## How to apply for a Minot State Apartment:

- 1) Complete the apartment application. Paper copies are available at the Residence Life Office located at the south end of Dakota Hall or it can be requested via email <a href="mailto:msu.housing@minotstateu.edu">msu.housing@minotstateu.edu</a>
- 2) Return application to <a href="msu.housing@minotstateu.edu">msu.housing@minotstateu.edu</a> or in person to the Residence Life Office.
- 3) Pay the \$35.00 non-refundable application fee payable with the Minot State Business Office at 701-858-3333 or in person at the cashier's window of the Business Office located in the Administration Building 2<sup>nd</sup> Floor.

## **Assignment Process:**

Apartment availability is on a first come first served basis, we cannot guarantee availability. The application must be completed, received and the \$35.00 non-refundable application fee paid before we will place you on the list. We will assign you when one comes available.

Since we have a 30-day notice to vacate. It can be anticipated that you will receive notice at the latest 1 month prior to move-in.

## Questions:

If at any time you have questions about the process please feel free to email <a href="msu.housing@minotstateu.edu">msu.housing@minotstateu.edu</a> or call 701-858-3363.

\* Guests not affiliated with Minot State or the North Dakota University System can contact our office to discuss availability and application process.