<table>
<thead>
<tr>
<th>Event</th>
<th>Enrolled in Full 16 Weeks Classes</th>
<th>Enrolled in First 8 Weeks Classes</th>
<th>Enrolled in Second 8 Weeks Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial aid may be used to charge at the bookstore</td>
<td>Jan. 3 – 20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classes begin after 4 p.m.</td>
<td>Mon., Jan. 10</td>
<td>Mon., Jan. 10</td>
<td></td>
</tr>
<tr>
<td>First full day of classes</td>
<td>Tue., Jan. 11</td>
<td>Mon., Jan. 10</td>
<td>Mon., Mar. 7</td>
</tr>
<tr>
<td>Martin Luther King Day, University closed</td>
<td>Mon., Jan. 17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to add a class</td>
<td>Thur., Jan. 20</td>
<td>Thur., Jan. 13</td>
<td>Thur., Mar. 11</td>
</tr>
<tr>
<td>Last day to drop a class or withdraw from ALL classes and receive a 100% refund</td>
<td>Thur., Jan. 20</td>
<td>Thur., Jan. 13</td>
<td>Thur., Mar. 11</td>
</tr>
<tr>
<td>Last day to drop a class without a “W” recorded on transcript</td>
<td>Thur., Jan. 20</td>
<td>Thur., Jan. 13</td>
<td>Thur., Mar. 11</td>
</tr>
<tr>
<td>Financial aid census date</td>
<td>Thur., Jan. 20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial aid begins applying to student accounts</td>
<td>Wed., Jan 26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess financial aid distribution begins</td>
<td>Wed., Jan 26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring semester fees are due</td>
<td>Wed., Jan 26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2022-2023 Scholarship &amp; Award deadline</td>
<td>Tue., Feb. 15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>President’s Day, University closed</td>
<td>Mon., Feb. 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to withdraw from ALL classes and receive a 75% refund</td>
<td>Mon., Feb. 21</td>
<td>Thur., Jan. 27</td>
<td>Sat., Mar. 26</td>
</tr>
<tr>
<td>Midterm grades</td>
<td>Mon., Mar. 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring Break</td>
<td>Mar. 14 – 18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to withdraw from ALL classes and receive a 50% refund</td>
<td>Thur., Mar. 24</td>
<td>Wed., Feb. 9</td>
<td>Sun., Apr. 10</td>
</tr>
<tr>
<td>Summer and Fall Registration for currently enrolled students</td>
<td>Mar. 29 – 31</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Easter Break (University closed Fri. only)</td>
<td>Apr. 15 – 18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2022-2023 FAFSA Priority Deadline</td>
<td>Fri., Apr. 15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last day to withdraw from term (ALL classes)</td>
<td>Fri., May 6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final exams</td>
<td>May 9 – 13</td>
<td>Mar. 2 – 3</td>
<td>May 4 – 5</td>
</tr>
<tr>
<td>2022 Commencement — Minot State Dome at 10 A.M.</td>
<td>Fri., May 13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grades must be entered by Noon</td>
<td>Mon., May 16</td>
<td>Tue., Mar. 8</td>
<td>Tue., May 10</td>
</tr>
</tbody>
</table>

*Dates subject to change. Go to [MinotStateU.edu/onestop](http://MinotStateU.edu/onestop) for up-to-date information.
Campus Life

FAQ
Residence Life and Housing
Dining
Student ID
Wellness Center
Student Activities
Campus Bookstore
Honors Program
Looyenga Leadership Center
Study Abroad
Performing Arts
Communication Arts
Art
Military Resource Center
Native American Cultural Center
LGBTQ+
FAQ

Where can I go...

... to pay my tuition bill?
Business Office
Administration Building, 2nd floor
701-858-3333
MinotStateU.edu/busoffic

... to buy books before classes begin?
Barnes & Noble Bookstore
Student Center, 1st floor
701-858-3390
MinotStateU.bncollege.com

... to buy a parking permit?
Purchase online at MinotStateU.edu/parking
and pick up at the Parking Office
Student Center, 1st floor atrium
701-858-3318

... to learn more about financial aid
and on-campus employment?
Financial Aid Office
Administration Building, 2nd floor
701-858-3375
MinotStateU.edu/finaid

... if I have a question about my residence hall?
Residence Life Office
Dakota Hall, 1st floor, south entrance
701-858-3363
MinotStateU.edu/life

... if I have a question about course offerings
or transfer credit?
Registrar’s Office
Administration Building, 1st floor
701-858-3345

... if I am sick or I need immunizations?
Student Health Clinic
Lura Manor, lower level, south entrance
701-858-3371
MinotStateU.edu/health

... if I need to mail something?
Minot State Mail Room
Student Center, 1st floor atrium
701-858-3010
MinotStateU.edu/parking/mail.shtml

... if I am a veteran or active duty military?
Military Resource Center
Dakota Hall, 1st floor, north entrance
701-858-4003
MinotStateU.edu/veterans

... if I am an F-1 or J-1 international student
with questions about visa regulations?
Office of International Programs
Administration, 1st floor
701-858-3978
MinotStateU.edu/international

... if I am a Native American student?
Native American Cultural Center
Student Center, 3rd floor
701-858-3365
MinotStateU.edu/mss/nacc.shtml

... if I need help through tutoring?
Tutoring Services, Academic Support Center
Gordon B. Olson Library, lower level
701-858-3360
AskMSU.com/tutoring

... if I have a question about TRiO services?
POWER Center, Academic Support Center
Gordon B. Olson Library, lower level
701-858-4047
MinotStateU.edu/power

... if I want to work out?
Minot State Wellness Center
701-858-4084
MinotStateU.edu/wellness
Mail is delivered directly to your residence hall and distributed to your mailbox during desk hours Monday – Friday. You can have mail sent to:

- Your name
- Name of hall and room number
- 500 University Ave. W., Minot, ND 58707

Laundry is free! Washers and dryers are located in each residence hall.

