



Thank you for your patience as we work to keep up with COVID-19 updates. Minot State has asked all students to move out of the residence halls for the remainder of the semester. Apartments will remain open.

ALL RESIDENCE HALL STUDENTS WHO ARE ABLE ARE BEING ASKED TO MOVE OUT OF THE HALLS BY MARCH 30TH. We can work with you on the date. Please communicate your plans.

We understand that some students cannot return to campus to move out their belongings and will need to retrieve them at a later date. Some reasons for not returning include having traveled to a hotspot, having been in contact with a sick person, you yourself are sick, or you have no means to travel to return at this time and need a late checkout.

We understand that some students have a legitimate reason to stay on campus for the rest of the spring semester.

If you have not already communicated your plan to msu.housing@minotstateu.edu please do so, as soon as possible, so that we can work with you.

Residence Hall Check-out Process before March 30th

An Express Checkout Receipt and an envelope for the key(s) will be placed on each resident's door.

Residents will move all their belongings out of the room. Leave the room clean and clear.

They will then **sign the Express Checkout Receipt and return it together with the key(s) to their mailbox**. Take their mail and packages.

Residence Hall Check-out Beginning March 31st

Students should contact the Residence Life Office to set a time to retrieve their belongings. msu.housing@minotstateu.edu. At this time, items will be stored in student rooms.

All students not staying on campus need to return their key(s).

Damage Charges

Students will be charged for missing keys, removal of trash, excessive cleaning and damages. Charges will be placed on the student's account.

Mail Forwarding

Update their address on Campus Connection. Contact Minot State's mailroom about forwarding mail, sherri.giessinger@minotstateu.edu

Residence Life Mailing Address

If you have your residence hall key or other items to return, please mail them to:

Minot State University
Attn. Residence Life Office
500 University Ave. W.
Minot, ND 58707

Refunds

Refunds for campus housing are being determined and will be credited to student accounts.

**PLEASE DO NOT COME TO CHECK OUT OF YOUR ROOM IF YOU ARE SICK AND CONSIDER BRINGING THE FEWEST NUMBER OF PEOPLE POSSIBLE TO ASSIST YOU WITH MOVE OUT, IN ORDER TO MAINTAIN SOCIAL DISTANCING.
AS A GENTLE REMINDER, AS YOU MOVE OUT OF THE RESIDENCE HALLS PLEASE FOLLOW CDC GUIDANCE TO PRACTICE SOCIAL/PHYSICAL DISTANCING.**