

**Contract for Collaborative Piano Services (Single Performance)**

Student Name\_\_\_\_\_

Email\_\_\_\_\_Phone\_\_\_\_\_

Pianist Name\_\_\_\_\_

Pianist Email\_\_\_\_\_Pianist Phone\_\_\_\_\_

**Performance Details:**

Date of performance \_\_\_\_/\_\_\_\_/\_\_\_\_

Location of performance\_\_\_\_\_

Purpose of performance\_\_\_\_\_

**Payment Details:**

Anticipated hours of preparation:

Rehearsals\_\_\_\_\_Lessons\_\_\_\_\_Coachings\_\_\_\_\_

Extra Preparation\_\_\_\_\_

Hourly rate\_\_\_\_\_

Estimated fee to be paid before the performance\_\_\_\_\_

Division of Music contribution:\_\_\_\_\_Chair Initials\_\_\_\_\_

Payment methods accepted\_\_\_\_\_

Date/Location of first rehearsal\_\_\_\_\_

**Cancellation policy:** Rehearsals may be cancelled and rescheduled up to 24 hours in advance of the scheduled time without penalty. Postponement may be requested up to a week in advance of the scheduled performance.

**Student pianist policy:** The student will prepare the music to the best of their ability, and receive coaching from the piano faculty before the performance.

Signatures:

Instrumentalist/Vocalist\_\_\_\_\_

Pianist\_\_\_\_\_

Piano faculty (if student pianist is contracted)\_\_\_\_\_

Applied teacher\_\_\_\_\_

Date: (See Preparation Timeline) \_\_\_\_/\_\_\_\_/\_\_\_\_

**Repertoire:**

	Composer	Composition	Movement(s)
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

The student will provide the pianist with a legible and clean score before signing the contract. The pianist will be held responsible for loss or damage of original copies.

**Preparation Timeline:****For Performance Lab/Jury/Studio/Recordings/Competitions:**

4 weeks before the anticipated performance: sign contract, share scores, schedule rehearsal, lesson, studio, and coaching times.

**For Full Recital:**

At the beginning of the previous semester (or at least 5 months in advance): sign contract, share scores, schedule rehearsal, lesson, studio, coaching times.

At the beginning of current semester (or at least 2 months in advance): schedule preview, dress rehearsal times, any additional practice performances, make reasonable adjustments to repertoire. The pianist will not be expected to learn any new repertoire for the recital as of 6 weeks before the recital date.

**For Half-Recital:**

At the beginning of the current semester (or at least 3 months in advance): sign contract, share scores, schedule rehearsal, lesson, studio, coaching times. Schedule preview, dress rehearsal, any additional practice performances, make reasonable adjustments to repertoire at least 6 weeks in advance of recital date.

Receipt of Payment: Amount paid by student \_\_\_\_\_ Date \_\_\_\_\_

Amount paid by Division of Music \_\_\_\_\_ Date \_\_\_\_\_

**Service Log:**

Date	Service	Date	Service	Date	Service
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Contract for Collaborative Piano Services (Ongoing Service or Weekly Lesson)**

Student Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Pianist Name \_\_\_\_\_

Pianist Email \_\_\_\_\_ Pianist Phone \_\_\_\_\_

Regular Meeting Time(s): \_\_\_\_\_

Meeting Location: \_\_\_\_\_

**Payment Details:**

Anticipated Weekly Preparation

Rehearsals \_\_\_\_\_ Lessons \_\_\_\_\_ Coachings \_\_\_\_\_

Extra Preparation \_\_\_\_\_ Studio Class \_\_\_\_\_

Hourly rate \_\_\_\_\_

Fees to be paid: Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ By Semester \_\_\_\_\_

Division of Music contribution: \_\_\_\_\_ Chair Initials \_\_\_\_\_

Payment methods accepted \_\_\_\_\_

Cancellation policy: Rehearsals may be cancelled and rescheduled up to 24 hours in advance of the scheduled time without penalty.

Student pianist policy: The student will prepare the music to the best of their ability, and receive coaching from the piano faculty before the performance.

**Signatures:**

Instrumentalist/Vocalist \_\_\_\_\_

Pianist \_\_\_\_\_

Piano faculty (if student pianist is contracted) \_\_\_\_\_

Applied teacher \_\_\_\_\_

Date: (See Preparation Timeline) \_\_\_\_/\_\_\_\_/\_\_\_\_

**Repertoire:**

Composer	Composition	Movement(s)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

The student will provide the pianist with a legible and clean score(s) before signing the contract. The pianist will be held responsible for loss or damage of original copies.

**Preparation Timeline for ongoing services, or weekly lesson:**

2 weeks before first lesson: Sign contract, share scores, schedule lesson and rehearsal time.

New scores can be added at any time, but the pianist is not expected to play these in a lesson or rehearsal until 2 weeks of preparation is completed.

Jury, Studio and/or Performance Lab performances: if repertoire is new, 4 weeks in advance, if repertoire is already being rehearsed/coached, 2 weeks in advance.

**Anticipated Performances: Date/Location/Purpose**

1.	____/____/____	2.	____/____/____
3.	____/____/____	4.	____/____/____
5.	____/____/____	6.	____/____/____
7.	____/____/____	8.	____/____/____