Refrigerator rentals are available through: https://www.collegeproducts.com/store/minot/

Cook/Dakota/McCulloch
Co-ed by floor, these residence halls are set up with community style bathrooms and offer great spaces for community programming. All buildings have access to laundry and kitchen areas located inside the buildings.

$1,350/semester* + $25/semester RHA Fee

Crane/Lura
These buildings offer suite-style living, where up to four residents will share a common suite space and bathroom facility. Co-ed by suite, and lounge areas on each floor, these buildings make it easy to step out of your room and into a great community program.

$1,641/semester* + $25/semester RHA Fee

*Costs subject to change.

Residence Life Office
Student Center, 2nd floor, room 221
701-858-3363
MSU.housing@MinotStateU.edu
MinotStateU.edu/life

Residence halls will open at 9 A.M. (CST).

If you are arriving early for orientation, you must complete an Early Arrival Form.

- Friday, Jan. 7 .................................................. 9 A.M. – 5 P.M.
- Saturday, Jan. 8 ............................................. 9 A.M. – 5 P.M.
- Sunday, Jan. 9 .................................................. 9 A.M. – 5 P.M.
- Monday, Jan. 10 .............................................. 10 A.M. – 2 P.M.

If you need to set a check-in time outside of the hours listed please call 701-858-3363 or email msu.housing@MinotStateU.edu

Housed in Lura Manor, the Leadership Living Learning Community is a First-Year Experience LLC in collaboration with the Leadership Studies program. Read more on page 9 or visit MinotStateU.edu/leadership/programs/community.shtml.
Your meal plan will begin on Friday, Jan. 7.
You will be greeted at Beaver Creek Café on the 2nd floor in the Student Center.

**Meal Plan Options**
All students living in the residence halls must have one of the following three meal plans:

- **Premium Plan**: $1,950/semester*  
  19 meals per week + $150 Dining Dollars
- **Base Plan**: $1,800/semester*  
  19 meals per week
- **Block 160**: $1,800/semester*  
  160 meals per semester + $350 Dining Dollars

Students living off campus may choose one of these optional meal plans:

- **Commuter Block 80**: $700/semester*  
  80 meals per semester + $100 Dining Dollars
- **Commuter Block 40**: $420/semester*  
  40 meals per semester + $100 Dining Dollars

*Costs subject to change.

**Dining Locations**
Located on the 2nd floor in the Student Center.
- Beaver Creek Café
- C-Store
- Starbucks (in the Beaver Dam)

For hours of operation and more information on the meal plans available go to minot.sodexomyway.com.

Download the “Bite by Sodexo” app for menus, nutrition info and more!

Minot State Dining Services  
701-858-4465  [Facebook] [Twitter] @misudining

---

**Student ID**

Your Student ID card is your official identification as an enrolled student at Minot State and may be used at/gives you access to:

- Beaver Creek Café (with active dining plan)
- Starbucks
- C-Store
- Barnes & Noble campus bookstore
- Residence halls
- Library
- Wellness Center
- Swimming pool
- Student Health Clinic

Your Student ID card also gives you free admission to Student Activities events, Minot State Athletics home events, and Beaver Club Hockey games.

ID cards can be requested at orientation or online at AskMSU.com/PhotoID.

**Beaver Bucks**

Beaver Bucks is a debit service which is linked to your Minot State ID card. Beaver Bucks can be purchased through the Student Center Director’s office or through the self-serve Card Value Center located outside of the Beaver Creek Café, both of which are located in the Student Center. Funds purchased at the Card Value Center are available immediately.

Your Beaver Bucks can be used to:

- Buy food and beverages at Beaver Creek Café, Starbucks (Beaver Dam), and C-Store
- Pay for items/services at Barnes & Noble campus bookstore

Unused Beaver Bucks funds roll over from year to year until you graduate.

Student Center Director/Photo ID Office  
Student Center, 2nd floor  » 701-858-3364
Wellness Center

Membership to the Wellness Center is included in your student fees and gives you access to:

- A wide selection of state-of-the-art cardiovascular and weight training equipment.
- Group exercise classes in a private fitness studio. Classes include yoga, spin, body pump, boot camp, and more.
- A rock wall that offers 2,000 square feet of climbable surface with numerous creative routes for the beginner, intermediate, and expert climber, as well as climbing classes.
- Open gym space and equipment for basketball, volleyball, badminton, soccer, floor hockey, and more.
- Intramural sports that are open to all students and range from basketball to bowling, hockey to ping-pong!

Wellness Center Hours

Monday – Friday: 6 A.M. – 10 P.M.
Saturday: 10 A.M. – 6 P.M.
Sunday: Noon – 8 P.M.

Hours will vary during holidays and breaks.

Student Activities

There’s no reason to be bored while attending Minot State! MSU Life plans, hosts, and promotes over 100 can’t-miss student events each year. Activities range from dances, movies, and musicians, to comedians, hypnotists, and an annual Battle on the Border dodgeball event. Plus, most MSU Life events offer free food and great prizes!

100+ MSU Life events each year

$25K in prizes and giveaways

FREE with student ID

60+ student clubs & organizations

500+ participants

Student Activities Office
Student Center, 2nd floor » 701-858-3987
AskMSU.com/MLife 🗣️/twitter/🔍
Text msulife to 71441

701-858-4084 » MinotStateU.edu/wellness

73x46 "Minot State University Wellness Center"
Campus Bookstore

You can use your financial aid to charge at the bookstore from Jan. 3 – 20, 2022 as long as you are enrolled in classes and have accepted your aid (see page 16 for more information about accepting financial aid).

Rent or buy new, used, and digital textbooks.

• **Rent** your textbooks and save an average of 50%. Highlight, take notes and make them your own, plus we’ll send you reminders when your rentals are due back.

• **Buy** used textbooks and save up to 25%. You can also sell us your used textbooks during finals week and get up to 50% cash back.

• **Go digital** with YUZU™ by Barnes & Noble. YUZU lets you organize and read your digital content on your iPad® and PC. Learn more at yuzu.com/college.

We are a support system.

