veteran or active duty military?
Military Resource Center
Dakota Hall, 1st floor, north entrance
701-858-4003
MinotStateU.edu/veterans

... if I am an F-1 or J-1 international student with questions about visa regulations?
Office of International Programs
Administration, 1st floor
701-858-3978
MinotStateU.edu/international

... if I am a Native American student?
Native American Cultural Center
Student Center, 3rd floor
701-858-3365
MinotStateU.edu/mss/nacc.shtml

... if I need help through tutoring?
Tutoring Services, Academic Success Center
Gordon B. Olson Library, lower level
701-858-3360
AskMSU.com/tutoring

... if I have a question about TRiO services?
POWER Center, Academic Success Center
Gordon B. Olson Library, lower level
701-858-4047
MinotStateU.edu/power

... to get assistance with searching for a job and writing a resumé?
Career Services, Academic Success Center
Gordon B. Olson Library, lower level
701-858-3996
MinotStateU.edu/careers

... if I want to work out?
Minot State Wellness Center
701-858-4084
MinotStateU.edu/wellness
Residence Life and Housing

Welcome to Residence Life — a five minute walk from everything Minot State!

Cook/Dakota/McCulloch
Co-ed by floor, these residence halls are set up with community style bathrooms and offer great spaces for community programming. All buildings have access to laundry and kitchen areas located inside the buildings.

- $1,350/semester* + $25/semester RHA Fee

Crane/Lura
These buildings offer suite-style living, where up to four residents will share a common suite space and bathroom facility. Co-ed by suite, and lounge areas on each floor, these buildings make it easy to step out of your room and into a great community program.

- $1,641/semester* + $25/semester RHA Fee
  *Costs subject to change.

MAIL is delivered directly to your residence hall and distributed to your mailbox during desk hours Monday – Friday. You can have mail sent to:
Your Name
Name of Hall and Room Number
500 University Ave. W., Minot, ND 58707

LAUNDRY is free! Washers and dryers are located in each residence hall.

REFRIGERATOR RENTALS are available through:
https://www.collegeproducts.com/store/minot/

Residence Hall Check-in Times
If you are arriving early for orientation, you must complete an Early Arrival Form.

Wednesday, August 19.........................Noon – 5 P.M.
Thursday, August 20............................Noon – 5 P.M.
Friday, August 21..............................8 A.M. – 5 P.M.
Saturday, August 22............................8 A.M. – 5 P.M.
Sunday, August 23.............................8 A.M. – 5 P.M.
Monday, August 24..........................10 A.M. – Noon

“Community is about doing something together that makes belonging matter.”
– Brian Solis
Your meal plan will begin on Friday, August 21.
You will be greeted at Beaver Creek Café on the 2nd floor in the Student Center.

Meal Plan Options
All students living in the residence halls must have a meal plan. All costs listed are subject to change.

Unlimited Platinum

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Year Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,303</td>
<td>$2,303</td>
<td>$4,606</td>
</tr>
</tbody>
</table>

Includes $120 Flex Dollars & 5 guest passes. Parents eat free.

Unlimited Gold

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Year Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,251</td>
<td>$2,251</td>
<td>$4,502</td>
</tr>
</tbody>
</table>

Includes $50 Flex Dollars & 3 guest passes. Parents eat free.

Commuter Plan - 5 meals per week
Cost TBA.

More meal plans may be available! Go to minot.sodexomyway.com for information.

Dining Locations

Beaver Creek Café
2nd floor, Student Center • Open daily: 7 A.M. – 10 P.M.

C-Store
2nd floor, Student Center • Open daily: 7 A.M. – 10 P.M.

Starbucks
Beaver Dam, 2nd floor, Student Center
Open daily: 7 A.M. – 10 P.M.

Holiday and Summer hours for all dining locations can vary.

Your Student ID card is your official identification as an enrolled student at Minot State and allows you to access the following campus locations:

- Beaver Creek Café (with active dining plan)
- Starbucks
- C-Store
- Barnes & Noble bookstore
- Residence halls
- Library
- Wellness Center
- Swimming pool
- Student Health Clinic

Your Student ID card also gives you free admission to Student Activities events, Minot State Athletics home events, and Beaver Club Hockey games.

Photo ID Office
Student Center, 2nd floor
701-858-4470
Monday – Friday, 8 A.M. – 4:30 P.M.

Beaver Bucks
Beaver Bucks is a debit service which is linked to your Minot State ID card. Beaver Bucks can be purchased through the Student Center Director’s office or through the self-serve Card Value Center located outside of the Beaver Creek Café, both of which are located in the Student Center. Funds purchased at the Card Value Center are available immediately.

