

Supervisor's Initial Evaluation Of Graduate Assistant Performance

Directions: Graduate Assistant's supervisor completes this form during the 5th week (3rd week summer) of the semester. Supervisor reviews the evaluation with the graduate assistant, both sign, and a copy is submitted to the Graduate School by the end of the week.

Today's Date: _____

Type of Assistantship:

- Teaching
- Research
- Service

Appointment FTE:

- Eighth time
- Quarter time
- Half time

Program: _____

Graduate Assistant: _____

Please rate each of the following based on the performance of this graduate assistant to date. Place a check mark (√) in the appropriate box at the end of the line.

E =Excellent; G = Good; F = Fair; P = Poor

Criteria	E	G	F	P
Attendance/dependability				
Overall performance				
Quality of work completed				
Professional attitude				
GA meets my expectations for this assistantship				

Please provide comment or further explanation for any of your ratings above, especially if you have concerns. Please contact me to discuss this evaluation.

Please describe your supporting evidence for ratings/comments (formal observation, review of completed work, student self-evaluation, etc.)

Please select one of the following:

- Recommend student continue assistantship.**
- Recommend student continue assistantship with the following conditions:**

- Recommend assistantship be discontinued.**

Supervisor's Signature

Student's Signature

