

**Request for Nominations
2024 - 2025
Minot State University
Board of Regents Staff Achievement Award**

The Minot State University Board of Regents has established a \$1,000 award to be presented to two or three staff members at the MSU Employee Appreciation Event on May 14, 2025. The intent and purpose of these awards is to honor staff members for outstanding achievement and significant contribution to the University and its various programs.

Recipients of the awards are eligible by nomination only and will be selected by the President’s Staff. Recipients must have been employed full-time (30 or more hours weekly) as a member of the Minot State staff for at least four years (including the year of nomination) and will be eligible to receive the award only once. Current staff who have previously received this award are Bev Alex, Lindsey Benson, Lynda Bertsch, Lori Braasch, Melissa Cantone, Linda Conn, Lauralee Dammen, Melissa Fettig, Amanda Francis, Neil Fulton, Rick Heit, Andy Heitkamp, Anton Huether, Aaron Hughes, Gretchen Ingledue, Michael Linnell, Kate Marshall, Annette Mennem, Jolina Miller, Darren Olson, Gary Orluck, Leon Perzinski, Scott Peterson, Karina Stander, Jonelle Watson, Laurie Weber, Deb Wentz, and Tammy Wolf

The following selection criteria have been established:

Demonstrates Minot State University’s core values and long-term commitment to:

- Teaching and learning with excellence, integrity, and engagement
- Serving students and others respectfully and responsibly
- Following high ethical and moral principles
- Supporting the values of community and place, where all community members are valued and respected for their work, contributions, and freedom of expression

Models Minot State University’s beliefs about excellence in service:

- Delivers services in a personal and professional manner
- Is effective, efficient, and accessible
- Actively engages in on and off campus activities that support community needs and enhance quality of life

Nominations may be made by anyone knowledgeable about the achievement and contributions of the staff member being nominated and must include a description on how the nominee meets the established criteria. Nominations must be received in the President’s office by **April 1, 2025**.

Please note: this nomination form may be found on the MSU web site [MSU - Annual Recognition Awards \(minotstateu.edu\)](https://www.minotstateu.edu/annual-recognition-awards)



Nomination Form

I hereby nominate _____, a staff member of the Minot State University _____ (department/division/college/office) for the Board of Regents 2024-2025 Staff Achievement Award. In view of the stated criteria, I have provided a description of the personal characteristics and achievements which I believe qualify this nominee for the award

Name of person making the nomination

Date

(Include description on how the nominee meets the criteria as established)