Your Beaver Bucks can be used to:

- Buy food and beverages at:
  - Beaver Creek Café
  - Starbucks (Beaver Dam)
  - C-Store
- Pay for items/services at Barnes & Noble campus bookstore

Unused Beaver Bucks funds roll over from year to year until you graduate.
The Minot State Wellness Center is committed to empowering individuals to reach their full potential and enrich their quality of life by embracing the Eight Dimensions of Wellness: emotional, physical, occupational, intellectual, social, spiritual, environmental, and multicultural.

Membership to the Wellness Center is included in your student fees and gives you access to:

- A wide selection of state-of-the-art cardiovascular and weight training equipment.
- Group exercise classes in a private fitness studio. Classes include Yoga, Aqua Aerobics, BodyPump, TRX, and more.
- A 35-foot rock wall that offers climbing routes for all fitness levels. All equipment is provided.
- Open gym space and equipment for basketball, volleyball, badminton, soccer, floor hockey, and more.
- Intramural sports that are open to all students and range from basketball to bowling, hockey to ping-pong!

WELLNESS CENTER HOURS
Monday – Friday: 6 A.M. – 10 P.M.
Saturday: 10 A.M. – 6 P.M.
Sunday: Noon – 8 P.M.
Hours will vary during holidays and breaks.

701-858-4084 MinotStateU.edu/wellness
"Minot State University Wellness Center"
You can use your financial aid to charge at the bookstore from August 19 – September 2, 2020 as long as you are enrolled in classes and have accepted your aid (see page 16 for more information about accepting financial aid).

Rent or buy new, used, and digital textbooks.

- **RENT** your textbooks and save an average of 50%. Highlight, take notes and make them your own, plus we’ll send you reminders when your rentals are due back.

- **BUY** used textbooks and save up to 25%. You can also sell us your used textbooks during finals week and get up to 50% cash back.

- **Go DIGITAL** with YUZU™ by Barnes & Noble. YUZU lets you organize and read your digital content on your iPad® and PC. Learn more at yuzu.com/college.

We are a support system.

When you rent or buy textbooks from the Minot State Barnes & Noble Bookstore, you’re guaranteed:

- **The right textbook**
  We work directly with your professors to get the right titles on the shelf and on our website.

- **Convenience**
  Rent or buy textbooks online, with FREE pick-up at the campus store.

- **Full refund**
  When you return your book during add/drop period, you will receive a full refund.

We will price match.

- We price match Amazon.com and bncollege.com.

Buying textbooks is easy.

- **Visit us in store**
  Our staff is ready and waiting to help you! Bring your course schedule to the campus store, conveniently located on the 1st floor of the Student Center.

- **Shop online**
  Go to MinotStateU.bncollege.com and add courses into our textbook wizard. All of the books you need will appear!
Minot State’s Native American Cultural Center provides academic support services and advocacy to Native American/American Indian students, while serving as a “home away from home.”

The center also houses the Native American Cultural Awareness Club, with membership open to all Minot State students.

The Native American Cultural Center serves to provide awareness and sensitivity to ethnicity and culture through educational experiences for students, faculty, staff, and the surrounding communities.

Native American Cultural Center
Student Center, 3rd floor
701-858-3365
Annette.Mennem@MinotStateU.edu
MinotStateU.edu/mss/nacc.shtml
“MSU - Native American Cultural Awareness Club”

There’s no reason to be bored while attending Minot State University! MSU Life plans, hosts, and promotes over 100 can’t-miss student events each year. Activities range from dances, movies, and musicians, to comedians, hypnotists, and an annual Battle on the Border dodgeball event. Plus, most MSU Life events offer free food and great prizes!

Student services provided
- Individual counseling
- Academic and financial advising/referrals
- Transitional problem solving
- Advocacy for student concerns
- Employment assistance and job listings
- Native American cultural events
- Liaison with tribal nations and colleges

Amenities
- Computers and printers
- Copy and machine
- Telephones/long distance
- Social center

Student Activities Office
Student Center, 2nd floor
701-858-3987
AskMSU.com/MLife
Text msulife to 71441

Student Activities

Native American Cultural Center

MSU Life

100+ MSU Life events each year
FREE with student ID
60+ student clubs & organizations
Student Government Association
3 Greek chapters
Intramurals: 10+ teams
500+ participants

Native American Cultural Center
Student Center, 3rd floor
701-858-3365
Annette.Mennem@MinotStateU.edu
MinotStateU.edu/mss/nacc.shtml
“MSU - Native American Cultural Awareness Club”
The Military Resource Center has a team of dedicated staff members who provide support on the Minot State campus and at the education office on Minot AFB. We provide guidance for Active Duty, Reserve, veterans, National Guard service members, spouses, and dependents.

