



International Programs

Non-Affiliated Study Abroad Review Form

A non-affiliated study abroad program is one that is not sponsored by, affiliated with, or already approved by Minot State's Office of International Programs.

Minot State offers a wide variety of study abroad opportunities through affiliated providers and partner institutions, but you can also take advantage of numerous programs offered through national organizations, consortia or another university by submitting a proposal that clearly demonstrates the following:

- 1) The proposed program has high standards of academic quality, intercultural immersion, health and safety oversight.
- 2) You have a compelling academic need that is not met by an already approved study abroad program, but that will be met by the proposed program.

Proposals will be considered by the Director of International Programs, in consultation with the Minot State International Advisory Committee if necessary.

Personal information

First Name: _____ Last name: _____ Student ID# _____

Academic status: Freshman Sophomore Junior Senior

Major: _____ Email address: _____ Cell Phone: _____

II. Proposed program information

At a minimum, programs must meet the following criteria in order to be approved:

- High level of cultural immersion must be provided (structured contact with local community, excursions, etc.)
- Semester programs must be 14+ weeks. There is no minimum length for summer programs.
- Clear health and safety plans and procedures, including emergency contact information, must be available.
- Program must provide official transcripts from an accredited institution.

Sponsoring institution or organization: _____

Title of program: _____ Location: _____

Term of proposed study abroad: _____ Length of program: _____

Who is your contact person from the non-affiliated program?

Name: _____ Title: _____

Phone number: _____ Email address: _____

Website: _____

III. Logistical details

How many other students participate in this program per term? What nationality are the participants?

What support services does the program offer on-site? (For example: airport pick-up, arrival orientation, assistance with cultural adjustment process, local program director, etc.)

Where do classes meet?

What are the housing arrangements (i.e., host families, residence halls, etc.)?

Will you live with other program participants?

In what ways does this program facilitate cultural immersion?

Where do students eat meals?

What is the cost of the program?

IV. Academics

List all of the program courses that interest you. For each course, indicate how often and for how long each course meets and how many credits will be granted.

What is the language of instruction?

How is the academic work evaluated?

Will this program provide you with an official transcript from an accredited institution? If yes, which institution?

V. Attachments

- 1) Attach a program brochure or provide the organization's webpage.
- 2) Essay: (1-2 pages, double spaced). What compelling academic need(s) does this program meet that MSU-approved programs do not?
- 3) Course transfer: provide a letter of support from your academic department, indicating that the courses taken at the proposed host institution will be accepted to fulfill Minot State graduation requirements.
- 4) Program safety: provide a copy of the program's safety and security record and procedures, as well as emergency plans.
 - Travel to destinations with a "**Level 4 – Do Not Travel**" advisory from the U.S. Department of State will not be approved for Minot State study abroad
 - Travel to destinations with a "**Level 3 – Reconsider Travel**" advisory from the U.S. Department of State will require a safety/crisis management review by the MSU International Advisory Committee before receiving approval.
- 5) Complete Minot State University Study Abroad Application: you must also submit a fully completed study abroad application to determine whether you meet minimum admission requirements. The application can be found here:
www.minotstateu.edu/international/documents/study_abroad_application.pdf

**Proposals must be submitted
to the Office of International Programs
before the following deadlines:
Summer or Fall : February 15
Spring: September 15**