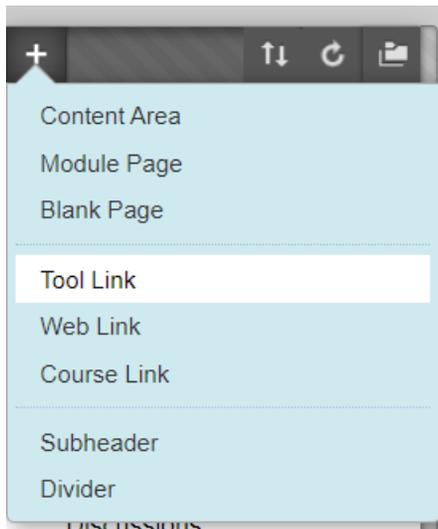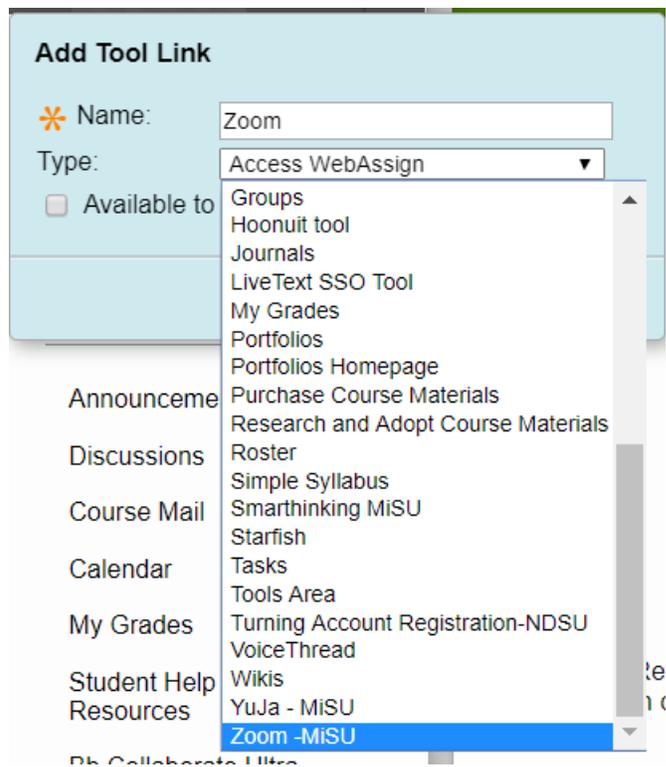# Integrating Zoom with Blackboard

Follow these steps to integrate Zoom with Blackboard

- Go to your Blackboard course
- Press the + button

- Click Tool Link
- For the name, type Zoom. For Type, select Zoom – MiSU.

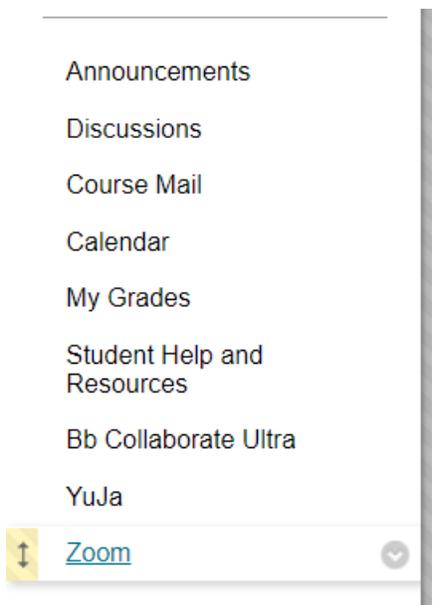- Be sure to check **Available to students**.
- Click submit
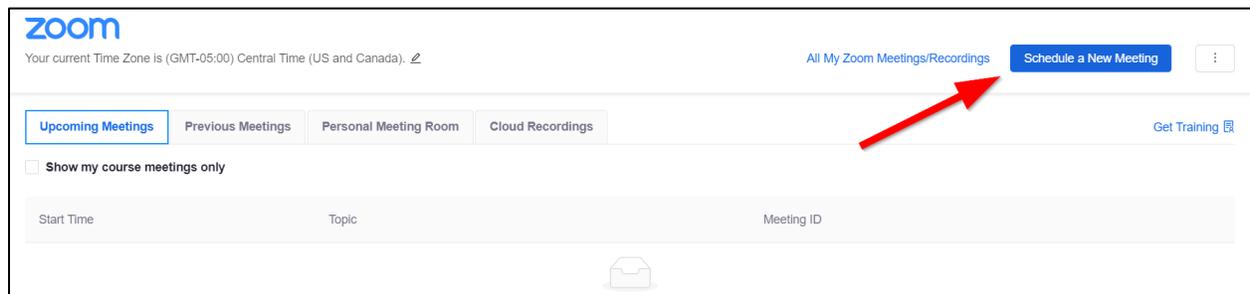

- You will now see a Zoom link on the left. This is where you will go to set up the Zoom meetings, and this is also where students will go to join the meetings.

- On the Zoom screen, click **Schedule a New Meeting**.

- Fill out the form including the time.
- Check **Recurring meeting** and click the days the meeting will occur.

- Click Submit
- Now, when you click the Zoom link in Blackboard, you will see your recurring meetings listed. This is where students will go to join the meetings.
  - Please make sure to direct your students to sign into Blackboard first, and then join the Zoom meeting. This is more secure than emailing links to meetings.