Military awareness education
- New student orientation at MAFB
- Public information announcements
- Veterans Week celebration
- 9/11 Remembrance Day celebration
- Memorial Day celebration
- Flag Day celebration
- Military culture presentations

Community agency referrals
- Vet Center
- Ward County Veterans’ Services Office
- Military outreach
- Service groups: American Legion, AMVETS, VFW, American Legion Women’s Auxiliary

Community involvement
- Safe Communities
- Inter-Agency
- Minot Area Chamber of Commerce Military Affairs Committee
- American Legion
- Veteran Stand-down Committee
- AMVETS
- ND CARES

Campus resources

Safe Zone Ally Program
MinotStateU.edu/diversity/safe-zones.shtml
The Safe Zones program fosters a welcoming and supportive campus for LGBTQ+ students, staff, and faculty, and identifies those members of the Minot State community who are supportive by creating a visible network of allies.

On-campus housing
MinotStateU.edu/life/residence-halls/gender-inclusive.shtml
Minot State Residence Life and Housing supports safety and inclusivity for prospective and current LGBTQ+ students. Gender Inclusive Housing is an optional housing program, provided in Lura Manor, a suite-style building with two rooms sharing a bathroom and a shower facility. For housing accommodations, contact 701-858-3363 or MSU.housing@MinotStateU.edu.

Title IX/Keep U Safe Program
MinotStateU.edu/title9/keep-u-safe
The Keep U Safe Program collaborates with the University’s community to foster a safe and welcoming living, learning, and working environment by eradicating all forms of oppression, harassment, and bias. Consistent with Title IX of the Education Amendments of 1972, Minot State University prohibits sex/gender-based discrimination, harassment, misconduct, relationship violence, and retaliation related to reports of such conduct in all programs and activities. Questions, comments, or complaints regarding sexual discrimination or sexual harassment may be directed to the Title IX Office at 701-858-3447.

Student organizations

MSU Campus Pride
Campus Pride provides activities, support, and education for LGBTQ+ students, faculty, and staff and their allies.
The Honors Program in Engagement and Scholarship (HOPES) challenges students who want a stimulating academic experience, caring faculty, collaborative learning, and creative thinking. These courses allow you to earn an academic concentration or minor in Honors.

You will participate in lively seminar discussions, conduct independent study and research, produce and present an advanced-level writing project (minor only), participate in community service projects, and earn recognition for your achievements.

**Honors Program benefits:**
- Dedicated Honors Program advisor
- Minor (undergrad thesis) or concentration
- Priority registration (first to register each semester)
- Eligibility for achievement awards
- Use of Honors Center (print for free!)
- Membership in Honors Society, an Honors student organization (optional)
- Participation in Living-Learning Leadership Community (optional)

**Student Demographics (Fall 2019)**
- 100+ students in the Honors program
- 32 majors of study represented
- Average ACT score of incoming honors students: 24.3
- Average H.S. cumulative GPA of incoming Honors students: 3.75
- Average cumulative GPA of all Honors students (Fall 2019): 3.37

**Program eligibility requirements:**
- High school GPA of 3.5+ or
- ACT score of 25+/SAT score of 1200+

**Requirements to study abroad:**
- 2.50 minimum GPA
- Sophomore status: 24 credits must be completed at the start of the study abroad program
- Application deadlines
  - Fall semester: February 15
  - Spring semester: September 15
  - Summer: February 15

Office of International Programs
Administration, 1st floor
701-858-4645
studyabroad@MinotStateU.edu
MinotStateU.edu/international
MinotStateU.edu/honors
How to Pay for Minot State
Campus Connection is what you will use to:

- Enroll, drop, or add courses
- View your grades
- Check and accept your financial aid offer
- View your class schedule
- Order official/unofficial transcripts
- Check your student financial account, apply for housing, and make payments

How to Log In

1. Go to MinotStateU.edu/cc.
2. Click the Campus Connection Login link.
3. Enter your User ID (e.g., firstname.lastname) and Password.
4. Click the Log In button.

Review Tasks

In Campus Connection, you’ll be able to see if you have any Holds on your account or if Student Financial Aid is waiting for you to complete an item on your To Do List. Incomplete items can delay financial aid processing and prevent class registration. Click Tasks to find out which office is requesting additional information.

Financial Obligation Agreement

The Financial Obligation Agreement (FOA) must be agreed upon before you can register for each semester.

1. Log into your Campus Connection.
2. Click on the Financial Account tile.
3. Click Sign Fin Obligation Agreement.
4. Select Minot State University.
5. Choose the effective term.
6. Read the agreement then click Submit.
7. Click OK and you are done for the current semester.

For questions about your Campus Connection account, please contact the North Dakota University System (NDUS) Help Desk by visiting helpdesk.ndus.edu or calling 866-457-6387.
Please pay outstanding balances by the due date to avoid cancellation. All reinstated accounts are subject to a reinstatement fee of $150.

**Paper invoices will not be mailed.** Your bill will be found in Campus Connection under **Financial Account** and **Account Summary** beginning in early August.

