The Student Perceptions of Learning electronic course evaluation is distributed to students at the end of each session. Students can access their evaluations through their campus email or through Blackboard. A new dashboard is available in Blackboard that shows students which course evaluations need to be completed at the end of each session. It also shows the deadline to submit their course evaluations. Instructors will also be able to see which course evaluations are open and the current response rate.

**Student’s Dashboard**

![Student's Dashboard](image)

**Instructor’s Dashboard**

![Instructor's Dashboard](image)

The course evaluation dashboard is a tool link in Blackboard. In order for students and instructors to see the dashboard, a link must be added in the course menu (preferred method) or a learning module.
Option 1: Adding a link to the Course Menu (preferred method)

1. In Edit Mode, click on the plus sign to Add a Menu Item in the Course Menu on the left
2. Click on Tool Link
3. Enter a Name for the link
4. From the Type menu, select Course Evaluations and Surveys
5. Select Available to Users
Option 1: Adding a link to the Course Menu continued...

This adds a link to the Course Evaluation dashboard at the bottom of the Course Menu.
Option 2: Adding a link in a learning module

1. In Edit Mode, click on the Tools menu
2. Click on More Tools
3. Click on Course Evaluations and Surveys
4. Enter a Link Name
5. Click on Submit
Option 1: Adding a link in a learning module continued...

This adds a link to the Course Evaluation dashboard at the bottom of the learning module.

Link on My MiSU Tab

Course evaluation links are also available for students on the My MISU tab in Blackboard.