When you rent or buy textbooks from the Minot State Barnes & Noble Bookstore, you’re guaranteed:

• **The right textbook**
  We work directly with your professors to get the right titles on the shelf and on our website.

• **Convenience**
  Rent or buy textbooks online, with FREE pick-up at the campus store.

• **Full refund**
  When you return your book during add/drop period, you will receive a full refund.

Rent or buy new, used, and digital textbooks.

We will price match.

We price match Amazon.com and bncollege.com.

Buying textbooks is easy.

• **Visit us in store**
  Our staff is ready and waiting to help you! Bring your course schedule to the campus store, located on the 1st floor of the Student Center.

• **Shop online**
  Go to MinotStateU.bncollege.com and add courses into our textbook wizard. All of the books you need will appear!

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We will price match.

We price match Amazon.com and bncollege.com.
Honors Program

The Honors Program in Engagement and Scholarship (HOPES) challenges students who want a stimulating academic experience, caring faculty, collaborative learning, and creative thinking. These courses allow you to earn concentration or minor in Honors.

You will participate in lively seminar discussions, conduct independent study and research, produce and present an advanced-level writing project (minor only), participate in community service projects, and earn recognition for your achievements.

Program eligibility requirements:
- High school GPA of 3.5+ or
- ACT score of 25+/SAT score of 1200+

Honors Program benefits:
- Dedicated Honors Program advisor
- Minor or concentration
- Priority registration (first to register each semester)
- Eligibility for achievement awards
- Use of Honors Center
- Membership in Honors Society, an Honors student organization (optional)

Student Demographics (Spring 2020)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students in the Honors program</td>
<td>100+</td>
</tr>
<tr>
<td>Majors of study represented</td>
<td>30+</td>
</tr>
<tr>
<td>Average cumulative GPA of all Honors students</td>
<td>3.44</td>
</tr>
<tr>
<td>Average H.S. cumulative GPA of incoming Honors students</td>
<td>3.74</td>
</tr>
<tr>
<td>Average ACT score of incoming honors students</td>
<td>24.2</td>
</tr>
</tbody>
</table>

MinotStateU.edu/honors

Looyenga Leadership Center

The Looyenga Leadership Center is dedicated to the leadership development and growth of you — a Minot State student. Through courses, co-curricular programming, and engagement with community partners, you will be able to enhance your leadership skills and competencies while at the University, preparing you for future success as a citizen and change agent.

Leadership programs at Minot State:
Academic
- Leadership courses
- LEAD 101, 201, and 301
- Leadership certificate (9 credits)
- Leadership concentration (12 credits)

Co-curricular
- Leadership workshops
- Emerging Leaders program
- Leadership Mentor program
- Special interest programs, academies, and conferences
- Personal leadership coaching

Leadership Living Learning Community
This First-Year Experience LLC, for participating residents living in Lura Manor, will empower students for current and future success through involvement in leadership, citizenship, and relationship building.

Residents of the Leadership Living Learning Community will interact with successful alumni, community members, and civic leaders and participate in interactive workshops, experiential activities, and service-learning opportunities.

For more information, visit MinotStateU.edu/leadership/programs/community.shtml.

Looyenga Leadership Center
Old Main 101 » 701-858-3129
James.P.Sturm@MinotStateU.edu
MinotStateU.edu/leadership
Study Abroad opportunities at Minot State can take you to Norway, Denmark, Sweden, England, Italy, Australia, New Zealand, Costa Rica, Spain, and beyond. Choose summer, semester, or academic year programs administered by ISA, Semester at Sea, faculty-led programs, and exchanges with international partner institutions.

Why study abroad?
- Expand your worldview and experience other cultures
- Gain new perspective
- Earn credits toward graduation
- Enhance your resumé

Requirements to study abroad:
- 2.50 minimum GPA
- Sophomore status: 24 credits must be completed at the start of the study abroad program
- Application deadlines:
  - Fall semester: February 15
  - Spring semester: September 15
  - Summer: February 15

Office of International Programs
Administration, 1st floor » 701-858-4645
studyabroad@MinotStateU.edu
MinotStateU.edu/international
MinotStateOfficeOfInternationalPrograms

Performing Arts

Pursue your passion with a minor or concentration in music, dance and creative movement, or theatre arts.

Music
Performance opportunities for non-majors:
- Concert Choir
- Symphony Orchestra
- Concert Band
- Jazz Ensemble

Division of Performing Arts
Old Main 220 » music@MinotStateU.edu
MinotStateU.edu/music

Theatre
There are ample opportunities both in the spotlight and behind the scenes in our mainstage, Black Box Theater, and Summer Theatre productions. You can also join the MSU Campus Players student organization.

Aili.Smith@MinotStateU.edu
MinotStateU.edu/theatre/theatre-arts-program.shtml
Communication Arts

The communication arts program provides experience that is valued in many careers.

Degree options for non-majors:
- Communication minor
- Concentrations in broadcasting, communication arts, print communications, public relations, media service, social media, and sportscasting

Red & Green Newspaper
The student-led print and online newspaper has opportunities for writers, editors, photographers, and more. MinotStateU.edu/redgreen

KMSU TV and Radio
Minot State’s television and radio station provides opportunities to produce, create, and air weekly content, as well as the annual KMSU Auction. MinotStateU.edu/brdcstng

Art

Art minors and concentrations are great ways to explore passions and develop skills that can complement any major. Campus galleries and Art Club offer numerous ways to get involved.

