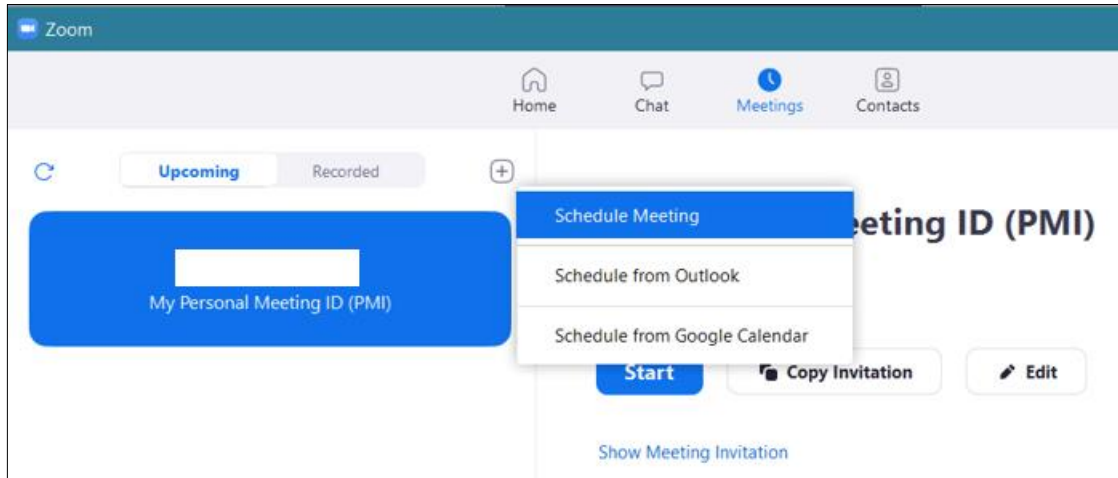


Copying Zoom Invitation into Blackboard

- Open Zoom
- Click on Meetings
- Click +, then Schedule Meeting



- Click recurring meeting and fill out the form with the appropriate times, then click Schedule

Schedule meeting

Schedule Meeting

Topic

Robert Norman's Zoom Meeting

Recurring meeting

Remember to check recurrence or repeat in your calendar invitation

Meeting ID

Generate Automatically Personal Meeting ID 847-052-0679

Password

Require meeting password

Video

Host: On Off Participants: On Off

Audio

Telephone Computer Audio Telephone and Computer Audio

Dial in from United States [Edit](#)

Calendar

Outlook Other Calendars

Advanced Options ^

Enable waiting room

Enable join before host

Mute participants on entry

[Schedule](#) [Cancel](#)

- After your meeting is scheduled, click Show Meeting Invitation, and then copy the meeting link (highlighted below)

Robert Norman's Zoom Meeting

Recurring

Meeting ID: 712-674-776

Start

Copy Invitation

Edit

Delete

[Hide Meeting Invitation](#)

Robert Norman is inviting you to a scheduled Zoom meeting.

Topic: Robert Norman's Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://minotstateu.zoom.us/j/712674776>

- Open Blackboard
- Navigate to the section where you want to place the invitation
- Click on Build Content – Web Link

The screenshot shows the Blackboard Course Home Page interface. At the top, there is a header 'Course Home Page' with a dropdown arrow. Below the header is a navigation bar with several tabs: 'Build Content', 'Assessments', 'Tools', and 'P...'. The 'Build Content' tab is active, and its dropdown menu is open, displaying a list of content types. The 'Web Link' option is highlighted. The menu is organized into two columns: 'Create' and 'New Page'. The 'Create' column includes Item, File, Audio, Image, Video, Web Link, Learning Module, Lesson Plan, Syllabus, Course Link, Content Package (SCORM), and YuJa Media Chooser - MiSU. The 'New Page' column includes Content Folder, Module Page, Blank Page, Mashups (Flickr Photo, SlideShare Presentation, YouTube Video, Hoonuit), YuJa Media Chooser (Minot State University), and Atomic Learning.

- Enter a title such as Click here to Join our Zoom Meeting
- Paste the URL copied from zoom into the URL box

Create Web Link

A Web Link is a shortcut to a Web resource. Add a Web Link to a Content Area to provide a quick access p

* Indicates a required field.

WEB LINK INFORMATION

* Name

* URL

For example, <http://www.myschool.edu/>

This link is to a Tool Provider. [What's a Tool Provider?](#)

- Click Submit
- Now, direct students to join the Zoom meeting from Blackboard first. This will direct traffic through Blackboard, which offers an extra layer of security to prevent phishing scams.