### PAYMENT METHODS

- **In person, by phone, or by mail** to the Minot State Business Office, with a credit/debit card, check, or cash
- **Online through Campus Connection**
  - Electronic Funds Transfer (EFT): transfer funds directly from a checking or savings account; no service fee through Minot State.
  - Credit/debit card: available 24 hours a day; no service fee.
  - Authorized User: you may set up authorized users to pay on your behalf.

**Online billing only** – Please check your account frequently for bills and important emails. Also, please review your accounts receivable information via the following steps:

1. Log into your Campus Connection.
2. Click on Financial Account tile.
3. Click Account Balance.

### OTHER PAYMENT OPTIONS

- **Minot State Tuition Payment Plan**
  - Fall and Spring semesters only
  - $50 enrollment fee per semester
  - Three equal payments
- **Third party payers:** GI Bill, National Guard, Vocational Rehabilitation, employer, etc.
- **Financial aid**
  - Scholarships/waivers
  - Federal Aid programs – grants, loans, work study
  - Alternative loans

### Important Dates for Fall 2020

- **Monday, August 24** – Classes after 4 P.M. begin
- **Tuesday, August 25** – First full day of classes

**Drops and Withdrawals – 16-week classes**

- **Wednesday, Sept. 2** – Last day to drop a class or withdraw from all classes and receive a 100% refund
- **Friday, Oct. 2** – Last day to withdraw from all classes and receive a 75% refund.
- **Sunday, Nov. 1** – Last day to withdraw from all classes and receive a 50% refund.
Accept/Decline Your Financial Aid Offer

To view your financial aid offer, log in to Campus Connection at MinotStateU.edu/cc and follow these steps.

**STEP 1 REVIEW FINANCIAL AID NOTIFICATION**

Go to the Financial Aid tile in Campus Connection and click on ‘Awards Summary.’ Make sure the appropriate aid year is selected.

Under Financial Aid Summary, click on ‘Cost of Attendance’ to see a breakdown of your tuition and fees, room and meals, books and supplies, and miscellaneous living expenses.

Keep in mind that these are estimated costs and not all your expenses will be paid directly to Minot State. The miscellaneous and personal expenses line provides you with estimated costs for additional living expenses, including laundry detergent and toiletries. Minot State encourages you to pursue student employment opportunities rather than seek additional student loans to pay these types of costs.

**STEP 2 ACCEPT/DECLINE FINANCIAL AID OFFER**

Go to the Financial Aid tile in Campus Connection and click ‘Accept/Decline.’ You may view more details about each offer by clicking on the title of the offer. Click the pencil icon to accept, decline, or reduce your financial aid offer and click ‘Submit.’ All grants and scholarships are awarded in accepted status.

**STEP 3 FIRST-TIME BORROWERS**

**Federal Direct Loans**

If you’re accepting a Federal Direct Loan for the first time (and are enrolled in at least six credits), you must complete a Master Promissory Note (MPN) and Entrance Loan Counseling (ELC) through the U.S. Department of Education. To complete these sessions, go to StudentAid.gov and log in with your FSA ID.

**Federal Nursing Loans**

If you are borrowing a Nursing Loan for the first time (and are enrolled in at least six credits), you will be required to complete a Loan Agreement and entrance counseling each year through the Nursing Loan servicer, Heartland ECSI. When you have accepted your Nursing Loan, Heartland ECSI will send you an email with instructions on how to complete these items.
Financial Aid Refund
If your financial aid total is greater than the balance you owe to Minot State, the excess aid may be direct deposited into your bank account. You can enroll in direct deposit through your Campus Connection. Click on the Financial Account tile and ‘Direct Deposit’. Refund distribution for Fall 2020 will begin on Wednesday, September 9.

Other Aid
Notify the Financial Aid Office of any other outside aid you have accepted by emailing the office directly at financialaid@MinotStateU.edu.

Encourage your scholarship organization to mail checks early. All outside scholarship checks must be made payable to Minot State University and mailed to:

Minot State University
Financial Aid Office
500 University Ave W
Minot, ND 58707

Minot State Scholarships
MinotStateU.edu/finaid/scholarships.shtml
How to apply:
• Submit the scholarship application online by February 15 every year.
• Some Minot State scholarships are based on financial need, determined by the FAFSA.
• Be aware of terms and conditions and renewal criteria.

Enrollment Status
Your financial aid offer is based on your enrollment as a full-time student. If you plan to take fewer than 12 credits per semester, please notify the Financial Aid Office to have your aid adjusted appropriately. Some aid, such as grants, will be pro-rated based on the actual number of credits in which you are enrolled at the last day to add/drop a 16 week course.

Log in and check your Minot State student email account often!
All official campus announcements are sent to your Minot State email account, including information about financial aid, registration, academic advising, campus events, and more!
Federal Financial Aid

Students are encouraged to apply for Federal Financial Aid, which includes:

**Federal and State Grants**
Financial aid that generally doesn’t have to be repaid — unless, for example, you withdraw from school and owe a refund.