Degree options for non-majors:
- Minors in art and art history
- Concentrations in art history, ceramics, drawing, graphic design, painting, photography, printmaking, sculpture, and traditional arts

LGBTQ+

Lesbian, Gay, Bisexual, Transgender, Queer, Questioning+

Campus resources:
Safe Zone Ally Program
The Safe Zones program fosters a welcoming and supportive campus for LGBTQ+ students, staff, and faculty, and identifies those members of the Minot State community who are supportive by creating a visible network of allies. MinotStateU.edu/diversity

On-campus housing
Minot State Residence Life and Housing supports safety and inclusivity for prospective and current LGBTQ+ students. Gender Inclusive Housing is an optional housing program, provided in Lura Manor, a suite-style building with two rooms sharing a bathroom and a shower facility. For housing accommodations, contact 701-858-3363 or MSU.housing@MinotStateU.edu. MinotStateU.edu/life/residence-halls/gender-inclusive.shtml

Title IX/Keep U Safe Program
The Keep U Safe Program collaborates with the University’s community to foster a safe and welcoming living, learning, and working environment by eradicating all forms of oppression, harassment, and bias. Consistent with Title IX of the Education Amendments of 1972, Minot State University prohibits sex/gender-based discrimination, harassment, misconduct, relationship violence, and retaliation related to reports of such conduct in all programs and activities. Questions, comments, or complaints regarding sexual discrimination or sexual harassment may be directed to the Title IX Office at 701-858-3447. MinotStateU.edu/title9

Student organizations:
MSU Campus Pride
Campus Pride provides activities, support, and education for LGBTQ+ students, faculty, and staff and their allies. MinotStateU.edu/MSUart
The Military Resource Center has a team of dedicated staff members who provide support on the Minot State campus and at the education office on Minot AFB. We provide guidance for Active Duty, Reserve, veterans, National Guard service members, spouses, and dependents.

Military awareness education
- New student orientation at MAFB
- Public information announcements
- Campus celebrations/events: Veterans Week, 9/11 Remembrance Day, Memorial Day, Flag Day
- Military culture presentations

Student services
- Private meeting space
- Computer access; scanning/printing/faxing
- Break room
- MSU Veterans Club (student organization)

Community agency referrals
- Vet Center
- Service groups: American Legion, AMVETS, VFW, American Legion Women’s Auxiliary
- Ward County Veterans’ Services Office
- Military outreach

Community involvement
- Safe Communities
- Inter-Agency
- Minot Area Chamber of Commerce
- Military Affairs Committee
- Veteran Stand-down Committee
- AMVETS
- ND CARES

Native American Cultural Center
The Native American Cultural Center provides academic support services and advocacy to Native American/American Indian students, while serving as a “home away from home.”

The Native American Cultural Center serves to provide awareness and sensitivity to ethnicity and culture through educational experiences for students, faculty, staff, and the surrounding communities.

The center also houses the Native American Cultural Awareness Club, with membership open to all Minot State students.

Student services provided
- Individual counseling
- Academic and financial advising/referrals
- Transitional problem solving
- Advocacy for student concerns
- Employment assistance and job listings
- Native American cultural events
- Liaison with tribal nations and colleges

Amenities
- Computers and printers
- Copy and machine
- Telephones/long distance
- Social center

Native American Cultural Center
Student Center, 3rd floor » 701-858-3365
Annette.Mennem@MinotStateU.edu
MinotStateU.edu/mss/nacc.shtml
"MSU - Native American Cultural Awareness Club"
How to Pay for Minot State

Campus Connection
Paying Tuition, Fees, Housing, and Board
Financial Aid
Federal Financial Aid
Expenses Planning Worksheet
University Policies
Student Rights to Privacy
Campus Connection

**Campus Connection** is what you will use to:

- Enroll, drop, or add courses
- View your grades
- Check and accept your financial aid offer
- View your class schedule
- Order official/unofficial transcripts
- Check your student financial account, apply for housing, and make payments

### Log in to Campus Connection

1. Go to MinotStateU.edu/cc.
2. Click the Campus Connection Login link.
3. Enter your User ID (e.g., firstname.lastname) and Password.
4. Click the Log In button.

After you’re logged in to Campus Connection, your default screen will be your **Student Homepage**, which includes your academic, financial, and personal information.

### Review tasks and communications

In Campus Connection, you’ll be able to see if you have any **Holds** on your account or if Financial Aid is waiting for you to complete an item on your **To Do List**. Incomplete items can delay financial aid processing and prevent class registration. Click **Tasks and Communications** to find out which office is requesting additional information.

### Financial Obligation Agreement

The **Financial Obligation Agreement (FOA)** must be agreed upon before you can register for **each semester**.

1. Log into your Campus Connection.
2. Click on the Financial Account tile.
3. Click Sign Fin Obligation Agreement.
4. Select Minot State University.
5. Choose the effective term.
6. Read the agreement then click Submit.
7. Click OK and you are done for the current semester.

For questions about your Campus Connection account, please contact the North Dakota University System (NDUS) Help Desk by visiting helpdesk.ndus.edu or calling 866-457-6387.
Spring semester fees are due Wednesday, Jan. 26, 2022.

Paper invoices will not be mailed. Your bill will be found in Campus Connection under Financial Account and Account Summary beginning in early August.

Please pay outstanding balances by the due date to avoid cancellation. All reinstated accounts are subject to a reinstatement fee of $150.

Payment methods:
- In person, by phone, or by mail to the Business Office, with a credit/debit card, check, or cash
- Online through Campus Connection
  - Electronic Funds Transfer (EFT): transfer funds directly from a checking or savings account; no service fee through Minot State.
  - Credit/debit card: 24 hours a day, no service fee.
  - Authorized User: you may set up authorized users to pay on your behalf.

Online billing only – Please check your account frequently for bills and important emails. Also, please review your accounts receivable information via the following steps:
1. Log into your Campus Connection.
2. Click on Financial Account tile.
3. Click Account Balance.

Other payment options:
- Minot State Tuition Payment Plan
  - Fall and Spring semesters only
  - $50 enrollment fee per semester
  - Three equal payments
- Third party payers: GI Bill, National Guard, Vocational Rehabilitation, employer, etc.
- Financial aid
  - Scholarships/waivers
  - Federal Aid programs – grants, loans, work study
  - Alternative loans

Important Dates for Spring 2022

Monday, Jan. 10 – Classes after 4 p.m. begin
Tuesday, Jan. 11 – First full day of classes

Drops and Withdrawals – 16-week classes
- Thursday, Jan. 20 – Last day to drop a class or withdraw from all classes and receive a 100% refund
- Monday, Feb. 21 – Last day to withdraw from all classes and receive a 75% refund.
- Thursday, Mar. 24 – Last day to withdraw from all classes and receive a 50% refund.
Accept or decline your financial aid offer through Campus Connection

To view your financial aid offer, log in to Campus Connection at MinotStateU.edu/cc and follow these steps.

