Minot State University Online Proctoring with Verity Proctoring

Accessing a Proctored Assessment

 Log in to Blackboard through the Google Chrome browser, and click the Verity link titled YuJa Verity – Portal, located on the Course Content page of your course to set up your Google Chrome browser for Verity.

		Student Help and Resources
(🔿 💪 YuJa Verity -	Portal
	🔿 📄 About This C	Course

Note: If you cannot find the **YuJa Verity – Portal** link, please reach out to your instructor.



2. When complete, close the Verity Chrome extension tab by clicking the circle X icon at the upper right corner of the screen.

Extension Setup	Automated Assessments		Ν
Is This Your First Time Using YuJa Verity Test Proctoring? Please follow the steps below to set up your test proctoring experience.	Construction of the second sec		-0-
Step 1: You are on a supported web browser.		\odot	
Step 2: Installed and authenticated successfully.		\odot	

3. Now that the extension has been added, you will need to activate Incognito mode within the Verity extension. This allows Verity to utilize features of Chrome's Incognito mode with the Verity Proctoring recording. To activate Incognito:

1. At upper right corner of the screen, click the puzzle shaped icon, and select Manage Extensions from the dropdown menu.



- 2. Locate the YuJa Verity for Test Proctoring box, then click the Details button.
- 3. Scroll down the page, and in the Allow Incognito section, make sure this setting is set to "on". If it is gray colored with the black dot in the left position, click it to set it to "On" position. The black dot will be on the right side of the oval, and the color will turn from gray to blue.
- 4. You may now close this tab.
- 4. Now click the YuJa Verity Portal link again to confirm that all three are verified. Close this tab the same way you did in step 2 above.
- 5. Locate and launch the exam or quiz that has been made available by your instructor in Blackboard.
- 6. Once the exam is launched, you will need to check the Privacy and Academic Integrity Agreement. Read over the agreement and check, I understand the information provided above.
- 7. Click Next.

😵 Verity Proctoring
Verity mandates a comprehensive system check to facilitate a seamless and secure proctored experience.
🕽 Agreement — 🤋 General — 🧃 System Check — 💰 Room Scan — 🚯 ID Check — 🔞 Applied Limits — 🧃 Begin Assessment
Privacy and Academic Integrity Agreement
Your information and privacy are important to us. Please read our privacy and academic integrity statements below to continue. To read more about Yula's Privacy Policy, click tates
 Yub Verity will record your screen if the assessment requires it, and recordings will be shared with your assessment administrator(s). Yub acts as a service provider and close tort sell or monetize your data. I administrate at the state state to the exemisation. The recordings of following the academic guidelines established by my institution.
I understand the Information provided above.
Cancel Next

8. If general restrictions are enabled, they will now be applied. Please resolve any outstanding requirements and click *Next*.

Verity Proctoring Verity mandates a comprehensive system check to facilitate a seamless and secure proctored experience.							
Agreement — (2) General — (3) System Check — (4) Room S	Scan — (5) ID Check — (6) Applied Limits — (7) Begin Assessment						
 Recording Your Web Traffic Records the sites and URLs that are visited during the test. S Checking Your Display If a secondary display is detected, please disconnect it. Disable new Tabs Students can't open new tabs when test is open. Cose all Tabs Students must close all tabs before the test is open. 	 ✓ Some to Clipboard Students worth be able to take screenshots or save to clipboard. ✓ Some Checking the Status of Incognito Mode Checking the Status of Incognito mode for the vertise of the extension and refresh this page. 						
Cancel	Next						

9. If required, You will need to select your camera and microphone. Use the drop-down menus to make your selections, and then click *Confirm*.



10. Next, if screen sharing is enabled, select the screen on which you will be taking your assessment.

11. Toggle on Also share system audio.

Screen 1	Chrome Tab	Window	Entire Screen
Screen 1	Control of the second sec	NA AVI - T	
	Screen 1		

- 12. Then click Share.
- 13. Click Next.

Verity mandates a comprehensive system check to facilitate a seamless and secure proctored experience.				
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14. If ID Verification is enabled, you will need to hold up your institution or governmentissued ID card to the webcam and then click the *Camera* button to take a photo of your card.



15. If you're satisfied with your photo, click Next.



16. You will then need to position the front of your face to the webcam and click the *Camera* button to take a photo of your face.



17. If you're satisfied with your photo, click *Done* to upload your ID card and photo.



18. Click Next.



19. If applied restrictions are enabled, they will now be applied. Please resolve any outstanding requirements and click Next

20. You're all set! Click *Begin* Assessment to start your online proctor session.



Ending Your Verity Proctored Assessment

Follow the steps below once you're ready to end your proctor session.

Session Submitted!	
What to do when things aren't going as expected? If you've experienced any issues using YuJa Verity or accidentally ended your session, please notify your instructor right away.	
(\rightarrow) Your session has been successfully submitted. You can now close this tab.	
Close the Tab	

- 1. Submit your assessment as you normally would.
- 2. Wait for the proctoring session to end.
- Once you've received the "Session Submitted!" message, you can close the tab.

If the proctoring does not end automatically, click the refresh button of the Chrome browser to refresh the page. This should then end the recording session.