**Loans**
Borrowed money that you must repay, with interest. In most cases, repayment will begin six months after you drop below half-time status (6 credit hours) or complete your program.

**Work Study**
A work program in which you earn money through campus employment to help you pay for school and cover personal expenses throughout the year.

*International and Canadian students do not qualify for federal student aid programs. Canadian loans are accepted.*

**Free Application for Federal Student Aid (FAFSA)**

The FAFSA will be available on October 1. Submit your FAFSA as soon as possible to avoid delays. Be sure to submit a FAFSA every year.

By submitting the FAFSA, you maximize your eligibility for student aid programs, including:

- Federal SEOG Grant
- Federal Work Study
- Federal Pell Grant
- Federal TEACH Grant
- Federal Direct Loan programs
- ND State Grant *(ND high school graduates should apply ASAP after October 1 for consideration)*

If there has been a significant change in income/tax information, we encourage you to contact the Minot State Financial Aid Office.

To be eligible to complete the FAFSA you must:

- Be a U.S. citizen or eligible noncitizen
- Be enrolled and fully accepted into a degree seeking program
  - New and Transfer students must have all admission requirements completed before aid is disbursed
- Maintain Satisfactory Academic Progress (SAP)
- Not be in default on any Federal Student Loans
- Not owe a repayment of any grant funds previously received

Apply at: fafsa.gov
Minot State School Code: 002994
Minot State FAFSA Priority Funding Deadline: April 15
Expenses Planning Worksheet

Use this worksheet to help plan for the payment of your educational expenses.

A. ESTIMATED TOTAL COST OF ATTENDANCE

<table>
<thead>
<tr>
<th></th>
<th>FALL</th>
<th>SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESTIMATED Tuition and Mandatory Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visit MinotStateU.edu/busoffic/student_info.shtml for current tuition and fee rates. Your actual tuition and fees will post to your account in Campus Connection the first week of August for fall semester.</td>
<td></td>
<td>+</td>
</tr>
<tr>
<td>Room and Meals</td>
<td>Based on double-occupancy room and unlimited meal plan. For more information, visit MinotStateU.edu/life.</td>
<td></td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>Varies depending on your major and coursework.</td>
<td>+</td>
</tr>
<tr>
<td>Other Costs</td>
<td>Course/program fees, transportation, personal, misc. costs</td>
<td>+</td>
</tr>
<tr>
<td>ESTIMATED TOTAL COST OF ATTENDANCE</td>
<td>=</td>
<td>=</td>
</tr>
</tbody>
</table>

B. TOTAL FINANCIAL AID  Refer to Campus Connection or your Financial Aid Offer letter to complete this section.

<table>
<thead>
<tr>
<th></th>
<th>FALL</th>
<th>SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarships/Waivers (Minot State, hometown, high school, tribal, etc.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants (Federal Pell, SEOG, Teach, ND State)</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>Federal Direct Loan (Subsidized, Unsubsidized)</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>There is a 1.062% origination fee (based off the 2019-20). For example, if you accept a $5,500 loan, only $5,441 applies to your bill. (Fee is subject to change due to U.S. Department of Education requirements.)</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>Other Resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL FINANCIAL AID</td>
<td>=</td>
<td>=</td>
</tr>
</tbody>
</table>

If you receive Federal Work-Study (FWS) as part of your financial aid package, this amount does not apply to your bill. Once you get an FWS job, you’ll receive a paycheck bi-weekly for the hours you worked.

C. YOUR PAYMENT DUE TO MINOT STATE  Due to the Business Office: Wednesday, September 9

<table>
<thead>
<tr>
<th></th>
<th>FALL</th>
<th>SPRING</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. ESTIMATED COST OF ATTENDANCE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. TOTAL FINANCIAL AID</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Applied to your bill: Wednesday, September 9 for Fall 2020 semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. YOUR PAYMENT DUE TO MINOT STATE</td>
<td>=</td>
<td>=</td>
</tr>
</tbody>
</table>
University Policies

It is your responsibility as a student to know and abide by Minot State University policies, found both in the Student Handbook and the Undergraduate Catalog (found online at the links below.)

Student Handbook

MinotStateU.edu/student_handbook.pdf

The Student Handbook is provided to assist you in finding the information you need in order to pursue your academic career, including:

- **Information** – Services available to you on campus, as well as business, financial aid, and registration information.
- **Policies** – Official campus policies on a variety of topics which affect you as a student. These policies are subject to change.
- **Student Government Association (SGA) Constitution**

The Student Government Association consists of the whole student body. A copy of the SGA Constitution is provided in the hope that it will further your understanding of the governmental process and strike an interest and encourage your participation in the university.