**STEP 1 | Review financial aid notification**

Go to the Financial Aid tile in Campus Connection and click on ‘Awards Summary.’ Make sure the appropriate aid year is selected (2021-2022).

Under Financial Aid Summary, click on ‘Cost of Attendance’ to see a breakdown of your tuition and fees, room and meals, books and supplies, and miscellaneous living expenses.

Keep in mind that these are estimated costs and not all your expenses will be paid directly to Minot State. The miscellaneous and personal expenses line provides you with estimated costs for additional living expenses, including laundry detergent and toiletries. Minot State encourages you to pursue student employment opportunities rather than seek additional student loans to pay these types of costs.

**STEP 2 | Accept/Decline financial aid offer**

Go to the Financial Aid tile in Campus Connection and click ‘Accept/Decline’. You may view more details about each offer by clicking on the title of the offer. Click the pencil icon to accept, decline, or reduce your financial aid offer and click ‘Submit’. All grants and scholarships are awarded in accepted status.

**STEP 3 | First-time borrowers**

Federal Direct Loans

If you're accepting a Federal Direct Loan for the first time (and are enrolled in at least six credits), you must complete a Master Promissory Note (MPN) and Entrance Loan Counseling (ELC) through the U.S. Department of Education. To complete these sessions, go to StudentAid.gov and log in with your FSA ID.

Federal Nursing Loans

If you are borrowing a Nursing Loan for the first time (and are enrolled in at least six credits), you will be required to complete a Loan Agreement and entrance counseling each year through the Nursing Loan servicer, Heartland ECSI. When you have accepted your Nursing Loan, Heartland ECSI will send you an email with instructions on how to complete these items.
Financial aid refund
If your financial aid total is greater than the balance you owe to Minot State, the excess aid may be direct deposited into your bank account. You can enroll in direct deposit through your Campus Connection. Click on the Financial Account tile and ‘Direct Deposit’. Refund distribution for Spring 2022 will begin on Wednesday, Jan. 26.

Other aid
Notify the Financial Aid Office of any other outside aid you have accepted by emailing the office directly at financialaid@MinotStateU.edu.

Encourage your scholarship organization to mail checks early. All outside scholarship checks must be made payable to Minot State University and mailed to:
Minot State University
Financial Aid Office
500 University Ave W
Minot, ND 58707

Minot State scholarships
MinotStateU.edu/finaid/scholarships.shtml
How to apply:
• Submit the scholarship application online by February 15 every year.
• Some Minot State scholarships are based on financial need, determined by the FAFSA.
• Be aware of terms and conditions and renewal criteria.

Enrollment status
Your financial aid offer is based on your enrollment as a full-time student. If you plan to take fewer than 12 credits per semester, please notify the Financial Aid Office to have your aid adjusted appropriately. Some aid, such as grants, will be pro-rated based on the actual number of credits in which you are enrolled at the last day to add/drop a 16 week course.

Log in and check your Minot State student email account often!
All official campus announcements are sent to your Minot State email account, including information about financial aid, registration, academic advising, campus events, and more!
Students are encouraged to apply for Federal Financial Aid, which includes:

- **Federal and State Grants**
  Financial aid that generally doesn’t have to be repaid — unless, for example, you withdraw from school and owe a refund.

- **Loans**
  Borrowed money that you must repay, with interest. In most cases, repayment will begin six months after you drop below half-time status (6 credit hours) or complete your program.

- **Work Study**
  A work program in which you earn money through campus employment to help you pay for school and cover personal expenses throughout the year.

International and Canadian students do not qualify for federal student aid programs. Canadian loans are accepted.

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Free Application for Federal Student Aid (FAFSA)

The FAFSA will be available on October 1. Submit your FAFSA as soon as possible to avoid delays. Be sure to submit a FAFSA every year.

**Apply at:** fafsa.gov  
**Minot State School Code:** 002994  
**Minot State FAFSA Priority Funding Deadline:** April 15

By submitting the FAFSA, you maximize your eligibility for student aid programs, including:

- Federal SEOG Grant  
- Federal Work Study  
- Federal Pell Grant  
- Federal TEACH Grant  
- Federal Direct Loan programs  
- ND State Grant  
  *(ND high school graduates should apply ASAP after October 1 for consideration)*

If there has been a significant change in income/tax information, we encourage you to contact the Minot State Financial Aid Office.

To be eligible to complete the FAFSA you must:

- Be a U.S. citizen or eligible noncitizen  
- Be enrolled and fully accepted into a degree seeking program  
  - New and Transfer students must have all admission requirements completed before aid is disbursed  
- Maintain Satisfactory Academic Progress (SAP)  
- Not be in default on any Federal Student Loans  
- Not owe a repayment of any grant funds previously received
Use this worksheet to help plan for the payment of your educational expenses.

A. ESTIMATED TOTAL COST OF ATTENDANCE

<table>
<thead>
<tr>
<th></th>
<th>FALL</th>
<th>SPRING</th>
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<tbody>
<tr>
<td><strong>ESTIMATED Tuition &amp; Mandatory Fees</strong></td>
<td></td>
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<tr>
<td>Visit MinotStateU.edu/busoffic/student_info.shtml for current tuition and fee rates. 2021-22 rates will be available in early summer. Your actual tuition and fees will post to your account in Campus Connection the first week of August for fall semester and the first week of December for spring semester.</td>
<td></td>
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<tr>
<td><strong>Room &amp; Meals</strong> Based on double-occupancy room and unlimited meal plan.</td>
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<tr>
<td>For more information, visit MinotStateU.edu/life.</td>
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<tr>
<td><strong>Books &amp; Supplies</strong> Varies depending on your major and coursework.</td>
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<tr>
<td><strong>Other Costs</strong> Course/program fees, transportation, personal, misc. costs</td>
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<tr>
<td><strong>ESTIMATED TOTAL COST OF ATTENDANCE</strong></td>
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B. TOTAL FINANCIAL AID  Refer to Campus Connection or your financial aid offer letter to complete this section.

