



General Education

Purpose

To ensure Minot State University students learn a common set of academic skills and capacities, display personal and social responsibility, and understand interconnecting perspectives shaping domestic and global issues.

Policy and Procedure for Approval and Assessment of General Education Courses

Approval of General Education Courses: If a department/division would like to submit a course for inclusion in general education, they need to read and complete the materials and application forms found on the [General Education Application Web Site](#). The department/division must submit and sign the required cover sheet and submit the materials to the [General Education Committee](#). The General Education Committee reviews the applications and submits a recommendation of approval or disapproval to [Faculty Senate](#). Faculty Senate makes a decision regarding approval and forwards the application to the Vice President for Academic Affairs (VPAA) for final approval. The VPAA sends the materials to the Registrar for inclusion in the Catalog. Assessment surveys and rubric can be found on the [General Education Assessment Web Page](#).

Revision and Removal of General Education Courses: If a department/division needs to update the assessment assignment in an existing general education course, the department needs to submit the updated assignment demonstrating that it meets the appropriate outcomes and can be assessed using the appropriate rubric utilized by Minot State. If a department/division would like to remove a course from the General Education program, they need to complete the [General Education Removal Tracking Form](#) and submit it to the General Education Committee. All forms can be found on the [General Education Assessment Web Page](#).

Assessment of General Education: During the scheduled rotation for the developmental areas, the instructor of the participating general education course/s applies the developmental sub-area rubric, adapted from AAC&U's LEAP rubrics, to each assignment and submits the results to a master database. Developmental content areas are assessed on a rotating schedule, so all areas are assessed every three semesters. The rotation is as follows:

- Fall 2020 - CCS1, CCS4, PSR1, IP1, IP2
- Spring 2021 - CCS2, CCS5, PSR2, IP1, IP2
- Fall 2021 - CCS3, CCS6, PSR3, IP1, IP2
- Spring 2022 - CCS1, CCS4, PSR1, IP1, IP2
- Fall 2022 - CCS2, CCS5, PSR2, IP1, IP2
- Spring 2023 - CCS3, CCS6, PSR3, IP1, IP2

The General Education Committee will analyze the data at regular cycles and present the results to the campus for feedback, discussion, and improvement. The committee will file an annual report, which will be accessible through the [General Education Assessment Web Page](#).