Undergraduate Catalog

catalog.MinotStateU.edu/undergraduate

This catalog has been prepared by faculty and administration to provide information to prospective and enrolled students. Topics include:

- Calendar
- Degree offerings
- Admissions
- Academic information
- Degree requirements
- Special academic programs
- Policies and procedures
- Course descriptions
- Financial information, services, and organizations

The right is reserved to change any of the rules and regulations of the University at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to add or increase fees is similarly reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those who already are enrolled in the University.

Student Rights to Privacy

Go to MinotStateU.edu/records/right_to_privacy.shtml and click on Consent to Release Information Electronic Form to complete the form to allow a person or persons access to your academic or financial information (i.e. your mom or dad).

Confidentiality of Student Records

The Family Education Rights and Privacy Act (FERPA) of 1974 mandates that information contained in a student’s educational records must be kept confidential. Additional FERPA information is available in the Undergraduate Catalog and on the Registrar’s Office website at MinotStateU.edu/records.

- Some examples of confidential information: class schedule, grades, and student ID number.
- Some examples of directory information, which is NOT considered confidential: name, campus address, home address, telephone listing, campus email, student’s major, and dates of attendance.
- Confidential information should only be given to students in person, with proper identification. Confidential information should not be given over the telephone.
- Confidential information should not be given to the parent of any student unless he/she verifies with the registrar’s office that the student has provided written permission.
Access Services

Access Services provides appropriate and reasonable accommodations for students with disabilities and/or students who think they may have a disability. Accommodations may include but are not limited to:

- Exam accommodations
- Alternative media
- Note-taking assistance
- Sign Language interpreting/real-time captioning
- Audio recording

701-858-3372
access.services@MinotStateU.edu
MinotStateU.edu/access_services

Graduate Placement Statistics (2016-17):

- 90% of grads employed or continuing their education
- 63% employed in North Dakota
- 86% employed in their field
- 36% employed out-of-state
- 13% employed in other fields

Degrees with 100% placement rate in related fields:

- Art education
- Bioinformatics
- Biology education
- Business education
- Communication arts
- Earth science education
- Early childhood education
- English education
- Geology
- Math education
- Music
- Social science education

Career Services

Career Services offers career guidance for students and alumni. Services and programs provided include:

- Career exploration
- Job search strategies
- Resumé and cover letter assistance
- Interviewing techniques
- Mock interviews
- Full- and part-time employment listings
- Internship information
- Goal planning
- Career and major fairs

701-858-3996
MSUJobs@MinotStateU.edu
MinotStateU.edu/careers

The Academic Support Center is located in the lower level of the Gordon B. Olson Library and houses several programs dedicated to student success, including early alerts and advising.

MinotStateU.edu/asc
POWER Center
(TRiO Student Support Services)

The goal of the POWER Center is to help students achieve academic, personal, and professional success.

Benefits of being a POWER student include:

- **Priority registration** – get the classes you need by registering before the rest of campus
- **POWER Week** – move in a week early and learn secrets to success at Minot State
- **Academic coaches** – to keep you on the right track working toward your goals
- **Workshops on key topics** – learning styles, study skills, stress management, and more
- **Enhanced resources** – study aids, workshops, mentoring, money management, stress management, and individual tutoring (if/when it’s needed)

Eligibility

To qualify for POWER, you must be a U.S. citizen, working on your first Bachelor’s degree, and meet at least ONE of these criteria:

- You are a first generation college student (neither parent nor guardian has received a four-year degree)
- You are income eligible (family taxable income is at or below federally determined guidelines)
- You have a documented disability

701-858-4047
POWERcenter@MinotStateU.edu
MinotStateU.edu/power

Tutoring

Peer Tutoring

Tutoring services are offered for select courses. Tutors are available during scheduled drop-in hours. No appointment is necessary, and there is no limit to how many times you may meet with a tutor during the subject’s availability. Peer tutors are available Monday through Friday during designated hours, beginning the second week of classes.

701-858-3360
Tammy.Wolf@MinotStateU.edu
\View current schedule at: AskMSU.com/tutoring

Writing Center

Peer tutors are available for face-to-face sessions and e-tutoring for assistance with writing assignments.

701-858-3060
writing@MinotStateU.edu
Make an appointment: https://minot.mywconline.com

SmarThinking

Free online tutoring is offered for a variety of disciplines.

MinotStateU.edu/online/pages/smarthinking.shtml

Supplemental Instruction (SI)

SI consists of peer-assisted study sessions where students review course materials outside of class in select courses. Students have the opportunity to develop proper study skills, compare notes, discuss lessons, and go beyond the lectures to focus on content relevancy.

MinotStateU.edu/online/pages/smarthinking.shtml

Starfish Early Alert System

Minot State University has implemented an electronic communication tool to enhance student success and facilitate more efficient communication among students, faculty, and staff. If you receive an email notification sent to your Minot State email account from our Starfish Early Alert Team, please visit with your professor, advisor, or student success personnel.