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<tr>
<td><strong>Scholarships/Waivers</strong> (Minot State, hometown, high school, tribal, etc.)</td>
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<tr>
<td><strong>Grants</strong> (Federal Pell, SEOG, Teach, ND State)</td>
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<tr>
<td><strong>Federal Direct Loan</strong> (Subsidized, Unsubsidized)</td>
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<tr>
<td>There is a 1.057% origination fee (based off the 2020-21). For example, if you accept a $5,500 loan, only $5,441 applies to your bill. (Fee is subject to change due to U.S. Department of Education requirements.)</td>
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<tr>
<td><strong>Other Resources</strong></td>
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<tr>
<td><strong>TOTAL FINANCIAL AID</strong></td>
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If you receive Federal Work-Study (FWS) as part of your financial aid package, this amount does not apply to your bill. Once you get an FWS job, you’ll receive a paycheck bi-monthly for the hours you worked.

C. YOUR PAYMENT DUE TO MINOT STATE  Due to the Business Office: Fall 2021 – Wed., Sept. 8; Spring 2022 – Wed., Jan. 26

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<tr>
<td><strong>A. ESTIMATED COST OF ATTENDANCE</strong></td>
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<tr>
<td><strong>B. TOTAL FINANCIAL AID</strong></td>
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<tr>
<td><strong>C. YOUR PAYMENT DUE TO MINOT STATE</strong></td>
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University Policies

It is your responsibility as a student to know and abide by Minot State University policies, found both in the Student Handbook and the Undergraduate Catalog (found online at the links below.)

**Student Handbook**

MinotStateU.edu/handbook

The Student Handbook is provided to assist you in finding the information you need in order to pursue your academic career, including:

- **Information** – Services available to you on campus, as well as business, financial aid, and registration information.

- **Policies** – Official campus policies on a variety of topics which affect you as a student. These policies are subject to change.

- **Student Government Association (SGA) Constitution**

  The Student Government Association consists of the whole student body. A copy of the SGA Constitution is provided in the hope that it will further your understanding of the governmental process and strike an interest and encourage your participation in the university.

**Undergraduate Catalog**

catalog.MinotStateU.edu/undergraduate

This catalog has been prepared by faculty and administration to provide information to prospective and enrolled students. Topics include:

- Calendar
- Degree offerings
- Admissions
- Academic information
- Degree requirements
- Special academic programs
- Policies and procedures
- Course descriptions
- Financial information, services, and organizations

*The right is reserved to change any of the rules and regulations of the University at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to add or increase fees is similarly reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those who already are enrolled in the University.*

Student Rights to Privacy

Go to MinotStateU.edu/records/right_to_privacy.shtml and click on Consent to Release Information Electronic Form to complete the form to allow a person or persons access to your academic or financial information (i.e. your mom or dad).

Confidentiality of Student Records

The Family Education Rights and Privacy Act (FERPA) of 1974 mandates that information contained in a student’s educational records must be kept confidential. Additional FERPA information is available in the Undergraduate Catalog and on the registrar’s office website at MinotStateU.edu/records.

- Some examples of confidential information: class schedule, grades, and student ID number.
- Some examples of directory information, which is NOT considered confidential: name, campus address, home address, telephone listing, campus email, student’s major, and dates of attendance.
- Confidential information should only be given to students in person, with proper identification. Confidential information should not be given over the telephone.
- Confidential information should not be given to the parent of any student unless he/she verifies with the registrar’s office that the student has provided written permission.
Student Supports

Academic Support Center
- Access Services
- POWER Center
- Career Services
- Starfish Early Alert System
- Tutoring

Student Health Clinic and Counseling Services
Title IX Support and Accommodations
IT Central Help Desk Guide
Parking Information
The Academic Support Center, located in the lower level of the Gordon B. Olson Library, houses several programs dedicated to student success, including early alerts and advising. Learn more at MinotStateU.edu/asc

POWER Center
(TRiO Student Support Services)

The goal of the POWER Center is to help students achieve academic, personal, and professional success.

Benefits of being a POWER student include:

- **Priority registration** – get the classes you need by registering before the rest of campus
- **POWER Week** – move in a week early and learn secrets to success at Minot State
- **Academic coaches** – to keep you on the right track working toward your goals
- **Workshops on key topics** – learning styles, study skills, stress management, and more
- **Enhanced resources** – study aids, workshops, mentoring, money management, stress management, and individual tutoring (if/when it’s needed)

Eligibility

To qualify for POWER, you must be a U.S. citizen, working on your first Bachelor’s degree, and meet at least **ONE** of these criteria:

- You are a first generation college student (neither parent nor guardian has received a four-year degree)
- You are income eligible (family taxable income is at or below federally determined guidelines)
- You have a documented disability

701-858-4047
POWERcenter@MinotStateU.edu
MinotStateU.edu/power

Access Services

Access Services provides appropriate and reasonable accommodations for students with disabilities and/or students who think they may have a disability. Accommodations may include but are not limited to:

- Exam accommodations
- Alternative media
- Note-taking assistance
- Sign Language interpreting/real-time captioning
- Audio recording

701-858-3372
access.services@MinotStateU.edu
MinotStateU.edu/access_services
Tutoring

Peer Tutoring
Tutoring services are offered for select courses. Tutors are available during scheduled drop-in hours. No appointment is necessary, and there is no limit to how many times you may meet with a tutor during the subject’s availability. Peer tutors are available Monday through Friday during designated hours, beginning the second week of classes.

701-858-3360
Tammy.Wolf@MinotStateU.edu
View the current schedule at: AskMSU.com/tutoring

Writing Center
Peer tutors are available for face-to-face sessions and e-tutoring for assistance with writing assignments.

