

# CAMPUS CONNECTION



[MinotStateU.edu/cc](http://MinotStateU.edu/cc)

## CAMPUS CONNECTION is what you will use to:

- Enroll, drop or add courses
- View your grades
- View your class schedule
- Order official/unofficial transcripts
- Check and accept your financial aid award package(s)
- Check your student financial account, apply for housing and make payments

## What if I forgot my password?

If you need to change your password, go to the **'Forgot your password'** link at the website above.

## Claiming your CAMPUS CONNECTION USER ID:

Before you can use your new User ID, you must claim your account. Here are the steps to follow:

1. Go to [www.MinotStateU.edu/cc](http://www.MinotStateU.edu/cc)
2. Click **'Claim Your Account'**
3. Enter your DOB and your student ID number (also known as your EMPLID), which was included in your acceptance letter.
4. Follow the steps as indicated.
5. **Be sure to record your username and password in a safe place for future reference!**

If you attended another NDUS institution, you may have already claimed your Campus Connection Account. Use your same username and password to log in.

Update/View Personal Info	Check Holds	Add/Drop/Swap Classes
<ul style="list-style-type: none"> <li>• Scroll down to Personal Information; click on <b>'field'</b> on <b>'view'</b> or <b>'edit'</b></li> </ul>	<ul style="list-style-type: none"> <li>• See right side of the page for any holds</li> <li>• Click on <b>'Details'</b> to learn more</li> </ul>	<ul style="list-style-type: none"> <li>• Use the <b>'other academic'</b> drop-down menu to select <b>'Add'</b>, <b>'Drop'</b> or <b>'Swap'</b></li> <li>• Click the arrow button to continue</li> </ul>
Apply for Housing	View Advisor	View Your Grades
<ul style="list-style-type: none"> <li>• Click on <b>'On Campus Housing'</b></li> <li>• Select Minot State University</li> <li>• Click <b>'Applications'</b> tab</li> <li>• Fill out the Application as required</li> <li>• Submit your \$100 Reservation Fee</li> </ul>	<ul style="list-style-type: none"> <li>• Advisor Contact information is located in the lower right</li> <li>• Click <b>'Details'</b> and click on their name to generate an email</li> </ul> <p><i>Note: Typically your advisor is assigned right before or after Orientation.</i></p>	<ul style="list-style-type: none"> <li>• Click on <b>'Student Center'</b></li> <li>• Use the <b>'other academic'</b> drop-down menu to select <b>'Grades'</b></li> <li>• Click the arrow button to continue</li> <li>• Select a term and click <b>'Continue'</b></li> </ul>
Accept/Decline Financial Aid Awards	View Your Bill	
<ul style="list-style-type: none"> <li>• Select <b>'Accept/Decline Awards'</b></li> <li>• If accepting all aid offered, click <b>'Accept All'</b></li> <li>• If you would only like to accept a portion of an award, click <b>'Accept'</b> and then you will be able to type in the amount.</li> <li>• Check <b>'Decline'</b> for any loans or aid you do not wish to accept.</li> <li>• Click <b>'update totals'</b> and <b>'submit.'</b></li> </ul>	<ul style="list-style-type: none"> <li>• Click on <b>'Student Center'</b></li> <li>• Select <b>'Campus Finances'</b></li> <li>• Select <b>'Account Inquiry'</b></li> <li>• To view the total amount owed, click on <b>'Account Summary'</b></li> </ul>	

If you need further assistance or have questions, please contact the Minot State Online Help Desk at [helpdesk@minotstateu.edu](mailto:helpdesk@minotstateu.edu) or 701-858-4444/800-777-0750 ext. 4444

For questions about your Campus Connection account, please contact the North Dakota University System Help Desk by visiting [helpdesk.ndus.edu](http://helpdesk.ndus.edu) or calling 866-457-6387.