\NOTE: Although academic advisors are here to help, it is important for students to realize that they are responsible for meeting all graduation requirements.
Student Health Clinic and Counseling Services

Student Health Clinic Services

MinotStateU.edu/health
- Treatment of minor injuries and illnesses
- Sports physicals
- Women’s healthcare and contraception
- Immunizations, tuberculosis testing, and immunity screens
- Sexually transmitted disease testing and treatment
- Health education/promotion programs
- Mental health screening and interventions

There is no charge for a confidential, on-campus consultation with the health care staff. You are responsible for any additional expenses for procedures, diagnostic tests, radiology, laboratory, and other fees.

Counseling Services

MinotStateU.edu/counseling
- Counseling for students who are experiencing any distress that interferes with their school, work, or personal lives
- Free confidential consultation, brief short term intervention, and referral
- Counseling sessions are kept in strict confidence within legal and ethical limits

Student Health and Immunization Requirements Checklist:

☐ You must submit proof of the following NDUS required immunizations to the Minot State Student Health Clinic:
  - Two doses of MMR vaccine
  - One dose of meningitis vaccine after age 16 years if you are 21 years and younger.

☐ Written TB (tuberculosis) questionnaire is required for all students. For questions, please call the Student Health Clinic.

☐ Parental Consent Form for students under 18 years of age. We are unable to provide any service to minors at the Student Health Clinic without this form completed and submitted.

A hold preventing registration will be placed on your student account if requirements are not met. TB testing and required vaccines are available at the Student Health Clinic. Please schedule an appointment if you have any questions.

Submit your health records and find required forms online at:
MinotStateU.edu/health/immunization.shtml

STUDENT HEALTH CLINIC
AND COUNSELING SERVICES

Monday – Friday: 8 A.M. – 4:30 P.M.
(open during campus breaks)
Lura Manor, lower level, south entrance

Three ways to make an appointment:
1. Online – through the student portal: minotsu.medicatconnect.com
2. By phone – call 701-858-3371
3. In person – stop by the clinic to request an appointment
Title IX Support and Accommodations

Title IX prohibits discrimination on the basis of sex in any federally funded education program or activity.

Any student, employee, or applicant for employment or admission to the University who believes that they have been discriminated against on the basis of sex may pursue an investigation and file a complaint with the Title IX Coordinator.

Sexual harassment, which includes sexual violence, is a form of sex discrimination. There are many forms of sexual harassment:
- Sexual misconduct
- Non-consensual sexual intercourse
- Non-consensual sexual contact
- Sexual coercion
- Gender discrimination or bullying

For a complete description of Minot State’s policies and procedures regarding sexual misconduct, visit: MinotStateU.edu/title9

The Prevent Sexual Violence training must be completed annually before you can register for classes.

To complete the online training:
2. From the Students drop-down menu, select Title IX.
3. Click on Title IX Training, then Access the program.
4. Select Login.

Equal Opportunity and Non-Discrimination Statement
Minot State University (MSU) is committed to the principle of equal opportunity in education and employment. MSU does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, sexual orientation, gender identity/expression, genetic information (GINA), marital or parental status, veteran’s status, citizenship status, public assistance status, participation in lawful off-campus activity, spousal relationship to current employee, or other protected status under federal, state, or local law. MSU complies with all federal and state non-discrimination, equal opportunity and affirmative action laws, orders and regulations, including complying with the Civil Rights Act, the Americans with Disabilities Act, the Rehabilitation Act of 1973, and Title IX of the Education Amendments of 1972. This policy applies to admissions, enrollment, scholarships, loan programs, participation in University activities, employment, and access to participation in, and treatment in all University programs and activities.

This policy on equal opportunity and non-discrimination applies to admissions, enrollment, scholarships, loan programs, employment, and access, participation and treatment in all University programs and activities.

MSU prohibits retaliation against any individual or group who exercises rights or responsibilities protected under the provisions of federal, state and/or local law, including MSU policy. Employees or students who violate this policy may face disciplinary action up to and including separation from the University. Third parties who engage in discrimination and/or harassment may have their relationship with the University terminated and/or their University privileges withdrawn.

Questions, comments, or complaints regarding sexual discrimination or sexual harassment should be directed to the Title IX Office. Complaints may also be filed with the U.S. Department of Education, Office for Civil Rights.