701-858-3060
writing@MinotStateU.edu
Make an appointment: https://minot.mywconline.com

SmarThinking
Free online tutoring is offered for a variety of disciplines.

MinotStateU.edu/online/pages/smarthinking.shtml

Supplemental Instruction (SI)
SI consists of peer-assisted study sessions where students review course materials outside of class in select courses. Students have the opportunity to develop proper study skills, compare notes, discuss lessons, and go beyond the lectures to focus on content relevancy.

Current list of courses with SI: AskMSU.com/SI

Career Services

Career Services offers career guidance for students and alumni. Services and programs provided include:
• Career exploration
• Job search strategies
• Resumé and cover letter assistance
• Interviewing techniques
• Mock interviews
• Full- and part-time employment listings
• Internship information
• Goal planning
• Career and major fairs

701-858-3996
MSUjobs@MinotStateU.edu
MinotStateU.edu/careers

Starfish Early Alert System

Minot State University has implemented an electronic communication tool to enhance student success and facilitate more efficient communication among students, faculty, and staff. If you receive an email notification sent to your Minot State email account from our Starfish Early Alert Team, please visit with your professor, advisor, or student success personnel.

NOTE: Although academic advisors are here to help, it is important for students to realize that they are responsible for meeting all graduation requirements.
Student Health Clinic and Counseling Services

Student Health Clinic Services
MinotStateU.edu/health

- Treatment of minor injuries and illnesses
- Sports physicals
- Women’s healthcare and contraception
- Immunizations, tuberculosis testing, and immunity screens
- Sexually transmitted disease testing and treatment
- Health education/promotion programs
- Mental health screening and interventions

There is no charge for a confidential, on-campus consultation with the health care staff. You are responsible for any additional expenses for procedures, diagnostic tests, radiology, laboratory, and other fees.

Counseling Services
MinotStateU.edu/counseling

- Counseling for students who are experiencing any distress that interferes with their school, work, or personal lives
- Free confidential consultation, brief short term intervention, and referral
- Counseling sessions are kept in strict confidence within legal and ethical limits

Student Health and Immunization Requirements Checklist:

☐ You must submit proof of the following NDUS required immunizations to the Minot State Student Health Clinic:
  - Two doses of MMR vaccine
  - One dose of meningitis vaccine after age 16 years if you are 21 years and younger.

☐ Written TB (tuberculosis) questionnaire is required for all students. For questions, please call the Student Health Clinic.

☐ Parental Consent Form for students under 18 years of age. We are unable to provide any service to minors at the Student Health Clinic without this form completed and submitted.

A hold preventing registration will be placed on your student account if requirements are not met. TB testing and required vaccines are available at the Student Health Clinic. Please schedule an appointment at if you have any questions.

Submit your health records and find required forms online at: AskMSU.com/immunizations

Student Health Clinic and Counseling Services Hours

Monday – Friday: 8 a.m. – 4:30 p.m.
(open during campus breaks)
Lura Manor, lower level, south entrance

Three ways to make an appointment:
1. Online – through the student portal: minotsu.medicatconnect.com
2. By phone – call 701-858-3371
3. In person – stop by the clinic to request an appointment
Equal Opportunity and Non-Discrimination Statement

Minot State University (MSU) is committed to the principle of equal opportunity in education and employment. MSU does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, sexual orientation, gender identity/expression, genetic information (GINA), marital or parental status, veteran's status, citizenship status, public assistance status, participation in lawful off-campus activity, spousal relationship to current employee, or other protected status under federal, state, or local law. MSU complies with all federal and state non-discrimination, equal opportunity and affirmative action laws, orders and regulations, including complying with the Civil Rights Act, the Americans with Disabilities Act, the Rehabilitation Act of 1973, and Title IX of the Education Amendments of 1972. This policy applies to admissions, enrollment, scholarships, loan programs, participation in University activities, employment, and access to participation in, and treatment in all University programs and activities.

This policy on equal opportunity and non-discrimination applies to admissions, enrollment, scholarships, loan programs, employment, and access, participation and treatment in all University programs and activities.

MSU prohibits retaliation against any individual or group who exercises rights or responsibilities protected under the provisions of federal, state and/or local law, including MSU policy. Employees or students who violate this policy may face disciplinary action up to and including separation from the University. Third parties who engage in discrimination and/or harassment may have their relationship with the University terminated and/or their University privileges withdrawn.

Questions, comments, or complaints regarding sexual discrimination or sexual harassment should be directed to the Title IX Office. Complaints may also be filed with the U.S. Department of Education, Office for Civil Rights.

Title IX Office - Lisa Dooley, Ed.D., Title IX Coordinator (sexual harassment/discrimination)
500 University Ave W, Minot, ND 58707
701-858-3447 | Lisa.Dooley@MinotStateU.edu

Kevin Harmon (student inquiries)
Vice President of Student Affairs
500 University Ave W, Minot, ND 58707
Kevin.Harmon@MinotStateU.edu

Laurie Davis
Director, Human Resources/EOO/AA
500 University Ave W, Minot, ND 58707
Laurie.L.Davis@MinotStateU.edu

Office for Civil Rights – Chicago Office
U.S. Department of Education, Citigroup Center
500 W. Madison St, Ste 1475, Chicago, IL 60661-4544
312-730-1560, FAX: 312-730-1576, TDD: 800-877-8339
OCR.Chicago@ed.gov

The Prevent Sexual Violence training must be completed annually before you can register for classes. Follow these steps to complete the online training:

2. From the Students drop-down menu, select Title IX.
3. Click on Title IX Training, then Access the program.
4. Select Login.

Title IX Support and Accommodations

Title IX prohibits discrimination on the basis of sex in any federally funded education program or activity.

Any student, employee, or applicant for employment or admission to the University who believes that they have been discriminated against on the basis of sex may pursue an investigation and file a complaint with the Title IX Coordinator.

