



Dependent 2022-2023 Verification Worksheet

STEP 1 – CONTACT INFORMATION

Last Name	First Name	MI	Date of Birth	Student ID
Address (include apartment number)			Email Address	
City	State	Zip	Phone Number	

STEP 2 – HOUSEHOLD INFORMATION

Full Name			Age	
<p>Write the names of the people in your parent(s)' household in the chart below. (If more space is needed, provide a separate page.)</p> <ol style="list-style-type: none"> 1. Include yourself, even if you do not live with your parents. 2. Include your parent(s): If <i>your parents are divorced</i>, list the parent you lived with the most during the last 12 months. If you did not live with one parent more than the other, indicate the parent who provided more than half of your support during the last twelve months. If <i>your parent is remarried</i>, include your stepparent, even if they do not support you. If <i>your parents are unmarried but live together</i>, list both parents. 3. Include your parent(s)' other children, if the parents will provide more than half of the children's support between July 1, 2022 and June 30, 2023, even if the child does not live with the parents or if the children would be required to provide parental information if they were completing a FAFSA for 2022-2023. 4. Include other dependents if they now live with your parent(s) and your parent(s) will continue to provide more than half of the dependent's support through June 30, 2023. 			Write the age of each household member in the chart below.	
			Relationship	
			Write the relationship of each household member to the student in the chart below.	
			College	
			List the name of the college/university for any household member (excluding parents) who will be enrolled at least half time (usually 6 or more credits) between July 1, 2022 and June 30, 2023. List only those who are enrolled in a degree, diploma or certificate program at an eligible post-secondary institution. Include siblings ONLY if they used the same parent as you did when they completed their 2022-2023 FAFSA. Do not indicate if your sibling is in high school and taking college courses.	
Full Name	Age	Relationship	College	Will be enrolled at least half time (Yes or No)
		Self	Minot State	

If more space is needed, please attach a separate sheet.

FEDERAL WORK-STUDY FUNDS (CAMPUS EMPLOYMENT)

Yes No - Did you earn Federal Work-Study funds in 2020? If yes, enter the total amount earned in 2020. \$ _____
*You must submit a copy of your W-2(s) for these earnings.

ACTIVE DUTY STATUS

Yes No - Are either of your parents (whose information was provided on the FAFSA) currently serving in the U.S. Armed Forces or are a National Guard or Reserves enlistee who are on active duty for other than state or training purposes. (Answer "No" if either parent are a National Guard or Reserves enlistee who is on active duty for state or training purposes).

STEP 3 – TAX INFORMATION

Student (Select only one)	Parent 1 (Select only one)	Parent 2 (select only one)																								
<p>If you filed a 2020 IRS Tax Return, mark one box:</p> <p><input type="checkbox"/> I used IRS Data Retrieval Tool (DRT) on my FAFSA.</p> <p><input type="checkbox"/> I did not use the IRS DRT initially, but have now made corrections to my FAFSA using that process.</p> <p><input type="checkbox"/> I did not use the IRS DRT and I am attaching my 2020 IRS Tax Return Transcript* or a <u>signed</u> copy of my 2020 IRS federal tax return and applicable schedules 1, 2, 3.</p> <p>-----</p> <p>If you <u>DID NOT</u> file a 2020 IRS federal tax return, mark one box:</p> <p><input type="checkbox"/> I did not work in 2020 and I was not required to file a 2020 federal tax return.</p> <p><input type="checkbox"/> I worked in 2020, but I was not required to file a 2020 IRS federal tax return. Attached are all my 2020 W-2s.</p> <p style="background-color: yellow;">List 2020 employment sources below:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:70%;">EMPLOYER'S NAME</th> <th style="width:30%;">2020 INCOME</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	EMPLOYER'S NAME	2020 INCOME							<p>If you filed a 2020 IRS Tax Return, mark one box:</p> <p><input type="checkbox"/> I used IRS Data Retrieval Tool (DRT) on my FAFSA</p> <p><input type="checkbox"/> I did not use the IRS DRT initially, but have now made corrections to my FAFSA using that process.</p> <p><input type="checkbox"/> I did not use the IRS DRT and I am attaching my 2020 IRS Tax Return Transcript* or a <u>signed</u> copy of my 2020 IRS Federal tax return and applicable schedules 1, 2, 3.</p> <p>-----</p> <p>If you <u>DID NOT</u> file a 2020 IRS federal tax return, mark one box:</p> <p><input type="checkbox"/> I did not work in 2020 and I was not required to file a 2020 IRS federal tax return. Attached is my IRS Verification of Non-filing letter.**</p> <p><input type="checkbox"/> I worked in 2020, but I was not required to file a 2020 IRS federal tax return. Attached are all my 2020 W-2s and my IRS Verification of Non-filing letter.**</p> <p style="background-color: yellow;">List 2020 employment sources below:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:70%;">EMPLOYER'S NAME</th> <th style="width:30%;">2020 INCOME</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	EMPLOYER'S NAME	2020 INCOME							<p>If you filed a 2020 IRS Tax Return, mark one box:</p> <p><input type="checkbox"/> I used IRS Data Retrieval Tool (DRT) on my FAFSA</p> <p><input type="checkbox"/> I did not use the IRS DRT initially, but have now made corrections to my FAFSA using that process.</p> <p><input type="checkbox"/> I did not use the IRS DRT and I am attaching my 2020 IRS Tax Return Transcript* or a <u>signed</u> copy of my 2020 IRS federal tax return and applicable schedules 1, 2, 3.</p> <p>-----</p> <p>If you <u>DID NOT</u> file a 2020 IRS federal tax return, mark one box:</p> <p><input type="checkbox"/> I did not work in 2020 and I was not required to file a 2020 IRS federal tax return. Attached is my IRS Verification of Non-filing letter.**</p> <p><input type="checkbox"/> I worked in 2020, but I was not required to file a 2020 IRS federal tax return. Attached are all my 2020 W-2s and my IRS Verification of Non-filing letter.**</p> <p style="background-color: yellow;">List 2020 employment sources below:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:70%;">EMPLOYER'S NAME</th> <th style="width:30%;">2020 INCOME</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	EMPLOYER'S NAME	2020 INCOME						
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STEP 4 - SIGN AND DATE THIS WORKSHEET

By signing below, I certify that all the information reported on this worksheet is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. PEN SIGNATURE REQUIRED (Electronic signatures will not be accepted.)**

Student Signature _____

Date _____

Parent Signature _____

Date _____

***Tax Return Transcripts** can be requested online at: www.irs.gov, click "Get Your Tax Record," click "Get Transcript Online," or by mail, click "Get Transcript by Mail," or by phone, 1-800-908-9946, or by completing an IRS form 4506-T at www.irs.gov/forms-pubs/about-form-4506-t and click on Form 4506-T. Complete questions 1-4, 5 is your student ID number, 6 (Transcript requested - 1040), check box 6a, 9 (year requested -12/31/2020).

****To request a Non-filing letter**, go to www.irs.gov/forms-pubs/about-form-4506-t click on 4506-T, complete questions 1-4, 5 is your student ID number, check box 7, 9 (Year requested - 12/31/2020).

Forms can be submitted in ONE of the following ways:

Submit online via our secure FILEDRROP by visiting: MinotStateU.edu/finaid/verification.shtml

Drop Off on Campus: Minot State Financial Aid Office, 2nd floor, Administration Building

Secure Fax: 701-858-4310 • for additional questions, Phone: 800-777-0750 or 701-858-3375 • email: financialaid@MinotStateU.edu