



APPLICATION FOR REVALIDATION OF GRADUATE COURSES

Graduate courses more than seven years old at the time of your graduation are considered obsolete and may not be counted to fulfill course requirements for an advanced degree program. However, up to nine (9) semester hours of overage courses may be revalidated and counted towards an advanced degree on the recommendation of your committee chair or advisor and with the consent of the dean of the Graduate School.

Revalidation of overage graduate courses can be approved only if you can demonstrate that your knowledge of the subject matter of the course is current. For each course in which you wish revalidation, you must contact the current instructor of the course to determine requirements to support your currency in the course material. **The prior approval of the dean of the Graduate School must be obtained for the proposed revalidation procedure.**

Date: _____ Degree: _____

Student: _____ ID# _____

Advisor/Committee Chair: _____

Courses to be revalidated

Course prefix and number	Course title and credits	Original date of completion	Institution
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Semester revalidation to be commenced _____

Instructor supervising the revalidation

Course prefix/number	Instructor
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Plan for revalidation

Please attach a detailed plan of study including coursework, readings, and tests the student will complete for each course being revalidated.

Required signatures

Student signature _____ Date _____

Advisor/Committee Chair _____ Date _____

Course/prefix number _____ Instructor _____ Date _____

Course/prefix number _____ Instructor _____ Date _____

Course/prefix number _____ Instructor _____ Date _____

Graduate school approval

Associate Vice President _____ Date _____

INSTRUCTORS: Please notify the graduate school when revalidation is completed.

For Graduate School use only

Course prefix/number

Date revalidation completed