Sexual harassment, which includes sexual violence, is a form of sex discrimination. There are many forms of sexual harassment:

- Sexual misconduct
- Non-consensual sexual intercourse
- Non-consensual sexual contact
- Sexual coercion
- Gender discrimination or bullying

For a complete description of Minot State's policies and procedures regarding sexual misconduct, go to: MinotStateU.edu/title9

Where to Go

Title IX Coordinator - Lisa Dooley
Memorial Hall, 4th floor, Room 412
701-858-3447 | Lisa.Dooley@MinotStateU.edu

In case of an emergency, or to file a report and pursue a criminal investigation, contact:

Minot Police Department: 911 or 701-852-0111
Campus Security: 701-858-HELP (4357)

Confidential Resources

To speak confidentially and without initiating a report or investigation, contact:

University Counseling Services: 701-858-3371
Campus Chaplain: 701-858-4170
Domestic Violence Crisis Center
24-hr Crisis Line: 701-857-2200 | 24-hr Rape Crisis Line: 701-857-2500
Help Desk services at a glance
- General hardware and software troubleshooting (includes your personal computer)
- Software installations and upgrades
- Equipment check out (computers, projectors, cameras)
- Document and photo scanning
- Color printing

Printing
Each student is allocated 500 print copies per semester with Papercut Print Management Solutions, which has been enabled in all open access printing areas across campus. Log in using your NDUS UN and PW.

Need a color copy? Head to IT Central.

Other printer locations include:
- Old Main, 1st and 3rd floors
- Olson Library, 2nd floor
- Student Center, 1st floor atrium
- Beaver Dam, Student Center, 2nd floor
- Hartnett Hall, 3rd floor
- Cyril Moore, 2nd floor
- Crane Hall front desk
- Cook Hall front desk
- Dakota Hall front desk
- Lura Manor front desk
- McCullough Hall front desk

Access to online resources
- Campus Connection: MinotStateU.edu/cc
  Resource for enrolling in classes, viewing schedules and grades, checking tuition and fee balances, etc.
- Blackboard Learn: blackboard.ndus.edu
- Wireless internet: Select WLAN “NDUS Systemwide” then enter your Minot State UserID and password.
- Web space for publishing a website and storage: yourspace.MinotStateU.edu
- Minot State Email – Office 365: MinotStateU.edu/mail
  UserID: UserID@minotstateu.edu or UserID@ndus.edu
- Microsoft Office365 Pro Plus: free download for enrolled students. Office365 ProPlus includes Microsoft Word, Excel, and PowerPoint for both PCs and Macs. For more details and installation instructions please visit MinotStateU.edu/mail, log in, and click on the Office 365 ProPlus Link.

Duo Two-Factor Identification
Duo adds a second level of verification when people log into designated websites and online services. This added layer of security will help to decrease account compromises and identity theft by allowing you to use your smartphone, cell phone, tablet, or landline phone to easily confirm your login requests.

To enroll your device go to http://duo.minotstateu.edu.
Permits are required to park on campus

All vehicles parked on campus are required to display a parking permit Monday – Friday, 8 a.m. – 4:30 p.m. Students are issued red permits and may park in any lot designated as student parking with red “S” signs with their red permit displayed properly.

A campus parking map showing designated lots can be downloaded from MinotStateU.edu/parking.

Parking permit fees

Student permits are $65 per year. Permit sales for the academic year start mid-July. Watch your campus email, Campus Announcements (email), Minot State social media, and/or monitor the Parking Office website for the sales date.

Citations and appeals

- Citations carry a fine.
- Citations may be appealed within 30 days.
- Appeals must be filed using an appeal form.
  - Forms can be obtained from the Parking Office
  - Appeals may be filed electronically using the online form; link can be found at the bottom of the page at MinotStateU.edu/parking.

Instructions for purchasing parking permits

1. Go to MinotStateu.edu/parking and click Parking Portal Link on the right hand side, or access the site directly at https://ndus.t2hosted.com/cmn/auth_ext.aspx.
2. Click the Affiliated Login button (not Guest button).
3. From the NDUS page, type your user name and password, typically they are:
   - firstname.lastname
   - password
4. From the Account Information page, go to the menu bar at the very top of the page. Click on Permits, then Get Permits. Do NOT press 'Purchase A Permit' button; this does nothing!
5. Verify and/or add vehicle information.
6. Choose and select payment method
7. Bring your PRINTED EMAIL RECEIPT to the Parking Office along with your Minot State ID to pick up your permit. You must have a hard copy receipt to pick up your permit from the Parking Office.

Parking Office Hours

Monday – Friday: 8 a.m. – 4:30 p.m.

Student Center, 1st floor atrium
701-858-3318
MSU.parking@MinotStateU.edu
MinotStateU.edu/parking

Parking permits must be purchased online and picked up in person at the Parking Office.

When purchasing your permit online, you will need to enter the following:

- Student ID#
- License plate information
- Vehicle information: make/model/color

Online payment options are to charge your:

- Student account
- Banking institution
- Credit card
2021-2022
Parking Map

1. Administration
2. Amphitheater
3. Campus Heights
4. Cook Hall
5. Crane Hall
6. Cyril Moore Science Center
7. Dakota Hall
8. Dome
9. Facilities Management North
10. Facilities Management South
11. Gordon B. Olson Library
12. Hartnett Hall
13. Herbert M. Parker Stadium
14. Lura Manor
15. McCulloch Hall
16. Memorial Hall
17. Model Hall
18. Observatory
19. Old Main
20. Pioneer Hall
21. South Warehouse
22. Student Center
23. Swain Hall
24. University Heights
25. Wellness Center

Handicap Parking

Student (S) Parking
Employee (E) Parking
Both Student & Employee (S/E) Parking

FREE Parking 1 Block South ↓

FREE Parking CARS ONLY
FREE MSU PARKING

5th St S
7th St S
10th St S
12th St S
15th St S
20th St S
25th St S
11th Ave NW
11th Ave SE
11th Ave NE
7th Ave NW
8th Ave NW
9th Ave NW
10th Ave NW
11th Ave NW