Marc M. Wachtfogel, Ph.D.
Director, Human Resources/EEAA/Deputy Title IX Coordinator
500 University Ave W, Minot, ND 58707
Marc.Wachtfogel@MinotStateU.edu

Kevin Harmon (student inquiries)
Vice President of Student Affairs
500 University Ave W, Minot, ND 58707
Kevin.Harmon@MinotStateU.edu

Office for Civil Rights – Chicago Office
U.S. Department of Education, Citigroup Center
500 W. Madison Street, Suite 1475, Chicago, IL 60661-4544
312-730-1560, FAX: 312-730-1576, TDD: 800-877-8339
OCR.Chicago@ed.gov

Where to Go

Title IX Coordinator - Lisa Dooley
Memorial Hall, 4th floor, Room 412
701-858-3447 | Lisa.Dooley@MinotStateU.edu

In case of an emergency, or to file a report and pursue a criminal investigation, contact:

Minot Police Department: 911 or 701-852-0111
Campus Security: 701-858-HELP (4357)

Confidential Resources
To speak confidentially and without initiating a report or investigation, contact:

University Counseling Services: 701-858-3371
Campus Chaplain: 701-858-4170
Domestic Violence Crisis Center
24-hr Crisis Line: 701-857-2200
24-hr Rape Crisis Line: 701-857-2500
Help Desk Services at a Glance

- General hardware and software troubleshooting (includes your personal computer)
- Software installations and upgrades
- Equipment check out (computers, projectors, cameras)
- Document and photo scanning
- Color printing

Printing

Each student is allocated 500 print copies per semester with Papercut Print Management Solutions, which has been enabled in all open access printing areas across campus. Log in using your NDUS UN and PW.

Need a color copy? Head to IT Central.

Other printer locations include:

- Old Main, 1st and 3rd floors
- Olson Library, 2nd floor
- Student Center, 1st floor atrium
- Beaver Dam, Student Center, 2nd floor
- Hartnett Hall, 3rd floor
- Cyril Moore, 2nd floor
- Crane Hall front desk
- Cook Hall front desk
- Dakota Hall front desk
- Lura Manor front desk
- McCullough Hall front desk

If you need technical support for your Campus Connection User ID and password, Campus Connection, Financials, or HRMS, contact the North Dakota University System (NDUS) Help Desk at 866-457-6387, 24 hours/7 days a week.
Instructions for Purchasing Parking Permits Online

1. Go to MinotStateU.edu/parking and click Parking Portal Link on the right hand side, or you can access the site directly at https://ndus.t2hosted.com/cmn/auth_ext.aspx

2. Click the Affiliated Login button (not Guest button).

3. From the NDUS page, type your user name and password, typically they are:
   - firstname.lastname
   - password

4. From the Account Information page, go to the menu bar at the very top of the page. Click on Permits, then Get Permits.
   Do NOT press 'Purchase A Permit' button; this does nothing!

5. Verify and/or add vehicle information.

6. Choose and select payment method

7. Bring your PRINTED EMAIL RECEIPT to the Parking Office along with your Minot State ID to pick up your permit. You must have a hard copy receipt to pick up your permit from the Parking Office.

Permits Required
All vehicles parked on campus are required to display a parking permit Monday – Friday, 8 a.m. – 4:30 p.m. Students are issued red permits and may park in any lot designated as student parking with red “S” signs with their red permit displayed properly.

A campus parking map showing designated lots can be downloaded from MinotStateU.edu/parking.

Student parking permits are purchased online and must be picked up in person at the Parking Office.

To purchase a permit, be sure you have the following items with you:
- Student ID
- License plate information
- Vehicle information: make/model/color
- Online payment options are to charge your:
  - Student account
  - Banking institution
  - Credit card

Parking Permit Fees
Student permits are $65 per year. Permit sales for the academic year start mid-July. Watch your campus email, Campus Announcements (email), Minot State social media, and/or monitor the Parking Office website for the sales date.

Citations And Appeals
- Citations carry a fine.
- Citations may be appealed within 30 days.
- Appeals must be filed using an appeal form.
  - Forms can be obtained from the Parking Office, or
  - Appeals may be filed electronically using the online form; link can be found at the bottom of the page at MinotStateU.edu/parking.

PARKING OFFICE
Student Center, 1st floor atrium
Monday – Friday: 8 A.M. – 4:30 P.M.
701-858-3318
MSU.parking@MinotStateU.edu
MinotStateU.edu/parking
Welcome Weekend begins with New Student Convocation on Friday, August 21 at 2:30 p.m. in Ann Nicole Nelson Hall.

You will have opportunities to explore the academic, cultural, social, athletic, and community resources available at Minot State. Most first-year students attend around eight information sessions that run a half-hour to an hour each. You are required to attend the following sessions/activities (based on individual group schedules):

- Academic Planning
- Scam Alert
- Title IX
- Service Activity – You will have an opportunity to sign up for your preferred service activity date and time before you leave orientation.

As the second part of new student programming, this is a mandatory event for all new first-year students and is highly encouraged for new transfer students. Please make every attempt to attend your group’s scheduled events.

Stay up to date about Welcome Weekend, including viewing the current schedule, at AskMSU.com/ww.